

**PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF NATCHITOCHES, STATE OF LOUISIANA,
REGULAR MEETING HELD ON
MONDAY, DECEMBER 12, 2022 AT 5:30 P.M.**

The City Council of the City of Natchitoches met in legal and regular session at the Natchitoches Council Chambers, 716 Second Street, Natchitoches, Louisiana on Monday, December 12, 2022, at 5:30 p.m.

There were present:

Mayor Ronnie Williams
Councilwoman At Large Betty Sawyer-Smith
Councilman Eddie Harrington
Councilman Christopher Petite
Councilwoman Rosemary Elie

Guest: Miss Merry Christmas and Christmas Belles

Absent: Councilman Dale Nielsen

Mayor Ronnie Williams called the meeting to order and welcomed everyone for coming. Mayor Williams led the invocation and Councilwoman At Large Mrs. Smith led the Pledge of Allegiance.

Mayor Williams then called for the reading and approval of the minutes for the November 28, 2022 meeting. Councilwoman At Large Smith moved that we dispense with the reading of the minutes and approval of same. Seconded by Councilman Petite.

A roll call vote was as follows:

AYES:	Elie, Smith, Harrington, Petite
NAYS:	None
ABSENT:	Nielsen
ABSTAIN:	None

The following Ordinance was Introduced by Mrs. Elie and Seconded by Mrs. Smith as follows, to-wit:

ORDINANCE NO. 079 OF 2022

AN ORDINANCE APPROVING THE TRANSFER OF AIRPORT HANGER AND AUTHORIZING THE MAYOR OF THE CITY OF NATCHITOCHES, RONNIE WILLIAMS, JR., TO EXECUTE A LEASE IN FAVOR OF TTVE PROPERTIES, LLC, OF LOT 39 OF THE NATCHITOCHES REGIONAL AIRPORT, AS SHOWN ON THE AIRPORT LAYOUT PLAN OF OCTOBER 1993, AND REVISED SEPTEMBER 2000, AND FURTHER PROVIDING FOR ADVERTISING OF THE LEASE AND AN EFFECTIVE DATE.

WHEREAS, the City of Natchitoches is the owner of those lots shown on the Airport Layout Plan of October, 1993 as revised September 2000 (sometimes hereinafter “Layout Plan”), which said lots are available for lease, and more particularly is the owner of Lot 39 as shown and depicted on the Layout Plan, and being more fully described as follows:

Lot 39 of the Natchitoches Regional Airport s per the Airport Layout Plan, containing 11,500 square feet, as is more fully shown on a Map by Alliance, Inc., dated October, 1993, and revised in September, 2000, together with all improvements situated on said Lot 39. (Sometimes hereinafter referred to as “Lot 39”).

; and

WHEREAS FURTHER, Lot 39 of the Natchitoches Regional Airport was leased by the City of Natchitoches to Etoile Patrimony, L.L.C., by lease dated November 10, 2020 (sometimes hereinafter “Etoile Lease”); and

WHEREAS FURTHER, Etoile Patrimony, L.L.C. has negotiated the conveyance of the hanger located on Lot 39 to TTVE, Properties, L.L.C.; and

WHEREAS FURTHER, as new owner of the hanger, TTVE, Properties, L.L.C. has requested a new lease in its favor from the City on Lot 39; and

WHEREAS, the Airport Manager, Larry Cooper, has negotiated the terms of a lease with TTVE, Properties, L.L.C., of that property shown and depicted as Lot 39 on the Layout Plan; and

WHEREAS FURTHER, the terms of the lease are for a ten (10) year period, with consideration ten cents per square foot per year, being One Thousand One Hundred Fifty no/100 (\$1,150.00) Dollars per year, all as set forth in the attached Lease Agreement by and between the City of Natchitoches, and TTVE, Properties, L.L.C.; and

WHEREAS FURTHER, the City desires to approve of the transfer of the hanger located on Lot 39 from Etoile Patrimony, L.L.C. to TTVE, Properties, L.L.C.; and

WHEREAS FURTHER, the City desires to approve lease that property shown and depicted as Lot 39 on the Layout Plan, under the terms set forth above and more particularly set forth in the lease attached hereto.

NOW THEREFORE, BE IT ORDAINED by the City Council in legal session convened as follows:

(1) That the City does hereby approve of the transfer of the hanger located on Lot 39 from Etoile Patrimony, L.L.C. to TTVE, Properties, L.L.C..

(2) That after due proceedings and advertisement, the said City does lease that property more fully shown and depicted as Lot 39 on the Airport Layout Plan, to TTVE, Properties, L.L.C., for the term of ten (10) years, with the annual consideration of One Thousand One Hundred Fifty no/100 (\$1,150.00) Dollars per year.

