

**PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF NATCHITOCHEs, STATE OF LOUISIANA,
REGULAR MEETING HELD ON
MONDAY, November 8, 2021 AT 5:30 P.M.**

The City Council of the City of Natchitoches met in legal and regular session at the Natchitoches Council Chambers, 716 Second Street, Natchitoches, Louisiana on Monday, November 08, 2021 at 5:30 p.m.

There were present:

Mayor Ronnie Williams
Councilwoman At Large Betty Sawyer-Smith
Councilman Eddie Harrington
Councilman Dale Nielsen
Councilman Christopher Petite
Councilwoman Rosemary Elie

Absent: None

Mayor Ronnie Williams called the meeting to order and welcomed everyone for coming. Councilman Petite led the invocation and Councilman Harrington led the Pledge of Allegiance.

Mayor Williams then called for the reading and approval of the minutes for the October 25, 2021 meeting. Councilwoman At Large Smith moved that we dispense with the reading of the minutes and approval of same. Seconded by Councilman Harrington.

A roll call vote was as follows:

Ayes:	Elie, Nielsen, Smith, Harrington, Petite
Nays:	None
Absent:	None
Abstain:	None

The following Resolution was introduced by Mrs. Smith and Seconded by Mr. Harrington as follows, to –wit:

RESOLUTION NO. 092 OF 2021

PROCLAMATION DECLARING NOVEMBER 27, 2021 AS SMALL BUSINESS SATURDAY IN THE CITY OF NATCHITOCHEs

Whereas, the government of Natchitoches, Louisiana, celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are 31.7 million small businesses in the United States, they represent 99.7% of firms with paid employees, and they are responsible for 65.1% of net new jobs created from 2000 to 2019; and

Whereas, small businesses employ 47.1% of the employees in the private sector in the United States, 88% of U.S. consumers feel a personal commitment to support small businesses in the wake of the pandemic, and 92% of small business owners have pivoted the way they do business to stay open during the pandemic; and

Whereas, 97% of Small Business Saturday® shoppers recognize the impact they can make by shopping small, 85% of them also encouraged friends and family to do so, too; and

Whereas, 56% of shoppers reported they shopped online with a small business on Small Business Saturday in 2020; and more than 50% of consumers who reported shopping small endorsed a local business on social media or shopped at a local business because of a social media recommendation; and

Whereas, Natchitoches, Louisiana supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

Whereas, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE, I, Ronnie Williams Jr., Mayor, and the City Council of the City of Natchitoches, do hereby proclaim, November 27, 2021, as:

SMALL BUSINESS SATURDAY

And urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Elie, Nielsen, Smith, Harrington, Petite
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Ronnie Williams, Jr., declared the Resolution passed by a vote of 5 Ayes to 0 Nays on this 8th day of November, 2021.

RONNIE WILLIAMS, JR., MAYOR

The following Ordinance was Introduced by Mr. Petite

ORDINANCE NO. 054 OF 2021

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY
OF NATCHITOCHES TO AWARD
THE BID FOR CAUSTIC SODA FOR THE WATER TREATMENT PLANT
(BID NO. 0642)**

WHEREAS, Resolution No.074 of 2021 was passed by the Natchitoches City Council on August 23, 2021 authorizing the Mayor to advertise for bids for Caustic Soda for the Water Treatment Plant (Bid No. 0642); and

WHEREAS, this bid was advertised in the *Natchitoches Times* on, August 26, 2021, September 2, 2021 and September 9, 2021 in accordance with law; and

WHEREAS, one bid proposal was received and opened as follows:

- (1) Univar Solutions, USA, Inc.,
Kent, WA \$0.23 cents per pound

WHEREAS, the City received one other bid that was not responsive; and

WHEREAS, on November 1, 2021 the appointed committee of Jill Raynes, Acting Finance Director; Edd Lee, Director of Purchasing; Matt Anderson, Utility Director; and Christopher Petite, Councilman, reviewed the bid proposals for bids for Caustic Soda for the Water Treatment Plant (Bid No. 0642); and

WHEREAS, the above appointed committee members unanimously recommend the City award the bid to the lowest bidder **Univar Solutions, USA, Inc.**, in the amount of **\$0.23 cents per pound**.

Ed Lee explained this Ordinance as a routine bid that occurs every six months. There has been a significant price increase.

