



NATCHITOCHE'S REGIONAL AIRPORT
City of Natchitoches
450 Wallenberg Drive
Natchitoches, LA 71457

NATCHITOCHE'S AIRPORT COMMISSION
Monday, June 20, 2022
5:00 p.m.

AGENDA

- I. Convene Meeting
- II. Minutes for May 16, 2022
- III. Old Business
 - A. Airport Project Updates
- IV. New Business
 - A. Airport Manager's Fuel Sales Report: May - June 2022
 - B. Storm Damage Update Airport
- V. Announcements

The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, July 18, 2022 at 5:00 p.m. at the Airport Terminal building.
- VI. Adjournment

NATCHITOCHEs REGIONAL AIRPORT ADVISORY COMMISSION
REGULAR MONTHLY MEETING MINUTES
May 16, 2022

MEMBERS PRESENT: Maxey, James
McCain, Jack Jr.
Parker, Sam
Salter, Stanley

ALSO PRESENT: Cooper, Larry
Walker, Regina R.

MEMBERS ABSENT: Bolton, Janice
Gilson, Gil
Rice, Cliff

CONVENE MEETING:

Chair Stanley Salter called the regular monthly meeting of the Natchitoches Regional Airport Advisory Commission to order on Monday, May 16, 2022 at 5:00 p.m.

MINUTES:

Chair Salter called for a motion to accept the minutes as written for April 18, 2022, motion made by Mr. Parker, seconded by Mr. Maxey, motion passed unanimously.

OLD BUSINESS:

Airport Project Updates:

Larry Cooper reported the following on Airport Projects:

The paving of Runway 7-25 is now complete.

Sunstream will begin installing lights on each side of Runway 7-25 on Wednesday, May 18, 2022 it should take two weeks to complete.

Painting the stripes on Runway 7-25 should take one week to complete, once paint is dry, the main runway will be open. During the painting of the stripes, there will be a period of three days that both Runways 7-25 and 17-35 will be closed.

Runway 17-35 will be restored to 5000 feet and be operational in four weeks; Runway 7-25 will remain closed due to construction work on Taxiway B1.

The localizer project should be complete the week of May 16, 2022; Regional Construction equipment was parked in a position that blocked the transmission, the equipment has now been moved, the antennas can now be adjusted. A flight check should take place within two weeks and be back on line in three weeks.

Regional Construction will begin construction on Taxiway B1 in mid-June 2022; weather permitting it should be complete in September 2022.

Cessna 180/185 Fly In Update:

Mr. Cooper reported that the Cessna 180 and 185 Southern Flying Club Fly-in took place on; Friday, April 22nd, Saturday, April 23rd, and Sunday, April 24th.

Airport furnished three vehicles for them to drive, the use of the FBO and Gazebo, discount on fuel, and hangar space to store their planes.

Seventy-five to eighty people were in the FBO area, food was available, and Commissioner Bolton arranged for the Tourist Commission to provide packets to be distributed to the visitors. The Airport hosted twenty-two aircraft with two to three people to each aircraft.

The event was a success, the weather was great, and there were no complaints. Mr. Cooper feels the Cessna 180/185 Southern Flying Club will come back to the Airport for their annual nationwide event.

Chair Salter reported that it was the Piper Flying Club who recommended to the Cessna 180/185 Southern Flying Club to host their event at the Airport, being that they held their event twice on the Airport.

Chair Salter reported that on the morning of Sunday, April 24, 2022 on Flight Aware it indicated that there were 20 departures from this Airport of either Cessna 180 or 185. Those departures went to nine different states, which included Texas, Tennessee, Kansas, Virginia, Louisiana, Mississippi, Alabama, Florida, and Oklahoma.

New Fuel Truck Shed FAA Approved:

Mr. Cooper reported that a 7460 was submitted to the FAA before construction began on the fuel truck shed and approval was received from the FAA.

The shed will be used to store the fuel truck and other Airport equipment to help protect them from the sun and other elements.

The contractor is Martin Metals and the cost to construct the shed is \$21,000.00 the construction of the shed should be complete on Monday, May 16, 2022.

Aero-Mech Hangar Repairs:

Mr. Cooper reported that the Aero-Mech Maintenance hangar roof was deteriorating and the insulation was falling down.

Martin Metals is the contractor that installed Aero-Mech's new roof, added new insulation, and repaired the doors, the project cost \$23,000.00.

Martin Metals also serviced all of the doors on the Air Data hangar that were starting to wear and tear and that cost around \$1,000.00.

The City of Natchitoches paid for these repairs from the Covid funds received from the FAA.

NEW BUSINESS:

Airport Manager's Fuel Sales Report May 2022:

| | 2021 | April 18 – May 16, 2022 |
|---------------|--------------|-------------------------|
| 100 LL | 2,682 | 4,910 |
| Jet-A | 5,951 | 5,724 |
| <u>Total:</u> | <u>8,633</u> | <u>10,634</u> |

FAA/DOTD Annual Inspection Report:

Larry Cooper reported that the FAA usually has an annual inspection on the Airport performed by the DOTD.

The inspector found signs on the taxiways that are beginning to fade and need to be replaced. The inspector recommended resealing all of the cracks on the apron on both sides of the T hangars. This project is listed on the CIP, however; instead of waiting for the project to move up the CIP list. An estimate has been requested from Regional Construction and the City will use the Covid funds to cover the costs within the next year.

There were a few trucks and campers that Nor-Wes had brought in to use when traveling, the inspector requested the trucks and campers to be removed, Nor-Wes has removed the trucks and campers from the Airport.

Backup Generator:

Larry Cooper reported that the Airport purchased a \$900.00 Generac 6500 KW portable generator. Martin Metals is going to install a ten-foot cord to use to open the T hangar doors when the power is out and to be used for various jobs on the Airport.

ANNOUNCEMENTS:

The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, June 20, 2022 at 5:00 p.m. at the Airport Terminal Building.

Commissioner McCain asked Mr. Cooper what's the current count of based aircraft on this Airport, Mr. Cooper answered the Airport currently has thirty aircraft. There used to be forty when NSU was still on the Airport however, the count gotten down as low as twenty-three aircraft.

Commissioner McCain asked another question, is it unusual that the Airport received only one bid on the Airport Engineering services?

Mr. Cooper answered no, the Airport received funding un-expectedly and the Runway 17-35, Taxiways, and Apron Rehabilitation project was not included in the CIP/Master Services Agreement, that's why an RFQ was requested.

Being that this same situation has effected every Airport in Louisiana, which is why only one bid was received because all Airport engineers understand and consider the bidding process as a necessary procedural step.

The RFQ wasn't for the Airport Consultant five-year contract, that will come up for renewal in 2023, several bids will be received, a committee will need to be formed, and interviews will take place.

ADJOURNMENT:

Being there were no further announcements, questions, or comments Mr. Maxey made the motion to adjourn the Monday, May 16, 2022 meeting, seconded by Mr. Parker, motion passed unanimously, meeting adjourned.