(3) That notice of this proposed ordinance be published three (3) times in fifteen (15) days, one (1) week apart, in the Natchitoches Times, the legal journal for the City, and that ordinance be posted in the City Hall.

(4) That any opposition to this ordinance shall be made in writing, filed with the Clerk for the City of Natchitoches within fifteen (15) days after the first publication of this ordinance, and that a public hearing be held after the advertisements have been completed.

(5) That the Mayor, Ronnie Williams, Jr., be and he is hereby authorized, after due proceedings had, and after the legal delays have run, to execute a lease in favor of TTVE, Properties, L.L.C., leasing that property more fully shown and depicted as Lot 39 on the Airport Layout Plan, for the term of ten (10) years, with the annual consideration of One Thousand One Hundred Fifty no/100 (\$1,150.00) Dollars per year.

(6) That the City Clerk be authorized to advertise this proposed lease in accordance with law, i.e., three times in fifteen days, one week apart and to report to the City Council if any opposition is made in writing prior to the time of final adoption.

(7) That the City takes cognizance of the fact that the property described above is not needed for public purposes by the City.

(8) That this Ordinance be conditioned upon the actual conveyance of Lot 39 from Etoile Patrimony, L.L.C. to TTVE, Properties, L.L.C..

THIS ORDINANCE was introduced on November 14, 2022 and published in the *Natchitoches Times* on November 17, November 24 and December 1, 2022.

The above Ordinance having been duly advertised in accordance with law and public hearing had on same, was put to a vote by the Mayor and the vote was recorded as follows:

AYES:	Elie, Smith, Harrington, Petite
NAYS:	None
ABSENT:	Nielsen
ABSTAIN:	None

THEREUPON, Mayor Ronnie Williams, Jr., declared the Ordinance passed by a vote of 4 Ayes to 0 Nays this 12th day of December 2022.

RONNIE WILLIAMS, JR., MAYOR

BETTY SMITH, MAYOR PRO TEMPORE

Delivered to the Mayor on the 13th day of December, 2022 at 10:00 A.M.

Edd lee made remarks in reference to Ordinance No. 079 of 2022.

The following Ordinance was Introduced by Mr. Harrington and Seconded by Mrs. Elie as follows, to-wit:

ORDINANCE NO. 081 OF 2022

AN ORDINANCE TO DESIGNATE FUNDS FROM THE AMERICAN RESCUE PLAN TO PURCHASE A VEHICLE FOR THE CITY OF NATCHITOCHES TO FURTHER THE PROMOTION OF PUBLIC HEALTH AND WELFARE AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City of Natchitoches (sometimes hereinafter referred to as the “**City**”) is a Municipality located in the State of Louisiana, Parish of Natchitoches governed under a Home Rule Charter and a Code of Ordinances adopted by Ordinance No. 5 of 1977; and

WHEREAS FURTHER, Section 1310 of Title 39 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 39:1310) requires that when “there has been a change in operations upon which the original adopted budget was developed, the governing authority shall adopt a budget amendment in an open meeting to reflect such change;” and

WHEREAS FURTHER, Section 2.10 of the Charter of the Home Rule Charter of the City, approved by the charter commission of the city on July 7, 1975 and the voters at the election of November 1, 1975, requires that any appropriation of funds by the City be enacted by an ordinance of the City Council of the City, acting as the governing authority thereof (the “**Governing Authority**”); and

WHEREAS FURTHER, the American Rescue Plan Act of 2021, enacted by the 117th Congress of the United States of America (“**ARPA**”), appropriated Fifty-Four Thousand Dollars (\$54,000.00) to the State of Louisiana, which was then appropriated to the City (the “**ARPA Funding**”) for the purpose of purchasing a vehicle for the public works department (the “**Vehicle Purchase**”); and

WHEREAS FURTHER, the Office of the Mayor of the City of Natchitoches is the proper recipient of the ARPA Funding as the instrument of the City most capable of managing the Vehicle Purchase; and

WHEREAS FURTHER, it is the desire of this Governing Authority to appropriate the ARPA Funding to the Office of the Mayor of the City, to be expended by the Mayor of the City, or the administrative designee of the Mayor (the “**Finance Director**”), pursuant to the guidelines published by the United States Department of the Treasury in its final rule implementing the Coronavirus State Fiscal Recovery Fund and

the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act, effective April 1, 2022 (the “**ARPA Guidelines**”).