The following Ordinance was Introduced by Mrs. Elie

ORDINANCE NO. 055 OF 2021

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY
OF NATCHITOCHEES TO AWARD
THE BID FOR LIQUID CHLORINE FOR THE WATER TREATMENT PLANT
(BID NO. 0643)**

WHEREAS, Resolution No.073 of 2021 was passed by the Natchitoches City Council on August 23, 2021 authorizing the Mayor to advertise for bids for Liquid Chlorine for the Water Treatment Plant (Bid No. 0643); and

WHEREAS, this bid was advertised in the *Natchitoches Times* on, August 26, September 2, and September 9, 2021 in accordance with law; and

WHEREAS, one bid proposal was received and opened as follows:

- (1) DPC Enterprises
Reserve, LA \$1,376.00 per ton

WHEREAS, on November 1, 2021 the appointed committee of Jill Raynes, Acting Finance Director; Edd Lee, Director of Purchasing; Matt Anderson, Utility Department; and Eddie Harrington, Councilman, reviewed the bid proposals for Liquid Chlorine for the Water Treatment Plant, (Bid No. 0643); and

WHEREAS, the above appointed committee members unanimously recommend the City award the bid to the one bid received, **DPC Enterprises** in the amount of **\$1,376.00 per ton**.

NOW, THEREFORE, BE IT ORDAINED, that the Honorable Ronnie Williams, Jr., Mayor, is hereby authorized, empowered and directed to sign any and all documents necessary for acceptance of this bid.

Ed Lee and Matt Anderson explained the increase in cost of Liquid Chlorine for Ordinance No. 055 of 2021.

The following Ordinance was Introduced by Mr. Nielsen:

ORDINANCE NO. 056 OF 2021

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY
OF NATCHITOCHEES TO AWARD
THE BID FOR RENOVATION OF THE TEXAS AND PACIFIC RAILROAD DEPOT
(BID NO. 0627)**

WHEREAS, Resolution No.064 of 2021 was passed by the Natchitoches City Council on August 9, 2021 authorizing the Mayor to advertise for bids for renovation of the Texas and Pacific Railroad Depot (Bid No. 0627); and

WHEREAS, this bid was advertised in the *Natchitoches Times* on, August 14, August 19 and August 26, 2021 in accordance with law; and

WHEREAS, one bid proposal was received and opened as follows:

(2) DSW Construction, LLC	
Natchitoches, LA	\$868,893.00

WHEREAS, on November 2, 2021 the appointed committee of Jill Raynes, Acting Finance Director; Edd Lee, Director of Purchasing; Randy LaCaze, Director of Community Development; and Betty Smith, Councilwoman, reviewed the bid proposals for renovation of the Texas and Pacific Railroad Depot (Bid No. 0627); and

WHEREAS, the above appointed committee members unanimously recommend the City award the bid to the one bid received to **DSW Construction, LLC** in the amount of **\$868,893.00**.

NOW, THEREFORE, BE IT ORDAINED, that the Honorable Ronnie Williams, Jr., Mayor, is hereby authorized, empowered and directed to sign any and all documents necessary for acceptance of this bid.

Ed Lee, Randy LaCaze, and Rebecca Blankenbaker spoke in detail about Ordinance No. 056 of 2021.

The following Ordinance was Introduced by Mrs. Smith

ORDINANCE NO. 057 OF 2021

AN ORDINANCE AMENDING CHAPTER 20 OF THE CODE OF ORDINANCES OF THE CITY OF NATCHITOCHEs RELATIVE TO ESTABLISHING THE NATCHITOCHEs FAIRNESS, EQUALITY, AND INCLUSION PROGRAM, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the City of Natchitoches (the “City”) desires to ensure equity and inclusion in its public investments through the creation of the Natchitoches Fairness, Equality and Inclusion Program (the “Program”); and

WHEREAS, the initial purpose of the Program will be to identify those entities desiring to transact business with the City that meet the requirements of a socially and economically disadvantaged business, as set forth herein; and

WHEREAS, once socially and economically disadvantaged businesses have been identified by the Program, the City desires to implement the main purpose of the Program by using the collected information in a manner that will increase the utilization of socially and economically disadvantaged businesses and services by the City, without prejudicing any entity transacting or desiring to transact business with the City that would not meet the eligibility requirements set forth herein; and

WHEREAS, in accordance with Chapter 1, Section 1-7 of the municipal code of ordinances of the City (the “Code”), it is the desire of the City Council of the City of Natchitoches acting as the governing authority of the City (the “Governing Authority”) to amend the Code to create the Program.

