



NATCHITOCHE REGIONAL AIRPORT
City of Natchitoches
450 Wallenberg Drive
Natchitoches, LA 71457

NATCHITOCHE AIRPORT COMMISSION
Monday, November 16, 2020
5:00 p.m.

A G E N D A

- I. Convene Meeting
- II. Minutes for September 21 and October 19, 2020
- III. Old Business
 - A. Project Updates
 - B. Sorority House NSU
 - C. Airport Tenant Updates
- IV. New Business
 - A. Airport Manager's Fuel Sales Report: October, 2020
- V. Announcements

Due to Monday, January 18, 2021 is Martin Luther King holiday, the next regular monthly meeting of the Airport Advisory Commission will take place on; Tuesday, January 19, 2021 at 5:00 p.m. at the Airport Terminal building.
- VI. Adjournment

NATCHITOCHEs REGIONAL AIRPORT ADVISORY COMMISSION
REGULAR MONTHLY MEETING MINUTES
October 19, 2020

MEMBERS PRESENT: Hilton, Mike
Maxey, James
McCain, Jack Jr.

ALSO PRESENT: Cooper, Larry
Walker, Regina R.

MEMBERS ABSENT: Gilson, Gil
Parker, Sam
Rice, Cliff
Salter, Stanley

CONVENE MEETING:

Chairman Mike Hilton called the regular monthly meeting of the Natchitoches Regional Airport Advisory Commission meeting to order at 5:00 p.m., on Monday, October 19, 2020.

MINUTES:

Chairman Hilton deferred calling for a vote approving the September 21, 2020 minutes due to a quorum wasn't present. The vote will take place at the next regular monthly meeting to take place on Monday, November 16, 2020.

OLD BUSINESS:

Project Updates:

Mr. Cooper reported that bid proposals have been mailed out on the localizer equipment and installation, the bids will be opened on; Tuesday, October 27, 2020.

Both the Airport Fencing Phase II and Drainage Study projects will begin in November 2020.

The fencing contractor, Columbus Fencing will install new fencing at locations where fencing was not install under Phase I; this is Phase II of the fencing project.

Columbus Fencing is going to install more game fencing at Chaplin's Lake due to deer are still getting in around the existing game fence.

The drainage study contractor will be working to repair the drains around the Airport, installing concrete walls around stunk in areas at drains and removing debris that's blocking the drains.

Mr. Cooper also reported that a meeting took place last week with; Mayor Williams, Edd Lee, Mike Hilton, and all of the tenants on the north end of the field, discussing the Runway 7/25 and Taxiway B1 project.

All tenants were present at the meeting except Marc Millican and Air Evac. None of the tenants gave any objections to the taxiway that's going to be constructed in front of their hangars and understood the Airport following FAA requests.

The funds may not be available this year for the taxiway however; the Airport is still going to move forward with the rehabilitation of Runway 7/25.

A conference call will take place on; Thursday, October 22, 2020 at 11:00 a.m. with FAA, DOTD, Jonathan Farmer the Airport consultant, and Larry Cooper to determine the start dates of Runway 7/25 and Taxiway B1 projects. Runway 7/25 should start in April 2021 and Taxiway B1 will probably not start until November 2021, if funds are available at that time.

The Runway 7/25 and Taxiway B1 contracts have to be signed and the bidding process have to be completed by April 2021.

Sorority Houses NSU Updates:

Mr. Cooper informed the Commission that he has not heard from Mr. Gilson of NSU concerning the proposed sorority house to be located behind Aero Mech facing Chaplin's Lake. Therefore, Mr. Cooper has no updates to report at this time.

Airport Leases:

Mr. Cooper reported that the Marc Millican lease was introduced at the September 28, 2020 City Council meeting and will be brought up for a final vote at the October 26, 2020 City Council meeting.

Mr. Millican requested a ten-year lease and he has place the hangar in his name.

The FAA is now satisfied that the hangar and land lease are under the same name.

Mr. Estes has the old Kip Fair hangar his lease was introduced at the October 12, 2020 City Council Meeting for a one year lease with an option for another year.

Mr. Estes is in the process of selling his hangar that's why he wanted to go with a one-year lease, with a one-year option.

The Air Data Solutions amendment to their address and operating name was approved at the October 12, 2020 City Council meeting.

NEW BUSINESS:

Airport Manager's Fuel Sales Report: August:

<i>Time Period</i>	<i>Description</i>	<i>Gallons</i>
9/19/20 - 10/19/20	100 LL	1,754
9/19/20 - 10/19/20	Jet-A	6,615
Total:		8,369

ANNOUNCEMENTS:

The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, November 16, 2020 at 5:00 p.m. at the Airport Terminal Building.

ADJOURNMENT:

Being there were no quorum the October 19, 2020 meeting was adjourn without a vote.