



NATCHITOCHES REGIONAL AIRPORT
City of Natchitoches
450 Wallenberg Drive
Natchitoches, LA 71457

NATCHITOCHES AIRPORT COMMISSION
Tuesday, January 19, 2021
5:00 p.m.

A G E N D A

- I. Convene Meeting
- II. Minutes for November 16, 2020
- III. Old Business
 - A. Project Updates KSA Engineering Jonathan Farmer P.E.
 - B. NSU Sorority House
- IV. New Business
 - A. Airport Manager's Fuel Sales Report: November & December, 2020
 - B. Resolution to extend Master Service Agreement (MSA) with KSA Engineering for Natchitoches Regional Airport
- V. Announcements

Due to Monday, February 15, 2021 is Presidents Day holiday, the next regular monthly meeting of the Airport Advisory Commission will take place on; Tuesday, February 16, 2021 at 5:00 p.m. at the Airport Terminal building.
- VI. Adjournment

NATCHITOCHEs REGIONAL AIRPORT ADVISORY COMMISSION
REGULAR MONTHLY MEETING MINUTES
November 16, 2020

MEMBERS PRESENT: Hilton, Mike
McCain, Jack Jr.
Rice, Cliff
Salter, Stanley

ALSO PRESENT: Cooper, Larry
Walker, Regina R.

MEMBERS ABSENT: Gilson, Gil
Maxey, James
Parker, Sam

CONVENE MEETING:

Chairman Mike Hilton called the regular monthly meeting of the Natchitoches Regional Airport Advisory Commission meeting to order at 5:00 p.m., on Monday, November 16, 2020.

MINUTES:

Chairman Hilton called for a motion to accept the September and October, 2020 Airport minutes as written, motion made by Mr. Salter, seconded by Mr. Rice, motion passed unanimously.

OLD BUSINESS:

Project Updates:

Mr. Cooper reported the following on the Airport projects:

- The fence project began on Monday, November 16, 2020. The contractor started drilling holes and putting up fence. An adjustment is needed on the game fence at Chaplin's Lake due to deer being seen in that area.
- Regional Construction has begun work on the Drainage Study project by digging trenches, repairing drains and fallouts.
- The new MK 20A Localizer upgrade will be installed in December 2020 and Pete Talbot of Nav-Tel Services, LLC is doing the installation.

- The Runway 7/25 and Taxiway B1 project will go out for bids in April 2021.

For the next forty-five to sixty days the fence and drainage crews will be working throughout the whole Airport.

Sorority Houses NSU Updates:

Mr. Cooper informed the Commission that he received an email from Gil Gilson; Mr. Gilson will be working with Dale Wohletz, manager of NSU Physical Plant to remark the proposed lot located behind Aero Mech facing Chaplin’s Lake. They’re going to mark the corner of the sorority house instead of the corner of the lot. Once the lot is remarked, a 7460-1 will need to be filed with the FAA in hopes of moving the sorority house out of the protection zone.

Airport Tenant Updates:

Mr. Cooper reported the following on the Airport Tenants final vote at the City Council Meeting:

- Mr. Marc Millican has a ten-year lease on the Airport.
- Mr. Harold Estes has a one-year lease with an one-year option on his hangar
- NSU hangar where Air Evac was is now vacant; Air Evac is now fully moved into the lots they’re leasing which are; 6, 7, and 20.
- NSU is now up for lease; Air Data would like to have the hangar but are unable to do so at this time. However, they will like to revisit leasing the NSU hangar in the near future.

NEW BUSINESS:

Airport Manager’s Fuel Sales Report: August:

<i>Time Period</i>	<i>Description</i>	<i>Gallons</i>
10/17/20 – 11/16/20	100 LL	3,066
10/17/20 – 11/16/20	Jet-A	3,855
<u>Total:</u>		<u>6,921</u>

Interference from 5G Cellphones:

Chairman Hilton called for a motion to add to the agenda discussion on interference from 5G cellphones, motion made by Mr. Salter, seconded by Mr. McCain, motion passed unanimously.

Mr. Rice started the discussion by informing the Commission that the 5G network cellphones might cause interference with the avionics in airplanes.

The likelihood of 5G cellphones affecting the Natchitoches Regional Airport is very low. There are no approaches into this Airport where 5G will offer any known interference at this time.

Being this is an advisory commission; Mr. Rice felt that the City needed to be aware of the possibility of 5G cellphones causing avionics interference even though it's a slim chance of that happening.

Chairman Hilton suggested composing a courtesy letter and submitting it to the Mayor and City attorney. The letter would inform them of the possible issue and assure them that the Airport Commission will continue to monitor the situation and keep the City posted to any changes and or updates on said issue.

ANNOUNCEMENTS:

There's no regular monthly meeting of the Airport Advisory Commission in December and due to Monday, January 18th is Martin Luther King holiday, the next meeting will take place on; Tuesday, January 19, 2021 at 5:00 p.m. at the Airport Terminal Building.

ADJOURNMENT:

Being there were no further announcements, questions, or comments a motion was made by Mr. Rice to adjourn the November 16, 2020 meeting; seconded by Mr. McCain, motion passed unanimously, meeting was adjourned.