NOW, THEREFORE, BE IT ORDAINED that the Code of Ordinances, City of Natchitoches, Louisiana, is hereby amended by adding a section, to be numbered Section 20-82, which said section reads as follows:

In accordance with all applicable State and Federal laws, the City of Natchitoches (the “City”) has established the Natchitoches Fairness, Equality, and Inclusion Program to identify small, minority, and female-owned entities or natural persons desiring to do business in our city who have been historically disadvantaged or overlooked. At no time shall any city department, agency, board, commission, or corporation established or controlled by the city, or any entity in which the City has or will have an authoritative or governing interest, exclude any responsive bidder from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with, the award and performance of any contract or procurement on the basis of race, color, sex, or national origin.

BE IT FURTHER ORDAINED that the Code of Ordinances, City of Natchitoches, Louisiana, is hereby amended by adding a section, to be numbered Section 20-83, which said section reads as follows:

It shall be the policy of the City of Natchitoches (the "City") to provide opportunities to businesses owned and controlled by socially and economically disadvantaged persons to participate meaningfully in the contracting activities of the City that involve public spending or private projects that utilize public funding or incentives. The provisions of this ordinance should be interpreted liberally to implement the foregoing policy to the maximum extent permissible by law.

BE IT FURTHER ORDAINED that the Code of Ordinances, City of Natchitoches, Louisiana, is hereby amended by adding a section, to be numbered Section 20-84, which said section reads as follows:

Except as otherwise provided and subject to all local, state, and federal laws affecting the City of Natchitoches' (the "City") services or use of funds, this Section shall apply to all contracts of the City, including all departments, agencies, corporations, boards, and commissions, that utilize any City funding, and/or City incentives, including tax credits, payment in lieu of taxes (PILOT) incentives or waivers through which the City forgoes its normal taxes and fees.

BE IT FURTHER ORDAINED that the Code of Ordinances, City of Natchitoches, Louisiana, is hereby amended by adding a section, to be numbered Section 20-85, which said section reads as follows:

The Natchitoches Fairness, Equality, and Inclusion Program is a race and gender-neutral program with a goal of ensuring every qualified entity is given fair consideration during any and all processes which allocate the City of Natchitoches' (the "City") resources, including but not limited to, the procuring of goods and services, use of funds, and any and all contracts or private projects that utilize City resources, funding or incentives. Each City department, agency, board, and commission, and each corporation established by the City, shall independently attempt to ensure that its contracts, in the aggregate, are made available for bid, proposal, or any such other methods as may be devised from time to time for the expenditure of City funds, to any and all qualified entities, including, but not limited to, those entities meeting the eligibility requirements set forth below.

A business may be eligible for the Natchitoches Fairness, Equality, and Inclusion Program if it is determined that the firm's ability to compete in the business world has been restricted due to industry practices, limited access to capital and/or restricted credit opportunities that are beyond the firm's control. This determination may be made at the sole discretion of the Mayor of the City of Natchitoches or by meeting the qualifications for Ownership, Business Size, Independence and Control, as set forth below:

Ownership - The firm must be at least 51% owned by a socially and economically disadvantaged person(s), as defined in Title 13 Part 124 of the Electronic Code of Federal Regulations, as follows:

Socially disadvantaged individuals are those who have been subjected to racial or ethnic prejudice or cultural bias within American society because of their identities as members of groups and without regard to their individual qualities. The social disadvantage must stem from circumstances beyond their control.

Economically disadvantaged individuals are socially disadvantaged individuals whose ability to compete in the free enterprise system has been impaired due to diminished capital and credit opportunities as compared to others in the same or similar line of business who are not socially disadvantaged.

Business Size - The firm (including its affiliates) must be a small business as defined by SBA Standards, which may be found in [Title 13 Part 121 of the Electronic Code of Federal Regulations](#).

Independence - The business must not be tied to another firm in such a way as to compromise its independence and control.

Control - A disadvantaged owner seeking certification must possess the power to direct or cause the direction of the management and policies of the firm. The owner must also have an overall understanding of, and managerial and technical competence and experience directly related to, the type of business in which the firm is engaged.

