

## REQUEST FOR PROPOSALS

RFP # 0309

Notice is hereby given that sealed proposals will be received in the office of the Purchasing Department at the City of Natchitoches Building, located at 1400 Sabine Street, Natchitoches, Louisiana, until 2:00 p.m. Central Time on the 11<sup>th</sup> day of September for the following:

### **THE RESTORATION OF ELECTRICAL LINES AFTER A MAJOR STORM EVENT**

and will, shortly thereafter, be opened and the NAMES ONLY read aloud in the Office of Purchasing located at 1400 Sabine Street, Natchitoches, LA. Proposals received after the above specified time for opening shall not be considered and shall be returned unopened to the sender. Proposers will submit one (1) marked original proposal and one (1) marked exact copy as well as one (1) marked redacted copy omitting any documents marked Proprietary and Confidential in accordance with the requirements found in Special Conditions Article 2.

Vendors may request the electronic proposal package from City of Natchitoches Department of Purchasing Attn: Edd Lee at 318-357-3870.

**Proposals must be signed in accordance with LRS Title 38:2212(B)5. A Corporate Resolution authorizing the person signing the proposal is required to be submitted with proposal. Failure to submit a Corporate Resolution with the proposal shall be cause for rejection of proposal.**

Copies of the specifications are available at the Purchasing Office located at 1400 Sabine Street, Natchitoches, LA 71457. Telephone number (318) 357- 3870 (Attn: Edd Lee). Proposal specifications shall be available until twenty-four (24) hours before the proposal opening date.

Each proposal shall be accompanied by a certified check, cashier's check, or bid bond payable to the City of Natchitoches, the amount of which shall be five percent (5%) of the base proposal plus additive alternates. If a bid bond is used, it shall be written by a surety or insurance company currently on the U.S. Department of the Treasury Financial Management Service list of approved bonding companies which is published annually in the Federal Register, or by a Louisiana domiciled insurance company with at least an A-Rating in the latest printing of the A.M. Best's Key Rating Guide to write individual bonds up to ten percent (10%) of policyholders' surplus as shown in the A.M. Best's Key Rating Guide, or by an insurance company in good standing licensed to write bid bonds which is either domiciled in Louisiana or owned by Louisiana residents. The bid bond shall be issued by a company licensed to do business in Louisiana. The certified check, cashier's check, or bid bond shall be given as a guarantee that the proposer shall execute the contract, should it be awarded to him, in conformity with the contract documents within ten (10) days.

No vendor may withdraw his proposal for at least forty-five (45) days after the time scheduled for the opening of proposals. Each proposal shall follow the instructions listed in the RFP regarding submittal of their proposal.

Proposals will be evaluated by the Purchaser based on the evaluation criteria outlined in the Information for Proposers. The City of Natchitoches reserves the right to reject any and all proposals or any portions thereof, to waive informalities and to select the material that best suits its needs.

Contractors shall be licensed for the classification of "ELECTRICAL WORK". Proposals which have not bid in accordance with the requirements, shall be rejected and shall not be read. Additional information relative to licensing may be obtained from the Louisiana State Licensing Board for Contractors, Baton Rouge, Louisiana.

The City of Natchitoches strongly encourages the participation of DBEs (Disadvantaged Business Enterprise) in all contracts or procurements let by the City of Natchitoches for goods and services and labor and material. To that end, all contractors and suppliers are encouraged to utilize DBEs business enterprises in the purchase or sub-contracting of materials, supplies, services and labor and material in which disadvantaged business are available.

PURCHASING DIVISION  
CITY OF NATCHITOCHEs

PUBLISH DATES: 8/31/2023:9/2/2023:9/6/2023  
Affidavit of Publication