

**CITY COUNCIL - PRE-MEETING 6:30 P.M. TO 7:00 P.M.**

Natchitoches City Council will have a pre-council meeting beginning at 6:30 p.m. and ending at 7:00 p.m. to discuss any non-agenda items. The City Council meeting will begin promptly at 7:00 p.m. on the second and fourth Monday of each month and will be reserved to only items on the Agenda. The public is invited to both the pre-council meetings and council meetings with the understanding that items not on the agenda will not be discussed at the scheduled council meetings, but the public is welcome to discuss any topic at the pre-council meetings.

**NATCHITOCHEs CITY COUNCIL MEETING  
SEPTEMBER 26, 2011  
7:00 P.M.**

**A G E N D A**

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **READING AND APPROVAL OF THE MINUTES OF SEPTEMBER 12, 2011**
5. **PROCLAMATION:**  
**#110 Nielsen** Resolution Proclaiming St. Jude Awareness Week for Northwestern State University and the City of Natchitoches (Accepting Michael Stephenson)
6. **BIDS – AWARD:**  
**#053 Morrow** Ordinance Authorizing the Mayor to **AWARD** Bid for the Purchase of Capacitor Voltage Transformers and Metering Potential Transformers for St. Maurice Substation (Bid No. 0521)  
**Committee:** Pat Jones, Edd Lee, Don Mims, Bryan Wimberly, Mike Hilton
7. **BIDS – OPEN:**  
**#104 McCain** Resolution Authorizing The Mayor To **OPEN** Bids For The 2011-2012 Street Rehabilitation Project (Bid No. 0513)  
**Committee:** Pat Jones, Edd Lee, Don Mims, Mike Braxton, Randal Smoak  
  
**#105 McCain** Resolution Authorizing The Mayor To **OPEN** Bids For The Ducournau Paving And Drainage Project (Bid No. 0522)  
**Committee:** Pat Jones, Edd Lee, Don Mims, Mike Braxton, Randal Smoak
8. **BIDS – ADVERTISE:**  
**#106 Payne** Resolution Authorizing The Mayor To **ADVERTISE** And Accept Bids For The Purchase Of A Substation Structures And High Voltage Switches For St. Maurice Substation (Bid No. 0524)  
**Committee:** Pat Jones, Edd Lee, Don Mims, Bryan Wimberly, Michael W. Hilton, Engineer
9. **ORDINANCES - INTRODUCTION:**  
**#054 Nielsen** Ordinance Authorizing The Mayor Of The City Of Natchitoches, Wayne McCullen, To Execute An Option To Extend The Banking Services Agreement For A One Year Period, With Peoples State Bank And Approving Of The Terms And Conditions Of Same All After Due Compliance With The Law And Further Providing For Advertising And For An Effective Date

10. **ORDINANCES - FINAL:**

**#052 McCain** Ordinance Authorizing The Mayor Of The City Of Natchitoches, Louisiana, Wayne McCullen, To Enter Into And Execute An Easement And Servitude Over And Across The Property Of Stamey & Miller Properties, LLC Located In The Block Bounded By Second Street, Horn Street, Lafayette Street, And Ducournau Street Setting The Consideration, And Other Terms, Providing For Advertising, Further Providing For Severability, And Further Providing For A Repealer And Effective Date Of Ordinance

11. **FINANCIAL REPORT:** Pat Jones, Finance Director

12. **RESOLUTIONS:**

**#107 Morrow** Resolution Authorizing The Mayor To Enter Into A Contract With Risk Services Of Louisiana, Inc. For Property Insurance For The City Of Natchitoches

**#108 Payne** Resolution Authorizing the Mayor to Approved The Capital Improvement Plan (CIP) For Financial Assistance From The State Of Louisiana DOTD, Division of Aviation For The Natchitoches Regional Airport

**#109 Nielsen** Resolution Authorizing The Mayor To Execute Change Order No. 1 To The Water System Improvement Rehabilitation Of Water Treatment Plant No. 1 (Bid No. 0495)

**#111 McCain** Resolution Appointing Theresa Vallien To The Natchitoches Historic District Commission For The City Of Natchitoches

13. **ANNOUNCEMENTS**

14. **ADJOURNMENT**

**NOTICE TO THE PUBLIC**

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office at (318) 352-2772 describing the assistance that is necessary.

