



City of Natchitoches Customer Service Center Budget Billing Agreement

- There is no charge to set up or begin Budget Billing.
- Customers can apply for Budget Billing by completing and returning this agreement to the Utility Service Center located at 806 Second Street or mailing to P.O. Box 37, Natchitoches, LA 71458-0037.
- Customers must meet the following requirements to qualify for Budget Billing:
 - Must have been a customer with the City of Natchitoches for at least one year at the current address in order to establish an annual average.
 - Must have no past due balances during the previous year.
 - Must have a zero balance to begin Budget Billing.
- Budget Billing customers will be required to keep their account current.
- Late payment penalties will apply as with regular accounts.
- Budget Billing monthly payments will be adjusted in March of each year.
- If a customer on Budget Billing relocates within the City, Budget Billing will be discontinued; however, any outstanding balance at the time of transfer will transfer to the new address.
- Once entered in the Budget Billing program, customers cannot opt out until March at which time any outstanding balance must be paid in full.
- There is no penalty to opt out of Budget Billing; however, customers must wait one full year before they qualify to re-enter the program.
- Any miscellaneous charges such as NSF checks, reconnection fees or late payment fees, etc. will be in addition to the Budget Billing (miscellaneous charges will not be calculated into the budget amount).

I have read and understand the requirements for Budget Billing.

Customer Signature _____

Customer Name _____ Account # _____

Customer Address _____