The Natchitoches Fairness, Equality, and Inclusion Program is a race and gender-neutral program that neither presumes, nor makes determinations concerning what constitutes social and economic disadvantage. Each applicant carries the burden of proof regarding their eligibility in establishing their social and economic disadvantage, as set forth herein.

BE IT FURTHER ORDAINED that the Code of Ordinances, City of Natchitoches, Louisiana, is hereby amended by adding a section, to be numbered Section 20-86, which said section reads as follows:

The Purchasing Department is the City of Natchitoches' department that oversees application process, certification, compliance, outreach, training, and capacity building for disadvantaged businesses in the City of Natchitoches, having all necessary powers and authority to implement the Natchitoches Fairness, Equality, and Inclusion Program to the extent allowable under the law.

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared to be severable.

BE IT FURTHER ORDAINED that all ordinances or parts thereof in conflict herewith are hereby repealed.

Alex Washington explained Ordinance No. 057 of 2021.

The following Ordinance was Introduced by Mr. Harrington

ORDINANCE NO. 058 OF 2021

AN ORDINANCE FURNISHING THE MARSHAL OF THE CITY OF NATCHITOCHES, STATE OF LOUISIANA, WITH SUITABLE OFFICE FACILITIES AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, pursuant to Section 1889 of Title 13 of the Louisiana Revised Statutes of 1950, as amended, the City of Natchitoches (the “City”) is required to furnish the Marshal of the City of Natchitoches (the “Marshal”) with suitable office facilities; and

WHEREAS, Section 2.10 of Article 1 of the Charter of the City requires that any conveyance or leasing of City property must be done by ordinance of the City Council of the City, acting as the governing authority thereof (the “Governing Authority”); and

WHEREAS, it is the desire of the City and its Governing Authority to allow the Marshal to occupy the facilities at 450 Fifth Street, Natchitoches, Louisiana to be used as its office facilities; and

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Natchitoches, State of Louisiana (the “City”), acting as the governing authority for the City, does hereby authorize the Mayor of the City of Natchitoches to take any and all actions, including but not limited to executing any documents or authentic acts, approved as to form by the Office of the City Attorney of the City, to effectuate the provision of office facilities for the Marshal of the City at the property owned by the City located at 450 Fifth Street, Natchitoches, Louisiana.

Harrington made a motion to **REMOVE** this Resolution **FROM THE AGENDA** which was seconded by Mrs. Smith, the motion to REMOVE was presented for a vote and the vote was recorded as follows:

AYES: Elie, Nielsen, Smith, Harrington, Petite
NAYS: None
ABSENT: None
ABSTAIN: None

THEREUPON, Mayor Ronnie Williams Jr., declared the RESOLUTION **REMOVED** by a vote of 5 Ayes to 0 Nays this 8th day of November, 2021.

RONNIE WILLIAMS, JR., MAYOR

RESOLUTION 093 OF 2021

A RESOLUTION AUTHORIZING THE PARISH OF NATCHITOCHES TO PERFORM ROAD MAINTENANCE WORK ON ALL STREETS AND ROADS WITHIN THE CORPORATE LIMITS OF NATCHITOCHES LOUISIANA FROM JANUARY 1, 2022 TO DECEMBER 31, 2022.

BE IT RESOLVED, by the City Council of the City of Natchitoches of Natchitoches, Louisiana, acting as the governing authority of the incorporated municipality of Natchitoches, Louisiana in legal session convened, on this 8th day of November, 2021, that the Parish of Natchitoches be and is hereby requested to perform the following road maintenance work on all streets and roads within the corporate limits of, Louisiana; for the period of **January 1, 2022 to December 31, 2022**.

1. Patch potholes and/or deteriorated sections of hard surfaces streets and roads.
2. Blade aggregate surface roads to smooth surface and shoulders, including the placement or removal of materials necessary to accomplish this end.
3. Perform necessary maintenance on roadside and lateral ditches in order to provide reasonable effective drainage.
4. Bushhog road and/or street shoulders and backslopes including trimmings and removal of roadside brush.
5. Place, construct, reconstruct or otherwise maintain drainage structures, including bridges and culverts.
6. Install or replace traffic-control devices.
7. Perform other necessary maintenance activities made necessary by unforeseen actions or “acts of God” which may adversely affect the use of the road or street, or present a hazard to the motoring public.

