NATCHITOCHES REGIONAL AIRPORT
City of Natchitoches
450 Wallenberg Drive
Natchitoches, LA 71457

NATCHITOCHES AIRPORT COMMISSION
Monday, March 16, 2020
5:00 p.m.

A G E N D A

I. Convene Meeting

II. Minutes for February 18, 2020

III. Old Business
   A. Project Updates
   B. Leases that will be up for renewal this year

IV. New Business
   A. Airport Manager’s Fuel Sales Report: February 2020
   B. Coronavirus precautions at Terminal

V. Announcements
   A. The next regular monthly meeting of the Airport Advisory
      Commission will take place on; Monday, April 20, 2020 at 5:00 p.m.
      at the Airport Terminal building

VI. Adjournment
NATCHITOCHES REGIONAL AIRPORT ADVISORY COMMISSION
REGULAR MONTHLY MEETING MINUTES
February 18, 2020

MEMBERS PRESENT:  Gilson, Gil
                    Hilton, Mike
                    Parker, Sam
                    Rice, Cliff
                    Salter, Stanley

ALSO PRESENT:  Cooper, Larry
               Walker, Regina R.

MEMBERS ABSENT:  McCain, Jack Jr.
                 Maxey, James

CONVENE MEETING:

Chairman Mike Hilton called the regular monthly meeting of the Natchitoches Regional Airport Advisory Commission meeting to order at 5:00 p.m., on Tuesday, February 18, 2020.

MINUTES:

Chairman Hilton called for a motion to accept the January 21, 2020 minutes as written; motion made by Mr. Rice, seconded by Mr. Gilson, motion passed unanimously.

OLD BUSINESS:

    Air-Evac Update on Leases:

Air-Evac originally wanted to construct a helipad north of Russell Stacy’s hangar on lot 7. FAA approved the helipad to be built however; Air-Evac would have to hover out to the taxiway and then take off and when landing they would have to land on the runway and taxi over to the helipad; there’s no straight approach to the helipad.

Air-Evac asked the Airport to drop their request to lease the helipad on the north side of Russell Stacy’s hangar and requests to lease lot 20 instead.
Air-Evac’s request to lease lots; 7, 8, and 20 was introduced to the City Council on; Monday, February 10, 2020. The lease will be $3,900.00 a year for all three lots.

Air-Evac’s modular buildings for their offices and operating quarters have arrived. The buildings are currently at the dead end road near the t-hangars and will be moved onto lot 8.

**Lot 3 Hangar Update:**

The City received final approval on the purchase of lot 3 hangar. City attorney Ronald Corkern will need to obtain signatures from Laurie Berry and Harold Foster for a check to be issued. The City will then advertise the introduction for bids to sell the lot 3 hangar.

**NEW BUSINESS:**

*Airport Manager’s Fuel Sales Report for January, 2020:*

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<tr>
<th>Time Period</th>
<th>Description</th>
<th>Gallons</th>
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<tbody>
<tr>
<td>1/19/20 – 2/18/20</td>
<td>100 LL</td>
<td>1,397.1</td>
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<tr>
<td>1/19/20 – 2/18/20</td>
<td>Jet-A</td>
<td>6,818.6</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td></td>
<td><strong>8,515.7</strong></td>
</tr>
</tbody>
</table>

**ANNOUNCEMENTS:**

The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, March 16th at 5:00 p.m. at the Airport Terminal Building.

**ADJOURNMENT:**

Being there were no further announcements, questions, or comments a motion was made by Mr. Parker to adjourn the February 18, 2020 meeting; seconded by Mr. Rice, motion passed unanimously, meeting was adjourned.