NOW THEREFORE BE IT ORDAINED that the defined terms in the recitals of this ordinance (the “**Ordinance**”) are incorporated herein; and

BE IT FURTHER ORDAINED, by the Natchitoches City Council, in legal and regular session convened, that it hereby appropriates the ARPA Funding to the Office of the Mayor of the City, to be expended at the direction of the Mayor or the Finance Director, pursuant to the ARPA Guidelines; and

BE IT FURTHER ORDAINED, if necessary, that the budget of the City be amended to reflect the receipt of the ARPA Funding and its designation for expenditure by the Mayor or the Finance Director, for the purposes of facilitating the Vehicle Purchase; and

BE IT FURTHER ORDAINED, that this Ordinance shall become effective immediately upon adoption; and

BE IT FURTHER ORDAINED, that if any provision of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this Ordinance are hereby declared severable; and

BE IT FURTHER ORDAINED, that all Ordinances or parts thereof in conflict herewith are repealed.

THIS ORDINANCE was introduced on November 28, 2022 and published in the *Natchitoches Times* on December 1, 2022.

The above Ordinance having been duly advertised in accordance with law and public hearing had on same, was put to a vote by the Mayor and the vote was recorded as follows:

AYES: Elie, Smith, Harrington, Petite
NAYS: None
ABSENT: Nielsen
ABSTAIN: None

THEREUPON, Mayor Ronnie Williams, Jr., declared the Ordinance passed by a vote of 4 Ayes to 0 Nays this 12th day of December 2022.

RONNIE WILLIAMS, JR., MAYOR

BETTY SMITH, MAYOR PRO TEMPORE

Delivered to the Mayor on the 13th day of December, 2022 at 10:00 A.M.

Donald Forest commented on Ordinance No. 081 of 2022. Carl Sias made remarks in reference to Ordinance No. 081 of 2022.

The following Ordinance was Introduced by Mr. Petite at the December 12, 2022 City Council meeting as follows

ORDINANCE NUMBER 082 OF 2022

AN ORDINANCE TO AMEND AND REENACT SECTION 8-1 OF CHAPTER 8 OF THE CODE OF ORDINANCES, ENTITLED BUILDING AND BUILDING REGULATIONS, SAID AMENDMENT BEING MADE TO ADOPT THE 2021 INTERNATIONAL PROPERTY MAINTENANCE CODE, AS THE OFFICIAL BUILDING MAINTENANCE CODE OF THE CITY OF NATCHITOCHES, LOUISIANA, PROVIDING FOR ADVERTISING, FURTHER PROVIDING FOR SEVERABILITY, AND FURTHER PROVIDING FOR A REPEALER AND EFFECTIVE DATE OF ORDINANCE.

WHEREAS, the City of Natchitoches provides buildings and building regulations in Chapter 8 of the Code of Ordinance of the City of Natchitoches, Louisiana; and

WHEREAS FURTHER, the Code of Ordinances currently provides for and adopts the Louisiana State Uniform Construction Code as the official building code for the City of Natchitoches, Louisiana; and

WHEREAS FURTHER, the Director of Planning and Zoning has recommended that the City of Natchitoches adopt the International Property Maintenance Code as the official maintenance code for the City of Natchitoches, Louisiana; and

WHEREAS FURTHER, the Director of Planning and Zoning has proposed that Section 8-1 of the Code of Ordinances of the City of Natchitoches be amended to provide for the adoption of the International Property Maintenance Code as the official property maintenance code for the City of Natchitoches, Louisiana; and

WHEREAS FURTHER, the City Council of the City of Natchitoches has reviewed the proposed change and agrees that the adoption of the International Property Maintenance Code is advisable and in the best interest of the City of Natchitoches and its citizens; and

WHEREAS FURTHER, the City Council of the City of Natchitoches, Louisiana, desires to amend and reenact Section 8-1 of the Code of Ordinances of the City of Natchitoches, Louisiana, to provide for the adoption of the International Property Maintenance Code as proposed by the Director of Planning and Zoning; and

NOW THEREFORE BE IT ORDAINED by the City Council of the City of

Natchitoches, Louisiana, as follows:

SECTION 1. Section 8-1 of the Code of Ordinance of the City of Natchitoches is hereby amended and reenacted to add a subsection (8) and shall read as follows:

“Section 8-1 Codes ---- Adopted.

There is hereby adopted by the city, for the purpose of establishing rules and regulations for the construction, alteration, removal, demolition, equipment, use and occupancy, location and maintenance of every building or structure or any appurtenance connected or attached to such buildings or structures, excluding farm structures and recreational camps, including permits and penalties, the Louisiana State Uniform Construction Code, together with all subsequent amendments, thereto, of which not less than three (3) copies have been and are now filed in the office of the building inspector for the City of Natchitoches. Such code is hereby adopted and incorporated as fully as if set forth at length herein and the provisions therein shall be controlling within the corporate limits of the city, save and except such portions as are hereinafter deleted, modified, or amended, or not otherwise regulated in this Code of Ordinances. The Louisiana State Uniform Construction Code shall consist of the following:

(1) International Building Code, 2006 Edition, not including:

- a. Chapter 1, Administration.
- b. Chapter 11, Accessibility.
- c. Chapter 27, Electrical.
- d. Chapter 29, Plumbing Systems.