BE IT FURTHER RESOLVED, that all individual request for work within the City must be made in writing by the Mayor and submitted to the Parish of Natchitoches, Director of Public Works.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the President of the Parish of Natchitoches, along with a map of the municipality on which the location of all public roads and streets has been indicated. It is understood and agreed that the Parish of Natchitoches can refuse to provide maintenance on any street or road indicated on said map if such road or street does not serve a clearly defined public need.

BE IT FURTHER RESOLVED, that except for negligent acts of the Parish, its agents and employees, this Council shall assume all liabilities for and save the Parish, its agents and employees, harmless from any and all claims for damages, actions or causes of action arising out of the work done as a result of this request or the continuing use of the streets and roads in the incorporated limits of Natchitoches, Louisiana

following Resolution was introduced by Mrs. Elie and Seconded by Mr. Harrington as follows, to –wit:

RESOLUTION NO. 094 OF 2021

**RESOLUTION FOR FRYE MAGEE, LLC CONTRACT AMENDMENT NO. 1
FOR THE CITY’S LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT
CORONAVIRUS (“LCDBG-CV”) HVAC IMPROVEMENTS**

WHEREAS, the City of Natchitoches (“City”) and Frye Magee LLC (“Frye Magee”) entered into a Contract for Professional Services (“Contract”) effective March 30, 2021 related to administrative services for the City’s Louisiana Community Development Block Grant Coronavirus (“LCDBG-CV”) HVAC Improvements (the “Project”); and,

WHEREAS, Frye Magee submitted a proposal dated March 17, 2021 which included a lump sum fee of \$35,000 to provide administrative services for the City’s Project based on a maximum LCDBG-CV grant award of \$500,000; and,

WHEREAS, the Project submitted and subsequently funded by the State of Louisiana includes \$1,000,000 of LCDBG-CV program funds; and,

WHEREAS, on August 17, 2021, Frye Magee requested a contract amendment to increase the lump sum fee by \$10,500 based on the increase in the LCDBG-CV Project budget from \$500,000 to \$1,000,000. The total lump sum fee for the Contract would increase to \$45,500.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF NATCHITOCHEES CITY COUNCIL:

1. The City hereby approves Frye Magee LLC’s Contract Amendment No. 1 increasing the total lump sum fee by \$10,500 for a total contract fee of \$45,500.
2. The Mayor is authorized to execute the Contract Amendment No. 1 with Frye Magee LLC, as well as all related documents, to be on such other terms and conditions as he shall deem advisable, and to do any and all things necessary and proper to carry out this Resolution.

Passed, approved and adopted this 8th day of November, 2021.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES: Elie, Nielsen, Smith, Harrington, Petite
NAYS: None
ABSENT: None
ABSTAIN: None

THEREUPON, Mayor Ronnie Williams, Jr., declared the Resolution passed by a vote of 5 Ayes to 0 Nays on this 8th day of November, 2021.

RONNIE WILLIAMS, JR., MAYOR

CERTIFICATE

I, Stacy McQueary, City Council Clerk for the City of Natchitoches, do hereby certify that the above and foregoing constitutes a true and correct copy of a Resolution passed, approved, and adopted on the 8th day of November, 2021.

Stacy McQueary, City Council Clerk

Ed Lee and Thomas McGee explained Resolution No. 94 of 2021.

The following Resolution was introduced by Mr. Harrington and Seconded by Mr. Petite as follows, to –wit:

RESOLUTION NO. 095 OF 2021

**LCDBG MANAGEMENT RESOLUTION
FY 2021 LCDBG – CV**

WHEREAS, the City of Natchitoches has been afforded the opportunity to participate in the 2021 State of Louisiana Community Development Block Grant (LCDBG)-CV HVAC Program administered by the Division of Administration and,

WHEREAS, it is necessary under the program regulations to authorize certain actions and individuals to perform certain designated functions by the State.