If you wish to address the Council, please complete the "Request to Address City Council" form located on the entrance table.

PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF NATCHITOCHES, STATE OF LOUISIANA,  
REGULAR MEETING HELD ON  
MONDAY, SEPTEMBER 26, 2011, AT SEVEN O'CLOCK, (7:00) P.M.

The City Council of the City of Natchitoches met in legal and regular session at the Natchitoches Arts Center, 716 Second Street, Natchitoches, Louisiana on Monday, September 26, 2011, at 7:00 p.m.

There were present: Councilmen; Larry Payne, Dale Nielsen, Jack McCain and Councilwoman Sylvia Morrow

Absent: Councilman At Large Don Mims

The Mayor asked to keep the family of Mr. Charles Oliphant and Mr. Jack Farmer in their prayers.

The Mayor asked everyone to rise for the Invocation given by Mr. Michael Braxton, Director of Public Works, followed by the Pledge of Allegiance lead by Chief Denny Boyt.

The Mayor then called for the reading of the Minutes. Mr. McCain made a motion to approve the minutes and dispense with the reading of the minutes, and Ms. Morrow seconded the motion. The roll call vote was as follows:

AYES: McCain, Morrow, Payne, Nielsen  
NAYES: None  
ABSENT: Mims

The following Resolution was Introduced by Mr. Nielsen and Seconded by Mr. Payne as follows, to-wit:

**RESOLUTION NO. 110 OF 2011**

**P R O C L A M A T I O N**

**WHEREAS**, children across American have been plagued by catastrophic childhood cancers and there is hope in finding a cure, and the hope lies in the hard work and determination of our communities to bring in the monies necessary to fund St. Jude Children's Research Hospital and;

**WHEREAS**, local leaders, in government and in the community, know that the support of the people in the neighborhoods is the most effective tools they can have in their efforts to untie and fight for the children who need it the most; a cure will not occur overnight, our patience and continued commitment to help bring awareness and the necessary funds will continue to raise the survival rate of children diagnosed with cancer and;

**WHEREAS**, Up'til Dawn is a nationwide student-led, student-run program in which college students raise funds for and awareness of St. Jude Children's Research Hospital. The program strengthens the campus community by encouraging faculty, staff, and surrounding community residents to participate in the arranged fund-raising campaigns and awareness days and;

**WHEREAS**, over the past two academic years, Northwestern State University campus has raised over 60 thousand dollars for the hospital and we are continuing to grow in our philanthropic work and;

**WHEREAS**, September 26<sup>th</sup> – October 1<sup>st</sup>, has been designated **St. Jude Awareness Week** for Northwestern State University and the City of Natchitoches and;

**NOW, THEREFORE**, The Up' til Dawn Organization at Northwestern State University and Wayne McCullen, Mayor of the City of Natchitoches, hereby proclaim, September 26<sup>th</sup> - October 1<sup>st</sup>, as St. Jude Awareness Week in the City of Natchitoches, Louisiana and encourages all citizens, businesses, public and private agencies, media, religious and educational institutions to participate with Up' til Dawn throughout this week, joining the rest of the United States in promoting Childhood Cancer Awareness Month.

This Resolution was then presented for a vote, and the vote was recorded as follows:

**AYES: Nielsen, Payne, McCain, Morrow**  
**NAYS: None**  
**ABSENT: Mims**  
**ABSTAIN: None**

**THEREUPON**, Mayor Wayne McCullen declared the Resolution passed by a vote of 4 Ayes to 0 Nays this the 26<sup>th</sup> day of September, 2011.

  
\_\_\_\_\_  
WAYNE McCULLEN, MAYOR

Mr. Nielsen presented the proclamation to Mr. Michael Stephenson.

Ms. Gabby Hues, director of Up Till Dawn at Northwestern encouraged the community of Natchitoches to join them in participating in Up Till Dawn awareness week.

