



NATCHITOCHEES REGIONAL AIRPORT
City of Natchitoches
450 Wallenberg Drive
Natchitoches, LA 71457

NATCHITOCHEES AIRPORT COMMISSION
Tuesday, February 16, 2021
5:00 p.m.

A G E N D A

- I. Convene Meeting
- II. Minutes for January 27, 2021
- III. Old Business
 - A. Project Updates
- IV. New Business
 - A. Airport Manager's Fuel Sales Report: January, 2021
 - B. Bonanza Society Fly-in April 16th thru 18th discussion
- V. Announcements

The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, March 15, 2021 at 5:00 p.m. at the Airport Terminal building.
- VI. Adjournment

NATCHITOCHEs REGIONAL AIRPORT ADVISORY COMMISSION
REGULAR MONTHLY MEETING MINUTES
January 27, 2021

MEMBERS PRESENT: Hilton, Mike
McCain, Jack Jr.
Parker, Sam
Salter, Stanley

ALSO PRESENT: Farmer, Jonathan KSA
Cooper, Larry
Walker, Regina R.

MEMBERS ABSENT: Gilson, Gil
Maxey, James
Rice, Cliff

CONVENE MEETING:

Chairman Mike Hilton called the regular monthly meeting of the Natchitoches Regional Airport Advisory Commission meeting to order at 5:00 p.m., on Wednesday, January 27, 2021.

MINUTES:

Chairman Hilton called for a motion to accept the November 2020 Airport minutes as written, motion made by Mr. Salter, seconded by Mr. Parker, motion passed unanimously.

OLD BUSINESS:

Project Updates:

Jonathan Farmer of KSA reported the following on the Airport projects:

- The Fence Project Phase 2: reports from contractor Columbus Fence Company are; cleanup is still needed at different areas throughout the Airport however; the project should be completed by Saturday, January 30, 2021.

- Drainage Project: the project is placed on hold due to inclement weather, contractor Regional Construction is waiting for the ground to dry before expediting their services.
- Obstruction Project: the results on the obstruction survey performed on approach end of Runway 7 are; five trees are causing obstructions on the NSU golf course. Waiting on DOTD to recommend the next steps necessary to resolve the obstruction issue. KSA and the City will meet with NSU to discuss the removal of the five trees.
- Runway 7/25 and Taxiway B/1 Projects: the project will include a new taxiway on the north side of runway 7/25, from maintenance hangar to the north ramp at the approach of 7/25.
 - Advertisements of bid should go out to vendors in April 2021.
 - FAA has allocated funds for project.
 - Upon the bid approval and receipt of FAA grant documents the project should begin the first of November 2021.
 - Construction will start first on Taxiway B/1.
 - Runway 17/35 will be displaced approximately 900 ft. for 90 days and closed for four days for striping/painting the runway.
 - Project lead-time is scheduled for eight months.
 - The Airport will keep the tenants informed throughout the duration of the projects.

NSU Sorority Houses NSU Updates:

Mr. Cooper informed the Commission that he has no updates in report on the NSU Sorority House at this time.

NEW BUSINESS:

Airport Manager’s Fuel Sales Report: November and December 2020:

<i>Time Period</i>	<i>Description</i>	<i>Gallons</i>
November 2020	100 LL	4,093
November 2020	Jet-A	8,432
<u>Total:</u>		<u>12,525</u>
December 2020	100 LL	4,743
December 2020	Jet-A	12,923
<u>Total:</u>		<u>17,668</u>

Resolution to extend Master Service Agreement (MSA) with KSA Engineering for Natchitoches Regional Airport:

Chairman Hilton read aloud to the Commission Resolution No. 1 of 2021.

WHEREAS, the current engineering Master Services Agreement (MSA) between the City of Natchitoches and KSA for Natchitoches Regional Airport dated February 26, 2018 is effective for a period of three years. This MSA allows for an extension of two additional one-year periods upon mutual written agreement between the City of Natchitoches and KSA.

BE IT RESOLVED, that the Natchitoches Regional Airport Commission recommends the Mayor and City Council to approve the extension of the current MSA for both two-year periods.

THUS DONE AND SIGNED, this 27th day of January 2021 as per agreement of the members of the Natchitoches Advisory Commission at its regular monthly meeting held on; Wednesday, January 27, 2021.

Chairman Hilton called for a motion to accept Resolution No. 1 of 2021 as written, motion made by Mr. McCain and seconded by Mr. Parker, motion passed unanimously.

ANNOUNCEMENTS:

Due to Monday, February 15th is Presidents Day, the next regular monthly meeting of the Airport Advisory Commission will take place on; Tuesday, February 16, 2021 at 5:00 p.m. at the Airport Terminal building.

ADJOURNMENT:

Being there were no further announcements, questions, or comments a motion was made by Mr. Parker to adjourn the January 27, 2021 meeting; seconded by Mr. McCain, motion passed unanimously, meeting was adjourned.