NOW THEREFORE BE IT RESOLVED, that the City of Natchitoches as legal recipient of the LCDBG-CV funds does hereby authorize the following actions:

SECTION I

FINANCIAL MANAGEMENT

WHEREAS, it is necessary under the Financial Management regulations of the LCDBG-CV program to authorize certain individuals to sign for draw downs for request for payments and to authorize one certain individual to certify the correctness of each signature; and,

WHEREAS, it is further necessary under the Financial Management regulations of the LCDBG program to designate an official depository to hold LCDBG funds;

NOW THEREFORE BE IT RESOLVED, by the City of Natchitoches as legal authorized recipient of the LCDBG-CV funds, in regular session convened, that **Martha J. Raynes**, **Edd Lee**, **Randy S. LaCaze** and **Stacy McQueary**, are hereby authorized to sign “Authorized Signature Card for Request for Payment;” and,

BE IT FURTHER RESOLVED, that **Ronnie Williams, Jr.** shall certify to the correctness of the signatures; and,

BE IT FURTHER RESOLVED, **Sabine State Bank** is hereby designated as the official depository for direct deposit of grant funds for the LCDBG-CV project.

SECTION II

REQUISITION OF FUNDS

WHEREAS, the State requires adequate financial management control over LCDBG funds. The establishment of a Requisition of Funds policy is a vital tool to such control.

NOW THEREFORE BE IT RESOLVED, By the City of Natchitoches that all invoices for work performed or materials used in relation to the LCDBG Program, prior to payment, must have attached a signed pre-printed project requisition form. The form and invoice shall be approved in the following order:

1. Approval by Project Administrator for budget control
2. Approval by the Clerk
3. Approval by the Mayor

BE IT FURTHER RESOLVED, that **Ronnie Williams, Jr.**, and **Christopher Petite** is hereby authorized to sign checks written on the LCDBG-CV account.

SECTION III

EQUAL OPPORTUNITY

WHEREAS, equal opportunity regulations of the LCDBG program require the appointment by the recipient of an Equal Opportunity Officer (EEO Officer) to have the responsibility for maintaining all pertinent EEO files, submitting on a timely basis all reports, answer all related correspondence and monitor all EEO areas;

NOW THEREFORE BE IT RESOLVED, by the City of Natchitoches that **Stacy McQueary** is hereby appointed as EEO Officer for the life of the LCDBG program and as such is charged to faithfully execute all duties and responsibilities herein described.

SECTION IV

504 COORDINATOR

WHEREAS, the State requires Grantees to designate a responsible person to coordinate the City of Natchitoches efforts to comply with Section 504 of the Rehabilitation Act of 1973, as amended;

NOW THEREFORE BE IT RESOLVED, that **Stacy McQueary** is appointed as Section 504 Compliance Officer.

SECTION V

SECTION 3 COMPLIANCE

WHEREAS, the LCDBG-CV program requires that all grant recipients establish and adopt by resolution a Section 3 Plan and appoint a Section 3 Coordinator and certification procedures.

NOW THEREFORE BE IT RESOLVED, that the City of Natchitoches adopts a Section 3 Plan and appoints **Stacy McQueary** as its Section 3 Coordinator.

SECTION VI

RESIDENTIAL ANTI DISPLACEMENT

WHEREAS, the LCDBG-CV Program requires that all grant recipients adopt by resolution a Residential Anti - Displacement and Relocation Assistance Plan,

THEREFORE BE IT RESOLVED, that the City of Natchitoches hereby adopts the attached Residential Anti-Displacement and Relocation Assistance Plan appoints **Stacy McQueary** as its Coordinator.

Passed and adopted by the City of Natchitoches, Parish of Natchitoches, State of Louisiana, on this 8th day November, 2021, by the following votes:

AYES: Elie, Nielsen, Smith, Harrington, Petite
NAYS: None
ABSENT: None
ABSTAIN: None

I, Stacy McQueary, does hereby certify that the above is a true and correct copy of the RESOLUTION duly passed and adopted by the City of Natchitoches, Parish of Natchitoches, State of Louisiana, on the 8th day of November, 2021

ATTEST:

Stacy McQueary, Council Clerk

Ronnie Williams, Jr., Mayor

The following Resolution was introduced by Mr. Petite and Seconded by Mr. Nielsen as follows, to –wit:

RESOLUTION NO. 096 OF 2021

**FY 2021 LCDBG – CV
GRIEVANCE PROCEDURE**

WHEREAS, the City of Natchitoches has been afforded the opportunity to participate in the State of Louisiana Community Development Block Grant (CDBG) - CV administered by the Division of Administration; and,

WHEREAS, the CDBG Program requires that all grant recipients adopt by resolution an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the regulation of the U. S. Department of Housing and Urban Development, 24 CFR Part 8, implementing Section 504 of the Rehabilitation Act of 1973, as amended (Public Law 93-112); and

WHEREAS, Section 504 states, in part: “No otherwise qualified handicapped individual ... shall, solely by reason of his handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

NOW, THEREFORE BE IT RESOLVED that the attached “Grievance Procedure” dated November 8, 2021 is hereby adopted.