The applicable standards referenced in that code are included for regulations of construction within this state.

(2) International Existing Building Code, 2006 Edition, not including:

- a. Chapter 1, Administration.

The standards referenced in that code for regulations of construction within this state.

(3) International Residential Code, 2006 Edition, not including:

a.Part 1, Administrative.

b.Part V, Mechanical.

c.Part VII, Plumbing.

d.Part VIII, Electrical.

The applicable standards referenced in that code are included for regulation of construction within this state.

e.Appendix J. Existing Buildings and Structures, is also included for mandatory regulation. For the purposes of this Part, IRC R301.2.1.1 (Design Criteria) shall be amended as follows and shall only apply to the International Residential Code, 2006 Edition:

1.Amendment of R301.2.1.1 (Design Criteria)

2.Item 6, The American Concrete Institute, Guide to Concrete Masonry Residential Construction in High Winds Areas, shall be added.

3.Item 7, Institute for Business & Home Safety, Optional Code - plus Fortified for Safer Living, shall be added.

4.Item 8, Federal Alliance for Safe Homes, Optional Code - plus Blueprint for Safety, shall be added.

(4) International Mechanical Code, 2006 Edition, and the standards referenced in that code for regulation of construction within this state.

(5) The Louisiana State Plumbing Code (Part XIV (Plumbing) of the state sanitary code) as amended by the state health officer acting through the office of public health of the department of health and hospitals. Nothing in this part shall be construed so as to prevent the state health officer from enforcing Part XIV (Plumbing) of the state sanitary code, the enforcement of which is his statutory and regulatory responsibility.

(6) International Fuel Gas Code, 2006 Edition, and the standards referenced in that code for regulation of construction within this state.

(7) National Electrical Code, 2005 Edition.

(8) International Property Maintenance Code, 2021 Edition.”

SECTION 2. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 3. If any portion of this Ordinance is declared to be invalid or unconstitutional in any manner, the invalidity shall be limited to that particular section or provision, and shall not affect the remaining portions of the ordinance, which shall remain valid and enforceable, it being the intention of the City Council that each separate provision shall be deemed independent of all other provisions herein.

SECTION 4. This Ordinance shall go into effect upon publication and in accordance with law.

THIS ORDINANCE was introduced on December 12 2022 and published in the *Natchitoches Times* on December 15, 2022.

Shontrell Roque explained Ordinance No. 082 of 2022.

The following Ordinance was Introduced by Mrs. Smith at the December 12, 2022 City Council meeting as follows:

ORDINANCE NO. 083 OF 2022

AN ORDINANCE TO CREATE THE POSITION OF PUBLIC SAFETY COMMISSIONER, SETTING DUTIES AND QUALIFICATIONS FOR SAME, TO PROVIDE FOR THE NEWLY CREATED POSITION OF PUBLIC SAFETY COMMISSIONER IN THE CODE OF ORDINANCES OF THE CITY OF NATCHITOCHES, TO ADOPT ARTICLE VII OF CHAPTER 2 OF THE CODE OF ORDINANCES, SPECIFICALLY THE ADOPTION OF SECTIONS 2-80 THROUGH 2-83, TO CONFIRM THE APPOINTMENT OF THE PUBLIC SAFETY COMMISSIONER BY THE MAYOR, FURTHER PROVIDING FOR THE DIVISION OF THE CURRENT POSITION OF PURCHASING AND HUMAN RESOURCES INTO TWO SEPARATE POSITIONS, TO AMEND THE PERSONNEL POLICIES MANUAL TO PROVIDE FOR THE NEW POSITIONS OF PUBLIC SAFETY COMMISSIONER AND HUMAN RESOURCES, PROVIDING FOR ADVERTISING, FURTHER PROVIDING FOR SEVERABILITY, AND FURTHER PROVIDING FOR A REPEALER AND EFFECTIVE DATE OF ORDINANCE.

