

CITY OF NATCHITOCHEs  
JOB OPPORTUNITY

POSITION: Finance Director - Finance Department

DESCRIPTION: Performs a variety of complex supervisory, professional, administrative and technical accounting and finance functions in maintaining the fiscal records and systems of the City. Will serve as chief financial advisor to the Mayor and prepare and maintain financial reports and records. Oversees payroll, accounts payable, accounts receivable, Utility Service Center, Information Technologies and Programming and Promotions Department.

QUALIFICATIONS: The successful applicant shall have graduated from an accredited four-year college or university with a degree in accounting or business related field. A working knowledge in Governmental Financial Accounting and GASB rules and regulations are required. An MBA or Certified Public Accountant is preferred.

CONTACT: City of Natchitoches, Human Resources Department located at 1400 Sabine Street, or P.O. Box 37, Natchitoches, LA 71458-0037. Applications may also be picked up upstairs at City hall, located at 700 Second St., or you may download an application on line at [www.natchitochesla.gov](http://www.natchitochesla.gov)

DEADLINE FOR APPLICATIONS: Applications will be accepted until filled.

THE CITY OF NATCHITOCHEs IS AN EQUAL OPPORTUNITY EMPLOYER.