PASSED, APPROVED AND ADOPTED THIS 8th day of November, 2021.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES: Elie, Nielsen, Smith, Harrington, Petite
NAYS: None
ABSENT: None
ABSTAIN: None

THEREUPON, Mayor Ronnie Williams, Jr., declared the Resolution passed by a vote of 5 Ayes to 0 Nays on this 8th day of November, 2021.

RONNIE WILLIAMS, JR., MAYOR

The following Resolution was introduced by Mr. Elie and Seconded by Mr. Petite as follows, to –wit:

RESOLUTION NO. 097 OF 2021

**FY 2021 LCDBG – CV
POLICY STATEMENT FOR COMMUNICATING INFORMATION
TO PERSONS WITH SENSORY IMPAIRMENTS**

WHEREAS, the City of Natchitoches has been afforded the opportunity to participate in the State of Louisiana Community Development Block Grant (CDBG)-CV administered by the Division of Administration; and,

WHEREAS, the CDBG Program requires that all grant recipients adopt by resolution a policy for communicating information to persons with hearing impairments;

NOW, THEREFORE BE IT RESOLVED, that the attached “Policy Statement For Communicating Information to Persons With Sensory Impairments” for the City of Natchitoches dated November 8, 2021 is hereby adopted.

BE IT FURTHER RESOLVED, the City of Natchitoches hereby adopts a policy to utilize the Louisiana Hearing Impaired Relay System for communicating with hearing impaired persons. The relay numbers are: Information 1-800-333-0605, TDD Users 1-800-846-5277 and Voice Users 1-800-947-5277.

PASSED, APPROVED AND ADOPTED THIS 8th day of November, 2021.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES: Elie, Nielsen, Smith, Harrington, Petite
NAYS: None
ABSENT: None
ABSTAIN: None

THEREUPON, Mayor Ronnie Williams, Jr., declared the Resolution passed by a vote of 5 Ayes to 0 Nays on this 8th day of November, 2021.

RONNIE WILLIAMS, JR., MAYOR

CERTIFICATE

I, Stacy McQueary, Council Clerk, for the City of Natchitoches, certify that the above and foregoing constitutes a true and correct copy of a Resolution passed and adopted by the City of Natchitoches on November 8, 2021.

Stacy McQueary, Council Clerk

The following Resolution was introduced by Mr. Nielsen and Seconded by Mr. Petite as follows, to –wit:

RESOLUTION NO. 098 OF 2021

**FY 2021 LCDBG – CV
LANGUAGE ACCESS PLAN**

WHEREAS, the State of Louisiana Office of Community Development has awarded the City of Natchitoches with a 2021 LCDBG -CV Grant; and,

WHEREAS, the State of Louisiana requires certain actions to be taken by the City in order to be in compliance with HUD regulations; and,

WHEREAS, as part of its Citizen Participation Plan to reach out and inform its citizens, the City has developed a language access plan to inform its citizens who may not understand or speak English.

THEREFORE BE IT RESOLVED, by the City of Natchitoches on the 8th day of November, 2021, that it hereby adopts the Language Access Plan.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES: Elie, Nielsen, Smith, Harrington, Petite
NAYS: None
ABSENT: None
ABSTAIN: None

THEREUPON, Mayor Ronnie Williams, Jr., declared the Resolution passed by a vote of 5 Ayes to 0 Nays on this 8th day of November, 2021.

RONNIE WILLIAMS, JR., MAYOR

CERTIFICATE

I, Stacy McQueary, Clerk for the City Council of the City of Natchitoches, certify that the above and foregoing constitutes a true and correct copy of a Resolution passed and adopted by the City Council on November 8, 2021.