WHEREAS, the City of Natchitoches (sometimes hereinafter “City”) is permitted and authorized under the authority of Section 4.09 of the Charter of the City of Natchitoches, Louisiana to create City Departments and reallocate the functions, powers, duties and responsibilities of Departments; and

WHEREAS FURTHER, a proposal has been made to create a position which will be known as Public Safety Commissioner, which person shall be responsible for planning, directing, supervising, overseeing and coordinating the daily operations of the Police Department of the City of Natchitoches, and the Fire Department of the City of Natchitoches, and shall advise the Mayor on all public safety issues; and

WHEREAS FURTHER, the City Council of the City of Natchitoches desires to provide for the duties, powers and responsibilities of the Public Safety Commissioner; and

WHEREAS FURTHER, the addition of a Public Safety Commissioner will further require that the Personnel Policies Manual be amended to provide for an altered organizational chart; and

WHEREAS FURTHER, the Mayor has recommended that the newly approved position of Public Safety Commissioner be codified and included in the Code of Ordinance of the City of Natchitoches within Chapter 2 of the Code of Ordinances, entitled Administration; and

WHEREAS FURTHER, the Mayor has recommended that the City of Natchitoches amend the Code of Ordinances to adopt Section 2-80 through 2-83, in order to codify the newly created position; and

WHEREAS FURTHER, the City Council of the City of Natchitoches has reviewed the proposed changes and agrees that the adoption is advisable and in the best interest of the City of Natchitoches and its citizens; and

WHEREAS FURTHER, the City Council of the City of Natchitoches, Louisiana, desires to amend the Code of Ordinances of the City of Natchitoches in order to adopt and enact Sections 2-80 through 2-83, as approved and recommended by the Mayor of the City of Natchitoches; and

WHEREAS FURTHER, the Mayor of the City of Natchitoches has appointed Jay D. Oliphant, Jr., to fill the newly created position of Public Safety Commissioner, and the City Council of the City of Natchitoches desires to confirm that appointment, and

WHEREAS FURTHER, a proposal has been made to divide the current position of Purchasing and Human Resources into two separate positions, one of which will be Purchasing and will remain in its current position on the organizational chart and the other position will be Human Resources and will be located on the organizational chart between Chief of Staff and City Clerk; and

WHEREAS FURTHER, the current duties of Purchasing and Human Resources will be divided between the two new positions; and

WHEREAS FURTHER, the splitting of the position of Purchasing and Human Resources will further require that the Personnel Policies Manual be amended to provide for an altered organizational chart; and

WHEREAS FURTHER, the City Council of the City of Natchitoches has reviewed the proposed change to Purchasing and Human Resources and agrees that the split of the position into two positions is advisable and in the best interest of the City of Natchitoches and its citizens; and

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Natchitoches, Louisiana, as follows:

SECTION 1: The City Council of the City of Natchitoches does hereby create the position of Public Service Commissioner.

SECTION 2: The City Council of the City of Natchitoches does hereby authorize the amendment of the Personnel Policies Manual of the City of Natchitoches to provide for a new organizational chart, and that the organizational chart as set forth on page XII of the current Personnel Policies Manual be amended to include the position of Public Service Commissioner between Chief of Staff and City Clerk .

SECTION 3: The Code of Ordinances of the City of Natchitoches is hereby amended to enact and adopt Article VII. Public Safety Commissioner, which shall include Sections 2-80 through 2-83, and which shall read as follows:

“Article VII. PUBLIC SERVICE COMMISSIONER

Section 2-80. Authority.

This article is enacted in accordance with and under the express provisions of Section of 4.09 of the Home Rule Charter for the City of Natchitoches.

Section 2-81. Creation and Appointment.

The Public Safety Commissioner shall be under the direct supervision and direction of the Mayor. The Public Safety Commissioner shall be appointed by the Mayor, subject to confirmation by the Council of the City of Natchitoches, and shall serve at the pleasure of the Mayor.

Section 2-82. Duties of the Public Safety Commissioner.

The Public Safety Commissioner shall

- (a) Plan, direct, supervise, oversee and coordinate the daily operations of the Police and Fire Departments of the City of Natchitoches, insuring the highest standards of performance and professionalism within the departments.
- (b) Assist in developing departmental and public policies and procedures.
- (c) Establish cooperative relationships with the public and other governmental agencies.
- (d) Advise the Mayor on all public safety issues including providing guidance policy and strategy initiatives.

- (e) Submit to the mayor periodic evaluation reports covering those matters under his supervision.
- (f) Have such duties and responsibilities as the mayor may determine and as may be assigned to him by this Charter or by ordinance.

Section 2-83. Qualification for the Public Safety Commissioner.

The Public Safety Commissioner shall be qualified by training and experience to perform the duties assigned to him as set forth above, and no one shall be hired as Public Safety Commissioner who does not possess the requisite executive and administrative qualifications which shall include as a minimum the following:

- (a) At least a Bachelor's degree from an accredited college or university in criminal justice, police science or a related field;
- (b) At least nine years of related work experience in police, fire and emergency administration; or
- (c) Any equivalent combination of training, education, and experience that provides the required skills, knowledge and abilities.

