



NATCHITOCHES REGIONAL AIRPORT
City of Natchitoches
450 Wallenberg Drive
Natchitoches, LA 71457

NATCHITOCHES AIRPORT COMMISSION
Tuesday, February 18, 2020
5:00 p.m.

A G E N D A

- I. Convene Meeting
- II. Minutes for January 21, 2020
- III. Old Business
 - A. Air-Evac Update on Leases
 - B. Lot 3 Hangar Update
- IV. New Business
 - A. Airport Manager's Fuel Sales Report: January 2020
- V. Announcements
 - A. The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, March 16, 2020 at 5:00 p.m. at the Airport Terminal building
- VI. Adjournment

NATCHITOCHEs REGIONAL AIRPORT ADVISORY COMMISSION
REGULAR MONTHLY MEETING MINUTES
February 18, 2020

MEMBERS PRESENT: Hilton, Mike
McCain, Jack Jr.
Parker, Sam
Rice, Cliff
Salter, Stanley

ALSO PRESENT: Cooper, Larry
Walker, Regina R.

MEMBERS ABSENT: Gilson, Gil
Maxey, James

CONVENE MEETING:

Chairman Mike Hilton called the regular monthly meeting of the Natchitoches Regional Airport Advisory Commission meeting to order at 5:00 p.m., on Tuesday, January 21, 2020.

MINUTES:

Chairman Hilton called for a motion to accept the November 18, 2019 minutes as written; motion made by Mr. Rice, seconded by Mr. Parker, motion passed unanimously.

OLD BUSINESS:

Update Airport Projects:

Phase I of the Fence Project is complete; the contractor will return to the Airport when dry to finish filling in areas under the fence, place rocks and sow grass where needed. Mr. Cooper is pleased with the results of the Phase I Fence Project.

Phase II of the Fence Project will take place sometime in 2020.

The localizer building will arrive at the Airport the first of March, 2020. Mr. Allen Taylor of LaDOTD has approved funds to upgrade the Airport antennas.

The next major project this coming year is to have the designs ready for the overlay of runway 7-25.

Update FAA Visit Inspect Leases:

The FAA was to visit the Airport to inspect the hangars and leases however; as of this day the FAA hasn't visit and the inspections haven't been performed.

The FAA may visit the Airport in April, 2020 for hangar and lease inspections, but there's no certainty of when their visit will take place.

Two complaints were filed against the Airport to the FAA; one previously from Marc Millican and the most recent one was from; Laurie Berry and Harold Foster. The FAA sided with the Natchitoches Regional Airport on both complaints, due to there were no findings of compliance issues.

NEW BUSINESS:

Airport Manager's Fuel Sales Report for November and December, 2019:

<i>Time Period</i>	<i>Description</i>	<i>Gallons</i>
11/18/19 – 12/22/19	100 LL	2,519
11/18/19 – 12/22/19	Jet-A	4,205.2
Total:		<u>6,724.2</u>
12/22/19 – 1/21/20	100 LL	1,564.2
12/22/19 – 1/21/20	Jet-A	4,454.2
Total:		<u>6,018.4</u>

Air-Evac Lease Lots 7 and 8:

Air-Evac is moving from the Airport in Winnfield, La. and will then operate full time from Natchitoches Regional Airport.

Originally Air-Evac wanted to modify the NSU hangar that they're currently leasing to accommodate sleeping quarters for their crew. However; they discovered modifying the NSU hangar was too big of a project and not within their budget.

Air-Evac has decided to purchase Russell Stacy's hangar on Lot 7 and has talked to Mr. Jack McCain to purchase his hangar on Lot 8. Assuming the purchase of Mr. McCain's hangar goes through, their plans are to tear down the hangar on lot 8 and place their living quarters there.

Air-Evac also plans to pour a concrete pad on the north side of Russell Stacy's hangar for landing their helicopter. The concrete pad will not be designated as a helipad; it's for landing purposes only. A 7460-1 form has been submitted to the FAA to assure said area is feasible for landing a helicopter.

Air-Evac will sign a ten year lease with an option for ten years with the Airport and if for any reason they vacate Russell Stacy's hangar, the hangar will then belong to the City of Natchitoches.

Air-Evac living quarters will be a double wide trailer house and it states in their lease; if for any reason they vacate hangar, the double wide trailer must be removed from the Airport. The double wide trailer cannot remain on the Airport due to FAA regulations; no residential use/living quarters are allowed on an Airport that accepts federal airport improvement funds. However; an aeronautical related business such as a medical operation that requires live-in quarters are allowed.

Air-Evac's current lease on half of the NSU hangar expires in March, 2020; the NSU hangar will then be available to lease to someone else.

Update on Lot 3 Hangar:

Mr. Cooper reported that it was introduced to the City Council for the City of Natchitoches to purchase Laurie Berry and Harold Foster's half of Lot 3 for \$13,000.00.

Laurie Berry and Harold Foster offered to sell their ownership of Lot 3 to the City of Natchitoches. Upon the purchase of Lot 3, the City will then put it on the market to sell.

ANNOUNCEMENTS:

The next regular monthly meeting of the Airport Commission ***will not*** take place on its normal schedule date of; Monday, February 17th due to the observance of Presidents' Day. It's been rescheduled to take place on; Tuesday, February 18, 2020 at 5:00 p.m. at the Airport Terminal Building.

ADJOURNMENT:

Being there were no further announcements, questions, or comments a motion was made by Mr. Parker to adjourn the January 21, 2020 meeting, seconded by Mr. Rice, motion passed unanimously, meeting was adjourned.