Stacy McQueary

The following Resolution was introduced by Mrs. Smith and Seconded by Mr. Nielsen as follows, to –wit:

RESOLUTION NO. 099 OF 2021

RESOLUTION TO AWARD PHASE 1 ENVIRONMENTAL SITE ASSESSMENT CONTRACT FOR LCDBG HVAC PROGRAM

WHEREAS, the City of Natchitoches (“City”) has received a grant award for Louisiana Community Development Block Grant Coronavirus (“LCDBG-CV”) HVAC Improvements; and,

WHEREAS, the City is required to perform Phase 1 Environmental Site Assessments of each facility included in the LCDBG-CV HVAC program; and,

WHEREAS, the City received 3 quotes from qualified vendors for this service, and based on the cost proposals received intends to award the Phase 1 Environmental Site Assessment contract to Wetlands Unlimited LLC for a total lump sum fee of \$4,950.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF NATCHITOCHEES CITY COUNCIL:

1. The City hereby enters into an agreement with Wetlands Unlimited LLC to conduct the Phase 1 Environmental Site Assessments of the facilities for a total lump sum fee of \$4,950.00.
2. The Mayor is authorized to execute the agreement with Wetlands Unlimited LLC, as well as all related documents, to be on such other terms and conditions as he shall deem advisable, and to do any and all things necessary and proper to carry out this Resolution.

Passed, approved and adopted this 8th day of November, 2021.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES: Elie, Nielsen, Smith, Harrington, Petite
NAYS: None
ABSENT: None
ABSTAIN: None

THEREUPON, Mayor Ronnie Williams, Jr., declared the Resolution passed by a vote of 5 Ayes to 0 Nays on this 8th day of November, 2021.

RONNIE WILLIAMS, JR., MAYOR

CERTIFICATE

I, Stacy McQueary, City Council Clerk for the City of Natchitoches, do hereby certify that the above and foregoing constitutes a true and correct copy of a Resolution passed, approved, and adopted on the ____ day of November, 2021.

Stacy McQueary, City Council Clerk

CITY OF NATCHITOCHEs

RESOLUTION NUMBER: 100

Date: November 8, 2021

The City of Natchitoches of the Parish of Natchitoches met in regular session on this date. The following resolution was offered by Mr. Harrington and seconded by Mr. Nielsen.

R E S O L U T I O N

A resolution authorizing the Mayor to execute an Agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at the Natchitoches Regional Airport.

WHEREAS, Act 451 of the 1989 Regular Session of the Louisiana Legislature authorized the financing of certain airport improvements from funds appropriated from the Transportation Trust Fund; and

WHEREAS, the CITY OF NATCHITOCHEs has requested funding assistance from the LA DOTD to/for Obstruction Removal Runway 7 Approach - Phase II (Construction); and

WHEREAS, the stated project has been approved by the Louisiana Legislature and the LA DOTD is agreeable to the implementation of this project and desires to cooperate with the CITY OF NATCHITOCHEs according to the terms and conditions identified in the attached Agreement; and

WHEREAS, the LA DOTD will provide the necessary funding for the Obstruction Removal Runway 7 Approach - Phase II (Construction) and reimburse the sponsor up to \$41,860.00 of project cost.

NOW THEREFORE, BE IT RESOLVED by the City of Natchitoches that it does hereby authorize the Mayor to execute an Agreement for the project identified as SPN H.014706, more fully identified in the Agreement attached hereto, and to execute any subsequent related documents, including, but not limited to, amendments to said agreement.

This resolution shall be in full force and effect from and after its adoption.

The aforesaid resolution, having been submitted to a vote, the vote thereon was as follows:

- YEAS: Elie, Nielsen, Smith, Harrington, Petite
- NAYS: None
- ABSENT: None

WHEREUPON, the resolution was declared adopted on the 8th day of November, 2021.

CITY OF NATCHITOCHEs

BY: _____
(Signature)

(Typed or Printed Name)

TITLE: _____

ATTEST: _____
(Signature)

TITLE: _____

Ed Lee explained Resolution No. 100 of 2021.

Announcements:

- Pray with the Mayor every Thursday at 7:45am
- Clash on the Cane November 13, 2021 at 3pm
- Jingle & Mingle take place November 16, 2021 from 6:00pm until 8:30pm
- Next Scheduled City Council Meeting will be Monday, November 22, 2021 at 5:30pm
- City of Natchitoches Offices will be closed Thursday, November 25th-26th for the Thanksgiving Holidays.

With no further discussion, Mayor Williams made a motion for adjournment and all were in favor. The meeting was adjourned at 6:30 p.m.

RONNIE WILLIAMS, JR., MAYOR

BETTY SMITH, MAYOR PRO-TEMPORE