Mr. Michael Stephenson stated that Louisiana ranks number two in the United States in the number of children that they send to St. Jude and that Louisiana has two of the nine affiliated hospitals. He went on to state that it costs 1.7 million dollars a day to operate that hospital and 75 % of those costs are covered by public contributions.

The following Ordinance was Introduced by Ms. Morrow and Seconded by Payne as follows, to-wit:

**ORDINANCE NO. 053 OF 2011**

**A ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NATCHITOCHEs TO AWARD THE BID FOR THE PURCHASE OF CAPACITOR VOLTAGE TRANSFORMERS AND METERING POTENTIAL TRANSFORMERS FOR ST. MAURICE SUBSTATION**

**(BID NO. 0521)**

**WHEREAS**, by Resolution No. 100 of 2011 the Mayor was authorized to advertise for bids for the purchase of capacitor voltage transformers and metering potential transformers for the St. Maurice Substation (Bid No. 0521).

**WHEREAS**, this bid was advertised in the *Natchitoches Times* on August 12 and August 19, 2011 in accordance with law; and

**WHEREAS**, three bid proposals were received and opened on August 12, 2011 as follows:

- |                            |             |
|----------------------------|-------------|
| (1) ABB .....              | \$49,870.00 |
| Beaumont, Tx               |             |
| (2) Trench Limited.....    | \$53,570.00 |
| Kenner, La                 |             |
| (3) Wesco Distrbution..... | \$53,068.00 |
| Lafayette, La              |             |

**WHEREAS**, on September 20, 2011 the appointed committee members, Pat Jones, Director of Finance; Edd Lee, Director of Purchasing; Jack McCain, Councilman and Bryan Wimberly, Director of Utilities, reviewed the bids received; and

**WHEREAS**, the above appointed committee members unanimously recommend the City award the bid to ABB Inc., of Beaumont, TX in the amount of 49,870.00.

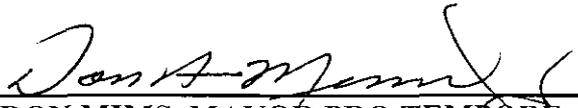
**NOW, THEREFORE, BE IT RESOLVED** that the Honorable Wayne McCullen, Mayor, is hereby authorized, empowered and directed to sign any and all documents necessary for acceptance of this bid.

The above Ordinance having been duly advertised in accordance with law and a public hearing had on same, was put to a vote by the Mayor and the vote was recorded as follows:

**AYES:           Morrow, Payne, Nielsen, McCain**  
**NAYS:           None**  
**ABSENT:       Mims**  
**ABSTAIN:       None**

**THEREUPON**, the Mayor declared the Ordinance **PASSED** this 26<sup>th</sup> day of September, 2011 by a vote of 4 ayes to 0 nays.

  
\_\_\_\_\_  
WAYNE McCULLEN, MAYOR

  
\_\_\_\_\_  
DON MIMS, MAYOR PRO TEMPORE

Delivered to the Mayor on the 27<sup>th</sup> day of September, 2011 at 10:00 A.M.



# CITY OF NATCHITOCHES

Oldest Settlement in the Louisiana Purchase

## OFFICE OF PURCHASING

Wayne McCullen  
Mayor

Don Mims, Jr. **September 20, 2011**  
Councilman At Large

Jack McCain, Jr.  
Councilman  
District 1 **Mayor Wayne McCullen**  
**City Hall**

Dale Nielsen  
Councilman  
District 2 **Natchitoches, LA 71457**

Sylvia Morrow  
Councilwoman  
District 3 **Dear Mayor McCullen,**

Larry Payne  
Councilman  
District 4

**The appointed committee of Pat Jones, Edd Lee, Bryan Wimberly and Don Mims, has reviewed the engineer's recommendation submitted by Mr. Mike Hilton, Professional Engineer, with Electrical Engineering Services, Natchitoches, LA, on Bid # 0521, for the purchase of Capacitor Voltage Transformers and Metering Potential Transformers for the St. Maurice substation.**

**The committee was unanimous in its decision to award the bid to the lowest bidder, ABB Inc., Beaumont, TX, with a bid of \$49,870.00. The other bids received were from Wesco Distribution, Lafayette, LA, in the amount of \$53,068.00, and Trench Limited, Kenner, LA, in the amount of \$53,570.00. The bid received from Trench Limited quoted an incorrect quantity resulting in an amount that differed from the amount read aloud - \$48,770.00, the night the bids were opened on September 12, 2011.**

