



NATCHITOCHE REGIONAL AIRPORT
City of Natchitoches
450 Wallenberg Drive
Natchitoches, LA 71457

NATCHITOCHE AIRPORT COMMISSION
Monday, March 20, 2023
5:00 p.m.

A G E N D A

- I. Convene Meeting
- II. Minutes for February 21, 2023
- III. Old Business
 - A. Nothing to Report
- IV. New Business
 - A. Airport Manager's Fuel Sales Report, February 2023
 - B. Runway 17-35 Taxiway and Apron Rehabilitation Project
- V. Announcements
 - A. The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, April 17, 2023 at 5:00 p.m. at the Airport Terminal building.
- VI. Adjournment

NATCHITOCHEs REGIONAL AIRPORT ADVISORY COMMISSION
REGULAR MONTHLY MEETING MINUTES
FEBRUARY 21, 2023

MEMBERS PRESENT: Bolton, Janice
Maxey, James
McCain, Jack Jr.
Parker, Sam
Rice, Cliff
Salter, Stanley

ALSO PRESENT: Cooper, Larry
Walker, Regina R.

MEMBERS ABSENT: Gilson, Gil

CONVENE MEETING:

Chair Stanley Salter called the regular monthly meeting of the Natchitoches Regional Airport Advisory Commission to order on Tuesday, February 21, 2023 at 5:00 p.m.

MINUTES:

Chair Salter called for a motion to accept the minutes as written for January 17, 2023, motion made by Mr. McCain, seconded by Mr. Rice, motion passed unanimously.

OLD BUSINESS:

Airport Project Updates:

Larry Cooper reported the following on the Airport Projects:

- Bids were received and opened on the Drainage Study Project, Skyplex was awarded the bid. The drainage study project will take place from inside the gate at the terminal building to the old Foshee hangar and around the former Kip Fair hangar. Skyplex will install larger culverts and dirt, and clean out the ditch behind the Forestry hangar. They are also going to clean out the ditch toward Air Data Solutions hangar and back to Foshee's hangar. The Drainage Project should begin in March 2023.
- The Runway 17-35 Seal Coat and lighting project and the Ag Ramp project should begin November 2023.

- The localizer is down due to the ODALS, there is nothing wrong with the localizer itself. Three ODAL lights are not working. When you lose one ODAL, you are okay, when you lose two ODALS you are out of service. The contractor is unable to repair the ODALS due to it being too wet in that area. A Notam has been issued to inform everyone that the localizer is temporarily out of service.

NEW BUSINESS:

Airport Manager's Fuel Sales Report January 2023:

| | 2022 | January 17, 2023 - February 20,2023 |
|--------------------------|---------------|--|
| 100 LL | 5,987 | 2,929 |
| Jet-A | 12,045 | 6,078 |
| <u>Total</u> Gallons: | <u>18,032</u> | <u>9,007</u> |
| | | |
| | | <u>1 load of Fuel flowage fee @ \$793.00</u> <u>for 8,000 gallons</u> |

Hay Lease Agreement:

Mr. Cooper informed the Commission that Russell Stacey was awarded the bid on the Hay Lease Agreement.

The lease agreement is \$6.50 a roll for three years.

FBO Terminal Rehabilitation:

Mr. Cooper informed the Commission that the FBO Terminal building is currently undergoing improvements. The terminal lobby is in the process of being painted and a new and bigger TV has been installed. The popcorn ceiling and existing wallpaper will be removed, and new LED light fixtures will be installed.

Improvements will also take place on the outside of the FBO building, window frames will be replaced, the doors will be repainted, and the FBO building will be repainted as well.

ANNOUNCEMENTS:

The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, March 20, 2023 at 5:00 p.m. at the Airport Terminal building.

ADJOURNMENT:

Being there were no further announcements, questions, or comments Mr. Maxey made a motion to adjourn the Tuesday, February 21, 2023 meeting, seconded by Mr. Parker, motion passed unanimously, meeting was adjourned.