



NATCHITOCHEs REGIONAL AIRPORT
City of Natchitoches
450 Wallenberg Drive
Natchitoches, LA 71457

NATCHITOCHEs AIRPORT COMMISSION
Monday, March 16, 2020
5:00 p.m.

A G E N D A

- I. Convene Meeting
- II. Minutes for February 18, 2020
- III. Old Business
 - A. Project Updates
 - B. Leases that will be up for renewal this year
- IV. New Business
 - A. Airport Manager's Fuel Sales Report: February 2020
 - B. Coronavirus precautions at Terminal
- V. Announcements
 - A. The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, April 20, 2020 at 5:00 p.m. at the Airport Terminal building
- VI. Adjournment

NATCHITOCHEs REGIONAL AIRPORT ADVISORY COMMISSION
REGULAR MONTHLY MEETING MINUTES
February 18, 2020

MEMBERS PRESENT: Gilson, Gil
 Hilton, Mike
 Parker, Sam
 Rice, Cliff
 Salter, Stanley

ALSO PRESENT: Cooper, Larry
 Walker, Regina R.

MEMBERS ABSENT: McCain, Jack Jr.
 Maxey, James

CONVENE MEETING:

Chairman Mike Hilton called the regular monthly meeting of the Natchitoches Regional Airport Advisory Commission meeting to order at 5:00 p.m., on Tuesday, February 18, 2020.

MINUTES:

Chairman Hilton called for a motion to accept the January 21, 2020 minutes as written; motion made by Mr. Rice, seconded by Mr. Gilson, motion passed unanimously.

OLD BUSINESS:

Air-Evac Update on Leases:

Air-Evac originally wanted to construct a helipad north of Russell Stacy's hangar on lot 7. FAA approved the helipad to be built however; Air-Evac would have to hover out to the taxiway and then take off and when landing they would have to land on the runway and taxi over to the helipad; there's no straight approach to the helipad.

Air-Evac asked the Airport to drop their request to lease the helipad on the north side of Russell Stacy's hangar and requests to lease lot 20 instead.

Air-Evac's request to lease lots; 7, 8, and 20 was introduced to the City Council on; Monday, February 10, 2020. The lease will be \$3,900.00 a year for all three lots.

Air-Evac's modular buildings for their offices and operating quarters have arrived. The buildings are currently at the dead end road near the t-hangars and will be moved onto lot 8.

Lot 3 Hangar Update:

The City received final approval on the purchase of lot 3 hangar. City attorney Ronald Corkern will need to obtain signatures from Laurie Berry and Harold Foster for a check to be issued. The City will then advertise the introduction for bids to sell the lot 3 hangar.

NEW BUSINESS:

Airport Manager's Fuel Sales Report for January, 2020:

<i>Time Period</i>	<i>Description</i>	<i>Gallons</i>
1/19/20 - 2/18/20	100 LL	1,397.1
1/19/20 - 2/18/20	Jet-A	6,818.6
Total:		8,515.7

ANNOUNCEMENTS:

The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, March 16th at 5:00 p.m. at the Airport Terminal Building.

ADJOURNMENT:

Being there were no further announcements, questions, or comments a motion was made by Mr. Parker to adjourn the February 18, 2020 meeting; seconded by Mr. Rice, motion passed unanimously, meeting was adjourned.