**All bids are kept at the City Purchasing Department, 1400 Sabine Street, Natchitoches, LA 71457. Anyone desiring to view the bids may do so at that location.**

**We request ratification of this award at the City Council meeting on September 26, 2011.**

Sincerely,

**Pat Jones**  
**Director of Finance**

**Edd Lee**  
**Director of Purchasing**

**Don Mims**  
**Councilman At Large**

**Bryan Wimberly**  
**Director of Utilities**

The following Resolution was Introduced by Mr. McCain and Seconded by Mr. Nielsen as follows, to-wit:

**RESOLUTION NO. 104 OF 2011**

**A RESOLUTION AUTHORIZING THE MAYOR TO OPEN BIDS  
FOR THE 2011-2012 STREET REHABILITATION PROJECT**

**(BID NO. 0513)**

**WHEREAS**, the City wishes to open the bids for the 2011-2012 Street Rehabilitation Project (Bid No. 0513); and

**WHEREAS**, this bid was advertised in the *Natchitoches Times* on August 26, September 1, and September 9, 2011 in accordance with law; and

**WHEREAS**, the following committee members were appointed to review the bids received: Pat Jones, Director of Finance; Edd Lee, Director of Purchasing; Don Mims, Councilman-at-Large; Mike Braxton, Director of Public Works; and Randal Smoak, Engineer with Cothren, Graff, Smoak Engineers.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Natchitoches, in legal session convened, that the Honorable Wayne McCullen, Mayor, be and is hereby authorized, empowered and directed to open bids for the 2011-2012 Street Rehabilitation Project (Bid No. 0513).

This Resolution was then presented for a vote, and the vote was recorded as follows:

**AYES:            McCain, Nielsen, Payne, Morrow**  
**NAYS:            None**  
**ABSENT:        Mims**  
**ABSTAIN:       None**

**THEREUPON**, Mayor Wayne McCullen declared the Resolution passed by a vote of 4 Ayes to 0 Nays this the 26<sup>th</sup> day of September, 2011.

  
WAYNE McCULLEN, MAYOR

**BID OPENING**

**CITY OF NATCHITOCHE**

**BID # 0513**

**Street Rehabilitation Project**

**DATE: MONDAY, September 26, 2011**

**TIME: 7:00 PM**

**LOCATION: COUNCIL CHAMBERS**

<b>BIDDER</b>	<b>BASE BID</b>
1. Regional Construction, Inc	714,946.38
2. T. L. Construction LLC	949,801.65
3.	
4.	
5.	
6.	
7.	
8.	
9.	

Mr. Randal Smoak and Mr. Edd Lee opened the bids for the 2011-2012 street rehabilitation project, Bid No. 0513, as follows:

- |    |                                            |              |
|----|--------------------------------------------|--------------|
| 1) | Regal Construction                         | \$714,946.38 |
| 2) | T.L. Construction<br>Alexandria, Louisiana | \$949,801.65 |

A committee was appointed to evaluate the bids and report back at the next Council meeting.

Mr. Pat Jones, Director of Finance  
Mr. Edd Lee, Director of Purchasing  
Councilman Don Mims  
Mike Braxton  
Randal Smoak

The following Resolution was Introduced by Mr. McCain and Seconded by Mr. Payne as follows, to-wit:

**RESOLUTION NO. 105 OF 2011**

**A RESOLUTION AUTHORIZING THE MAYOR TO OPEN BIDS  
FOR THE DUCOURNAU PAVING AND DRAINAGE PROJECT**

**(BID NO. 0522)**

**WHEREAS**, the City wishes to open the bids for the Ducournau Paving and Drainage Project (Bid No. 0522); and

**WHEREAS**, this bid was advertised in the *Natchitoches Times* on August 26, and September 1, and September 9, 2011 in accordance with law; and

**WHEREAS**, the following committee members were appointed to review the bids received: Pat Jones, Director of Finance; Edd Lee, Director of Purchasing; Don Mims, Councilman-at-Large; Mike Braxton, Director of Public Works; and Randal Smoak, Engineer with Cothren, Graff, Smoak Engineers.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Natchitoches, in legal session convened, that the Honorable Wayne McCullen, Mayor, be and is hereby authorized, empowered and directed to open bids for the Ducournau Paving and Drainage Project (Bid No. 0522).

