NATCHITOCHES REGIONAL AIRPORT
City of Natchitoches
450 Wallenberg Drive
Natchitoches, LA  71457

NATCHITOCHES AIRPORT COMMISSION
Monday, August 15, 2022
5:00 p.m.

A G E N D A

I. Convene Meeting

II. Minutes for July 18, 2022

III. Old Business
   A. Airport Project Updates
   B. Lot #3 Status Report request by Cliff Rice

IV. New Business
   A. Airport Manager’s Fuel Sales Report: July - August 2022
   B. Capital Improvement Plan (CIP) 2023 Review and Resolution

V. Announcements
   A. 2013 Ace Camp participant achieves FO status with United Airlines
   B. Ryan Rice achieves FO status with American Airlines
   C. The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, September 19, 2022 at 5:00 p.m. at the Airport Terminal building.

VI. Adjournment
NATCHITOCHES REGIONAL AIRPORT ADVISORY COMMISSION
REGULAR MONTHLY MEETING MINUTES
July 18, 2022

MEMBERS PRESENT: Bolton, Janice
Gilson, Gil
McCain, Jack Jr.
Rice, Cliff
Salter, Stanley

ALSO PRESENT: Cooper, Larry
Walker, Regina R.

MEMBERS ABSENT: Maxey, James
Parker, Sam

CONVENE MEETING:

Chair Stanley Salter called the regular monthly meeting of the Natchitoches Regional Airport Advisory Commission to order on Monday, July 18, 2022 at 5:00 p.m.

MINUTES:

Chair Salter called for a motion to accept the minutes as written for June 20, 2022, motion made by Mr. Rice, seconded by Mr. McCain, motion passed unanimously.

OLD BUSINESS:

Airport Project Updates:

Larry Cooper reported the following on Airport Projects:

The contractor is still working on the LED Papi lights on Runway 7-25. The buckets and light fixtures are installed, next is to run the lighting cable and then inspect lights to confirm they are operational.

The painter will paint the stripes on the Runway 7-25 which will be at the completion of Taxiway B-1 construction.
Repairs to Taxiway B-1 were supposed to begin on July 11, 2022, it has been rescheduled to begin on Tuesday, July 19, 2022 and it will take approximately forty-five days to complete.

The Medevac helicopter and Nor Wes Flying Service, Ag and Forestry Department planes have moved from Taxiway B-1 hangars to the Service Hangar on July 18, 2022.

Taxiway B-2 has been painted with new stripes and is now open. Runway 17-35 is fully open with new stripes as well.

The localizer passed the FAA flight check and is operational.

**NEW BUSINESS:**

*Airport Manager’s Fuel Sales Report June – July 2022:*

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<th>2021</th>
<th>June 20, 2022 – July 18, 2022</th>
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<tr>
<td>100 LL</td>
<td>1,222</td>
<td>2,011</td>
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<tr>
<td>Jet-A</td>
<td>12,041</td>
<td>3,958</td>
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<td>Total:</td>
<td>13,263</td>
<td>5,968</td>
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**Review Lease/Rent Costs:**

Chair Salter reported that the Lease/Rent costs review is an annual item that comes up on the agenda for discussion this time every year. The FAA requires this discussion/review. It’s the duty of the Airport Manager and Airport Commission to review the operational costs of the Airport to maintain profitability or financial liquidity.

Chair Salter reviewed his records and discovered that in 2013 a Revenue Review Committee was formed which consisted of; Sam Parker, Jack McCain Jr., and Stanley Salter.

The Revenue Review Committee in 2013 did a thorough and complete review of everything on the Airport and discovered that the Airport was not in good standing financially, it was losing money. The City of Natchitoches had to subsidize the Airport’s expenses. Some of the City Council members were not pleased with the losses.

Mr. Cooper reported that the Airport is currently carrying its own weight it’s not operating at a loss and everything is working as it should at this point in time.
Chair Salter reported that he would like to consider the need of a revenue review by the Commission since it has been nine years since the last review. He asked Mr. Cooper if he feels that it’s time for another review and if so he can appoint a new Revenue Review Committee.

Mr. Cooper would like a Revenue Review Committee formed to discuss and review the costs on T Hangar and Service Hangar rent and Land lease costs as well as fuel flowage fee.

Chair Salter asked Airport Commissioners Janice Bolton and Jack McCain, Jr. to serve on the Airport Revenue Review Committee, they both agreed.

The Airport Revenue Review Committee consists of Janice Bolton, Jack McCain, Jr., and Stanley Salter. Chair Salter will gather the needed information and share with the committee by email and will meet in the near future.

Airport Commission Chairperson Election:

A motion was made by Mrs. Bolton to elect Mr. Stanley Salter to be the next Airport Commission Chairman by acclamation, seconded by Mr. Rice, all Ayes, no Nays, motion passed.

ANNOUNCEMENTS:

The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, August 15, 2022 at 5:00 p.m. at the Airport Terminal Building.

ADJOURNMENT:

Being there were no further announcements, questions, or comments Mr. Rice made the motion to adjourn the Monday, July 18, 2022 meeting, seconded by Mr. Gilson, motion passed unanimously, meeting adjourned.