



NATCHITOCHE REGIONAL AIRPORT
City of Natchitoches
450 Wallenberg Drive
Natchitoches, LA 71457

NATCHITOCHE AIRPORT COMMISSION
Monday, September 20, 2021
5:00 p.m.

A G E N D A

- I. Convene Meeting
- II. Minutes for August 16, 2021
- III. Old Business
 - A. Airport Project Updates
- IV. New Business
 - A. Airport Manager's Fuel Sales Report: August, 2021
 - B. Airport Christmas Party Discussion
- V. Announcements

The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, October 18, 2021 at 5:00 p.m. at the Airport Terminal building.
- VI. Adjournment

NATCHITOCHEES REGIONAL AIRPORT ADVISORY COMMISSION
REGULAR MONTHLY MEETING MINUTES
August 16, 2021

MEMBERS PRESENT: Hilton, Mike
Maxey, James
McCain, Jack Jr.
Parker, Sam
Rice, Cliff
Salter, Stanley

ALSO PRESENT: Cooper, Larry
Walker, Regina R.

MEMBERS ABSENT: Gilson, Gil

CONVENE MEETING:

Chairman Mike Hilton called the regular monthly meeting of the Natchitoches Regional Airport Advisory Commission to order on Monday, August 16, 2021 at 5:00 p.m.

MINUTES:

Chairman Hilton called for a motion to accept the June 21 and July 19, 2021 minutes as written, motion made by Mr. McCain, seconded by Mr. Parker, motion passed unanimously.

OLD BUSINESS:

NSU Sorority House Update:

Mr. Cooper informed the Commission that Airport Commissioner Mr. Gil Gilson gave an update on the NSU Sorority House at the July 19, 2021 Airport Commission meeting however; the topic wasn't on the agenda.

Therefore, Mr. Cooper placed the NSU Sorority House topic on the August 16, 2021 agenda for discussion and to be recorded in the minutes.

Mr. Cooper reported that NSU is planning to build a new sorority house next to the first sorority house on the right pass the coliseum.

Mr. Cooper also reported that construction on future sorority houses would be placed behind the existing houses and not toward Tarlton Drive.

A 7460-1 is still required by the FAA on the said location; however, it shouldn't be an issue.

Airport Projects Updates:

Mr. Cooper reported that on Monday, August 16, 2021 Mayor Williams and the City attorney signed the contract on the Runway 7/25 and Taxiway B1 project.

The contract was sent to the FAA, the funds for said project are approved, Regional Construction should sign their part of the contract next week, and then the construction should begin in September 2021.

Mr. Cooper also reported that the Natchitoches Regional Airport has been approved for a grant that will be received in two weeks.

Since the Covid-19 pandemic, the FAA has been paying 100% of all projects and DOTD hasn't been paying their 10%, therefore extra funding is available.

The Airport is going to begin the design phase for a new Ag ramp and wash rack however; it may be 2022 before construction begins.

NEW BUSINESS:

Airport Manager's Fuel Sales Report July 2021:

<i>Time Period</i>	<i>Description</i>	<i>Gallons</i>
7/19/21 - 8/16/21	100 LL	1,746.3
7/19/21 - 8/16/21	Jet-A	7,474.1
Total:		9,220.4
Last year at this time	100 LL	2,175.3
Last year at this time	Jet-A	12,943.9
Total:		15,119.2

FAA Airport Rescue Grant:

Mr. Cooper reported that the Airport has received a \$32,000.00 Cares Rescue grant from the FAA.

Mayor Williams signed said grant on Monday, August 16, 2021.

The Cares Rescue grant is to assist the Airport with payroll, bills, utilities, and up keep.

The grant is for Airport use only and the Airport will be audited to assure the funds were spent properly.

CIP Resolution for 2022:

The Capital Improvement Plan (CIP) for 2022 was distributed to the Commission for their review. Every year a new CIP has to be approved by the City Council, signed by the Mayor, and then submitted to the FAA and La-DOTD by November 1, 2021.

Six years are represented on the CIP however; it's the 2022 projects that are the main focus.

Airport secretary Regina Walker read aloud Resolution No. 02 of 2021 recommending to the Mayor and City Council their approval of the CIP application as written, with CIP start year of 2022.

Chairman Hilton called for a motion to approve Resolution No. 02 of 2021, motion made by Mr. Maxey, seconded by Mr. Rice, motion passed unanimously.

ANNOUNCEMENTS:

The next regular monthly meeting of the Airport Advisory Commission will take place on; Monday, September 20, 2021 at 5:00 p.m. at the Airport Terminal building.

ADJOURNMENT:

Being there were no further announcements, questions, or comments Chairman Hilton called for a motion to adjourn the August 16, 2021 meeting; motion made by Maxey, seconded by Mr. Rice, motion passed unanimously, meeting was adjourned.