This Resolution was then presented for a vote, and the vote was recorded as follows:

**AYES:           McCain, Payne, Nielsen, Morrow**  
**NAYS:           None**  
**ABSENT:       Mims**  
**ABSTAIN:       None**

**THEREUPON**, Mayor Wayne McCullen declared the Resolution passed by a vote of 4 Ayes to 0 Nays this the 26<sup>th</sup> day of September, 2011.

  
\_\_\_\_\_  
WAYNE McCULLEN, MAYOR

**BID OPENING**  
**CITY OF NATCHITOCHE**  
**BID # 0522**

**Ducournau Paving and Drainage Project**

**DATE: MONDAY, September 26, 2011**

**TIME: 7:00 PM**

**LOCATION: COUNCIL CHAMBERS**

<b>BIDDER</b>	<b>BASE BID</b>
1. F. J. Burnell, Inc.	332,202.09
2. Progressive Contruction Co. LLC	349,891.90
3. Regional Construction, LLC	334,598.80
4.	
5.	
6.	
7.	
8.	
9.	

Mr. Randal Smoak and Mr. Edd Lee opened the bids for the Ducournau paving and drainage project, Bid No. 0513, as follows:

- |    |                              |              |
|----|------------------------------|--------------|
| 1) | F. J. Burnell                | \$332,202.90 |
| 2) | Progressive Construction Co. | \$349,891.90 |
| 3) | Regional Construction        | \$334,598.80 |

A committee was appointed to evaluate the bids and report back at the next Council meeting.

Mr. Pat Jones, Director of Finance  
Mr. Edd Lee, Director of Purchasing  
Councilman Don Mims  
Mike Braxton  
Randal Smoak

The following Resolution was Introduced by Mr. Payne and Seconded by Ms. Morrow as follows, to-wit:

**RESOLUTION NO. 106 OF 2011**

**A RESOLUTION AUTHORIZING THE MAYOR TO ADVERTISE AND ACCEPT BIDS FOR THE PURCHASE OF A SUBSTATION STRUCTURES AND HIGH VOLTAGE SWITCHES FOR ST. MAURICE SUBSTATION**

**(BID NO. 0524)**

**WHEREAS**, the City wishes to advertise for Public Bids for the purchase of a power plant substation switchgear and control house (Bid No. 0524).

**WHEREAS**, sealed bid proposals will be received by the City of Natchitoches at the City of Natchitoches Purchasing Department, 1400 Sabine Street, Natchitoches, Louisiana 71457 until 4:00 P.M. on Monday, October 24, 2011; and

**WHEREAS**, Bids will be publicly opened and read aloud at the regularly scheduled City Council Meeting located at 816 Second Street at 7:00 p.m. on October 24, 2011.

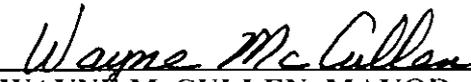
**WHEREAS**, upon receipt of proposals, the committee members consisting of Pat Jones, Director of Finance; Edd Lee, Director of Purchasing; Don Mims, Councilman-at-Large; Bryan Wimberly, Utility Director; and Michael W. Hilton, P.E., Electrical Engineering Services, LLC, are to review and make a recommendation of the bids received.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Natchitoches, in legal session convened, that the Honorable Wayne McCullen, Mayor, be and is hereby authorized, empowered and directed to order the publication of the above bid.

This Resolution was then presented for a vote, and the vote was recorded as follows:

**AYES: Payne, Morrow, Nielsen, McCain**  
**NAYS: None**  
**ABSENT: Mims**  
**ABSTAIN: None**

**THEREUPON**, Mayor Wayne McCullen declared the Resolution passed by a vote of 4 Ayes to 0 Nays this the 26<sup>th</sup> day of September, 2011.