SECTION 4: The City Council of the City of Natchitoches, Louisiana, does hereby approve and confirm the appointment of Jay D. Oliphant, Jr. as Public Safety Commissioner.

SECTION 5: The City Council of the City of Natchitoches does hereby divide the current position of Purchasing and Human Resources into two positions one of which will be Purchasing and one of which will be Human Resources.

SECTION 6: The City Council of the City of Natchitoches does hereby authorize the amendment of the Personnel Policies Manual of the City of Natchitoches to provide for a new organizational chart, and that the organizational chart as set forth on page XII of the current Personnel Policies Manual be amended to change the current position of Purchasing and Human Resources to be Purchasing and to include the new position of Human Resources on the organizational chart between Chief of Staff and City Clerk .

SECTION 7. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 8. If any portion of this Ordinance is declared to be invalid or unconstitutional in any manner, the invalidity shall be limited to that particular section or provision, and shall not affect the remaining portions of the ordinance, which shall remain valid and enforceable, it being the intention of the City Council that each separate provision shall be deemed independent of all other provisions herein.

SECTION 9. This Ordinance shall go into effect upon publication and in accordance with law.

Teresa Carter, Mary Fowler, Thomasina Carter, Mary Hymes, Gloria Carter Payne all lost loved ones to gun violence and made remarks in regard to Ordinance No. 083 of 2022. Craig Ellis, Betty Payne, and Carl Sias made remarks about the Ordinance as well.

All Council Members and Mayor Williams provided input in regards on Ordinance No. 083 of 2022.

Carolyn Roy asked a question to which Mayor Williams responded.

The following Ordinance was Introduced by Mrs. Smith at the December 12, 2022 City Council meeting as follows:

ORDINANCE NO. 084 OF 2022

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY
OF NATCHITOCHES TO AWARD THE BID FOR HVAC IMPROVEMENTS AT THE
NATCHITOCHES EVENTS CENTER**

(BID NO. 0653)

WHEREAS, Resolution No.085 of 2022 was passed by the Natchitoches City Council on September 26, 2022 authorizing the Mayor to advertise for bids for HVAC Improvements at the Natchitoches Events Center (Bid No. 0653).

WHEREAS, this bid was advertised in the *Natchitoches Times* on, September 29, October 6, and October 13, 2022 in accordance with law; and

WHEREAS, one bid proposal was received and opened as follows:

(1) ACA Mechanical/Industrial, LLC
Alexandria, LA\$708,500.00

WHEREAS, on December 7, 2022 the appointed committee of Clarissa Smith, Finance Director; Edd Lee, Director of Purchasing; Randy LaCaze, Director of Community Development; and Dale Nielsen, Councilman, are to review and make a recommendation of the bids received.

WHEREAS, the above appointed committee members unanimously recommend the City award the bid to the one bid received to **ACA Mechanical/Industrial, LLC** in the amount of **\$708,500.00**

NOW, THEREFORE, BE IT ORDAINED, that the Honorable Ronnie Williams, Jr., Mayor, is hereby authorized, empowered and directed to sign any and all documents necessary for acceptance of this bid.

THIS ORDINANCE was introduced on December 12 2022 and published in the *Natchitoches Times* on December 15, 2022.

Edd Lee explained Ordinance No. 084 of 2022.

The following Ordinance was Introduced by Mrs. Smith at the December 12, 2022 City Council meeting as follows:

ORDINANCE NO. 085 OF 2022

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY
OF NATCHITOCHES TO AWARD THE BID FOR HVAC IMPROVEMENTS AT
THE MARTIN LUTHER KING, JR., RECREATIONAL COMMUNITY CENTER
(MLK)**

(BID NO. 0649)

WHEREAS, Resolution No.086 of 2022 was passed by the Natchitoches City Council on September 26, 2022 authorizing the Mayor to advertise for bids for HVAC Improvements at the MLK Center (Bid No. 0649).

WHEREAS, this bid was advertised in the *Natchitoches Times* on, September 29, October 6 and October 13, 2022 in accordance with law; and

WHEREAS, two bid proposals were received and opened as follows:

- (2) ACA Mechanical/Industrial, LLC
Alexandria, LA\$1,218,000.00

- (3) Sunstream, Inc.
Natchitoches, LA\$1,535,000.00

WHEREAS, on December 7, 2022 the appointed committee of Clarissa Smith, Finance Director; Edd Lee, Director of Purchasing; Kevin Warner, Director of Recreation; and Rosemary Elie, Councilwoman, are to review and make a recommendation of the bids received.

