



NATCHITOCHES REGIONAL AIRPORT
City of Natchitoches
450 Wallenberg Drive
Natchitoches, LA 71457

NATCHITOCHES AIRPORT COMMISSION
Monday, October 19, 2020
5:00 p.m.

A G E N D A

- I. Convene Meeting
- II. Minutes for September 21, 2020
- III. Old Business
 - A. Project updates
 - B. Sorority House NSU updates
 - C. Airport Leases
- IV. New Business
 - A. Airport Manager's Fuel Sales Report: September 2020
- V. Announcements
 - A. The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, November 16, 2020 at 5:00 p.m. at the Airport Terminal building
- VI. Adjournment

NATCHITOCHEs REGIONAL AIRPORT ADVISORY COMMISSION
REGULAR MONTHLY MEETING MINUTES
September 21, 2020

MEMBERS PRESENT: Hilton, Mike
Parker, Sam
Rice, Cliff
Salter, Stanley

ALSO PRESENT: Cooper, Larry
Walker, Regina R.

MEMBERS ABSENT: Gilson, Gil
Maxey, James
McCain, Jack Jr.

CONVENE MEETING:

Chairman Mike Hilton called the regular monthly meeting of the Natchitoches Regional Airport Advisory Commission meeting to order at 5:00 p.m., on Monday, September 21, 2020.

MINUTES:

Chairman Hilton called for a motion to approve the minutes as written from the August 17, 2020 regular monthly meeting of the Airport Advisory Commission, motion was made by Mr. Rice, seconded by Mr. Parker, motion passed unanimously.

OLD BUSINESS:

Sorority House NSU:

Mr. Cooper informed the Commission that he has not heard from Mr. Gilson of NSU concerning the proposed sorority house to be located behind Aero Mech facing Chaplin's Lake. Therefore, Mr. Cooper has no updates to report at this time.

NEW BUSINESS:

Project Updates:

Mr. Cooper reported that bids were received and opened on the Drainage Study Project and was awarded to Regional Construction. Regional Construction's bid will go before the Mayor and City Council for approval on, September 28, 2020.

The bid on the Airport Fencing Project Phase II was awarded to Columbus Fencing from Columbus, MS.; the fence project should begin in November 2020.

The Airport is currently in the design phase of Runway 7/25 and Taxiway B1 Reconstruction project. The said project has to be ready to begin the bidding process by April 2021; the City is working to have the bid advertised and released to bidders in May 2021.

Bids are currently out on the localizer antenna, which is going from an M-10 to M-20; this project should be completed within the next three to four months.

New Business:

Airport Manager's Fuel Sales Report: August:

<i>Time Period</i>	<i>Description</i>	<i>Gallons</i>
8/21/20 - 9/21/20	100 LL	2,015
8/21/20 - 9/21/20	Jet-A	9,710
<u>Total:</u>		<u>11,725</u>

Airport Leases:

Mr. Cooper reported that two Airport leases are to expire soon; one being Marc Millican, his lease expires on November 26, 2020.

Mr. Millican approached Mayor Williams and requested a new ten-year lease using the same wording as the old lease.

The Airport's leases were updated to reflect the cost increase and the wording of the leases have changed to match the other leases on the field.

Mr. Millican is requesting a land lease but the hangar is in someone else's name.

A meeting took place with Mayor Williams and an agreement was made to offer Mr. Millican the ten-year land lease. The lease renewal is scheduled to be introduced at the City Council meeting on; Monday, September 28, 2020.

The Mayor asked Mr. Cooper to contact the FAA and La-DOTD, they both responded by not recommending the Airport to enter into a land lease agreement unless whoever has the land lease owns the hangar or vice versa. The FAA and La-DOTD are against leasing the land to someone when the hangar is in someone else's name.

The Mayor asked to have the FAA and the La-DOTD recommendations in writing, neither one were able to provide that information.

However, Mr. Cooper forwarded the email from the FAA and the La-DOTD with their recommendations to the Mayor to review and for his records.

Mr. Salter reported that the history behind Mr. Millican, his leases, and all the circumstances surrounding him go far back and so involved that will take far too long to cover in this meeting. He stated that five years ago, this commission voted unanimously to terminate the two leases of Mr. Millican and forwarded that recommendation to the City Council, the Mayor, and the City attorney. The Mayor then turn it over to the City attorney and it was at that point the Airport Commission removed themselves from any further activity regarding Mr. Millican and his issues, because it became a legal issue and it is not the position of this Airport Commission to arbitrate in legal matters.

After, further discussion the commission agreed not to deviate from anything this commission has done in the past, but stand on their recommendations to the Mayor and City Council and urges the Mayor to pay careful attention to the FAA and LaDOTD recommendations.

Mr. Salter made a motion to present the following resolution along with past documentation to the Mayor and City Council:

The Natchitoches Regional Airport Commission resolves that in consideration of all circumstances concerning the leases of Mr. Marc Millican, the Commission stance remains unchanged regarding all previous recommendations and resolutions, and furthermore, advises that any action be in accordance with FAA guidelines and recommendations.

Mr. Rice seconded the motion, the motion passed unanimously.

Mr. Cooper also reported that Harold Estes of Texas Timber Jack Inc., who is currently leasing Lot 39, Kip Fair's old hangar, is the second lease that's soon to expire; his lease expires on October 31, 2020.

Mr. Estes is in the process of selling the hangar on Lot 39, he does not want to enter into a ten-year lease, he wants a one-year lease, with a one-year option.

When the hangar is sold, then the lease can be drawn up for the new owner.

ANNOUNCEMENTS:

The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, October 19, 2020 at 5:00 p.m. at the Airport Terminal Building.

ADJOURNMENT:

Being there were no further announcements, questions, or comments; Chairman Hilton called for a motion to adjourn the Monday, September 21, 2020 Airport Advisory Commission regular monthly meeting. A motion was made by Mr. Salter, seconded by Mr. Parker, motion passed unanimously, meeting was adjourned.