WHEREAS, the above appointed committee members unanimously recommend the City award the bid to the lowest bidder **ACA Mechanical/Industrial, LLC** in the amount of **\$1,218,000.00**

NOW, THEREFORE, BE IT ORDAINED, that the Honorable Ronnie Williams, Jr., Mayor, is hereby authorized, empowered and directed to sign any and all documents necessary for acceptance of this bid.

THIS ORDINANCE was introduced on December 12 2022 and published in the *Natchitoches Times* on December 15, 2022.

Edd Lee spoke about Ordinance No. 085 of 2022.

The following Ordinance was Introduced by Mr. Harrington at the December 12, 2022 City Council meeting as follows:

ORDINANCE NUMBER 086 OF 2022

AN ORDINANCE TO AMEND AND REENACT SECTIONS 30-18 AND 30-42, ALL OF WHICH ARE LOCATED IN ARTICLE IV OF SECTION 30 OF THE CODE OF ORDINANCES OF THE CITY OF NATCHITOCHES, ENTITLED “UTILITIES” SAID AMENDMENTS BEING MADE TO IMPLEMENT CHANGES IN NEW RATES FOR ELECTRICAL SERVICE, RATES FOR SEWER SERVICE AND RATES FOR WATER USE WHICH NEW RATE STRUCTURE HAS BEEN PROPOSED IN A ELECTRICAL RATE STUDY PREPARED BY RICK NOWLIN AND WATER AND SEWER RATE STUDY PREPARED BY SHULER CONSULTING COMPANY/BALAR ENGINEERING FIRM, PROVIDING FOR ADVERTISING, FURTHER PROVIDING FOR SEVERABILITY, AND FURTHER PROVIDING FOR A REPEALER.

Mayor Williams and Matt Anderson commented on Ordinance No. 086 of 2022. Jimmy Hagan of Baylor Engineers provided information in regard to Ordinance No. 086 of 2022. Councilman Harrington, Randy Stelly, and Clarrissa Brown-Smith spoke about the Ordinance. Alex Washington asked the Council to amend the agenda as he read the corrected information for Ordinance No. 086 of 2022.

Ms. Smith made a motion to amend the Agenda to reflect what was read, seconded by Mr. Petite. Motion was put to a vote as follows:

AYES:	Elie, Smith, Harrington, Petite
NAYS:	None
ABSENT:	Nielsen
ABSTAIN:	None

THEREUPON, Mayor Ronnie Williams, Jr., declared the Motion passed by a vote of 4 Ayes to 0 Nays on this 12th day of December, 2022.

The following Resolution was introduced by Mr. Petite and Seconded by Mrs. Smith as follows, to –wit:

RESOLUTION NO. 107 OF 2022

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE CITY OF NATCHITOCHES AND DIXIE OVERLAND CONSTRUCTION, LLC, FOR THE WASTEWATER COLLECTION SYSTEM REHABILITATION, GRAND ECORE AND MILL STREET LIFT STATIONS, LDEQ-CWSRF

(BID NO. 0646)

WHEREAS, the City of Natchitoches (CITY) awarded the bid to Dixie Overland Construction, LLC, (CONTRACTOR) on November 28, 2022 by Ordinance No. 074 of 2022 in the amount of \$497,485.00 for the Wastewater Collection System Rehabilitation, Grand Ecore and Mill Street Lift Station (Bid No. 0646); and

WHEREAS, on December 2, 2022, CONTRACTOR issued **Change Order No. 1**, more fully described in Attachment “A”; and

WHEREAS, the contract sum will be increase by this **Change Order No. 1** in the amount of \$21,392.00 and the revised contract total will be \$518,877.00; and

WHEREAS, the project engineer, Henry Shuler of Shuler Consulting Company, has recommended this change order; and

WHEREAS, the CITY is of the opinion that Change Order No. 1 is in the best interest of the CITY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Natchitoches, in legal session convened, that the Honorable Ronnie Williams, Jr., Mayor, be and is hereby authorized, empowered and directed to execute the referenced Change Order No. 1 to the agreement between the City of Natchitoches and the Contractor, Dixie Overland Construction, LLC.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Elie, Smith, Harrington, Petite
NAYS:	None
ABSENT:	Nielsen
ABSTAIN:	None

THEREUPON, Mayor Ronnie Williams, Jr., declared the Resolution passed by a vote of 4 Ayes to 0 Nays on this 12th day of December, 2022.

RONNIE WILLIAMS, JR., MAYOR

Matt Anderson spoke in reference to Resolution No. 107 of 2022.

The following Resolution was introduced by Mrs. Elie and Seconded by Mrs. Smith as follows, to –wit:

RESOLUTION NO 108 OF 2022

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER
INTO A CONTRACT WITH CUNNINGHAM AGENCY, INC.
FOR THE AIRPORT LIABILITY INSURANCE
FOR THE CITY OF NATCHITOCHES**

WHEREAS, the Insurance Committee has reviewed the proposals submitted for the Airport Liability Insurance for the City of Natchitoches and recommend the contract be awarded to Cunningham Agency, Inc. of Louisiana with an annual premium of **\$11,190.00** per year for 3 years for the period of January 10, 2023 through January 10, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Honorable Ronnie Williams, Jr., Mayor, is hereby authorized, empowered and directed to sign any and all documents necessary for the execution of this contract.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Elie, Smith, Harrington, Petite
NAYS:	None
ABSENT:	Nielsen
ABSTAIN:	None

THEREUPON, Mayor Ronnie Williams, Jr., declared the Resolution passed by a vote of 4 Ayes to 0 Nays on this 12th day of December, 2022.

RONNIE WILLIAMS, JR., MAYOR

The following Resolution was introduced by Mr. Harrington and Seconded by Mr. Petite as follows, to –wit:

RESOLUTION NO. 109 OF 2022

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER
INTO A CONTRACT WITH MIDWEST EMPLOYERS CASUALTY
COMPANY FOR THE WORKERS’ COMPENSATION EXCESS
COVERAGE POLICY FOR THE CITY OF NATCHITOCHES**

WHEREAS, the Insurance Committee has reviewed the proposals submitted by Midwest Employers Casualty Company, for the handling of the worker’s compensation excess coverage policy for the City of Natchitoches; and

WHEREAS, the annual premium for this contract is **\$85,151.50** per year for 2 years for the period of January 1, 2023 thru January 1, 2025; and

WHEREAS, it is the recommendation of the committee that the contract be awarded to Midwest Employers Casualty Company.

NOW, THEREFORE, BE IT RESOLVED that the Honorable Ronnie Williams, Mayor, Jr., is hereby authorized and empowered and directed to sign any and all documents necessary for the execution of this contract.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Elie, Smith, Harrington, Petite
NAYS:	None
ABSENT:	Nielsen
ABSTAIN:	None

THEREUPON, Mayor Ronnie Williams, Jr., declared the Resolution passed by a vote of 4 Ayes to 0 Nays on this 12th day of December, 2022.

RONNIE WILLIAMS, JR., MAYOR

Edd Lee provided information regarding Resolution No 109 of 2022.

The following Resolution was introduced by Mr. Petite and Seconded by Mr. Harrington as follows, to –wit:

RESOLUTION NO. 110 OF 2022

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER
INTO A CONTRACT WITH EMPLOYERS RISK MANAGEMENT
SERVICES AS THE WORKERS COMPENSATION THIRD PARTY
ADMINISTRATOR FOR THE CITY OF NATCHITOCHES**

WHEREAS, the Insurance Committee has reviewed the proposals submitted by Employers Risk Management, as a third party administrator, for the handling of worker’s compensation claims for the City of Natchitoches; and

WHEREAS, the annual premium for this contract is **\$14,972.76** for the period January 1, 2023 through January 1, 2024; and

WHEREAS, it is the recommendation of the committee that the contract be awarded to Employers Risk Management.

NOW, THEREFORE, BE IT RESOLVED that the Honorable Ronnie Williams, Jr., Mayor, is hereby authorized and empowered and directed to sign any and all documents necessary for the execution of this contract.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Elie, Smith, Harrington, Petite
NAYS:	None
ABSENT:	Nielsen
ABSTAIN:	None

THEREUPON, Mayor Ronnie Williams, Jr., declared the Resolution passed by a vote of 4 Ayes to 0 Nays on this 12th day of December, 2022.

RONNIE WILLIAMS, JR., MAYOR

Edd Lee provided comments regarding to Resolution No. 110 of 2022.

ANNOUNCEMENTS:

- The next scheduled City Council meeting will be **January 9, 2023.**
- There **will not** be a City Council meeting on **Monday, December 26, 2022.**
- The City of Natchitoches offices will be closed **Friday, December 23rd, Monday, December 26, 2022** for the Christmas Holidays, and **Friday, December 30, 2022 & Monday, January 2, 2023** for New Years.

With no further discussion, Mayor Williams made a motion for adjournment and all were in favor. The meeting was adjourned at 7:41 p.m.

/s/

RONNIE WILLIAMS, JR., MAYOR

_____/s_____
BETTY SMITH, MAYOR PRO-TEMPORE