  
\_\_\_\_\_  
WAYNE McCULLEN, MAYOR

# **BID INVITATION**

**DATE: September 26, 2011**

**FROM:** City of Natchitoches  
Purchasing Department  
1400 Sabine Street  
Natchitoches, LA 71457

**BID NO.** 0524

**BID TITLE:** **Substation Structures and High Voltage Switches for St. Maurice Substation**

SEALED BID PROPOSALS WILL BE  
RECEIVED UNTIL 4PM,

October 24, 2011

AT THE OFFICE OF EDD LEE,  
DIRECTOR OF PURCHASING, 1400  
SABINE STREET, NATCHITOCHEs, LA  
71457 UNTIL 4:00 PM.

FOR ADDITIONAL INFORMATION  
CONTACT THE FOLLOWING:

Edd Lee  
DIRECTOR OF PURCHASING  
(318) 357-3824

## INSTRUCTIONS TO BIDDERS

1. Sealed bid proposals **must** be received on the Bid Proposal Form, Page #3 or attachments thereto prior to opening date and time to be considered. **Please Note: Bids must be submitted on the supplied forms or attachments to be considered.** Late proposals will be returned unopened, bids will be opened during the City Council meeting which begins at 7 PM.
2. Bids shall be plainly marked as to the bid number, name of the bid, and bid opening date on the outside of the envelope **contained in this package for this purpose.** This supplied envelope will be completely sealed and mailed or delivered to the Purchasing Department, 1400 Sabine Street, Natchitoches, LA 71457.
3. Any submitted article deviating from the specifications **must** be identified and have full descriptive data accompanying same, failure to provide the appropriate information **shall** be just cause for rejection of the bid. Deviations **must** be submitted on separate sheet or sheets. Functionally equivalent items will be considered.
4. All work and supplies are to be quoted FOB Natchitoches and delivered to Power Plant Substation, 1110 Power Plant Drive, Natchitoches, LA 71457
5. The City of Natchitoches reserves the right to reject any and all bids, requires submitted bids remain in force for a period of sixty (60) days after opening or until award is made, which ever comes first.
6. The Natchitoches Utility Department assumes responsibility for the correctness and clarity of the bid, and all information and/or questions pertaining to this bid shall be directed to the Director of Purchasing.
7. The conditions and terms of this bid will be considered when evaluating for award.
8. The City of Natchitoches is exempt from all state taxes.
9. Any technical questions concerning specifications shall be directed to Bryan Wimberly, 318-357-3850 or Mike Hilton, P.E. 318-471-3088.

BID PROPOSAL

PLEASE MARK YOUR SEALED BID ENVELOPE: BID NO. #0524

**PRICING:**

**Total cost per attached Specifications: Total \$ \_\_\_\_\_**

ALL ITEMS LISTED IN THIS BID WILL BE DELIVERED TO:  
CITY OF NATCHITOCHEs, 1110 Power Plant Dr., NATCHITOCHEs, LA 71457  
BIDDER MUST COMPLETE THE FOLLOWING

PRICES HELD FIRM FOR DURATION OF CONTRACT:      YES      NO  
PRICES HELD FIRM FOR A PERIOD OF:          CALENDER DAYS  
BID ACCEPTANCE PERIOD OF:          CALENDER DAYS  
DISCOUNT TERMS:          PER CENT (%)  
DELIVERY WILL BE COMPLETED WITHIN:          CALENDER DAYS AFTER  
RECEIPT OF CONTRACT, ORDER OR OTHER FORM AS NOTICE OF AWARD.

THE UNDERSIGNED BIDDER DECLARES THAT HE HAS SPECIFIC AND LEGAL  
AUTHORIZATION TO OBLIGATE HIMSELF AND /OR HIS FIRM TO THE TERMS OF THIS BID  
AND FURTHER THAT HE HAS EXAMINED THE INVITATION TO BID, THE INSTRUCTIONS TO  
BIDDERS AND THE SPECIFICATIONS AND HEREBY PROMISES AND AGREES THAT IF THIS  
BID IS ACCEPTED HE WILL FAITHFULLY FULFILL THE TERMS OF THIS BID TOGETHER  
WITH ALL GUARANTEES AND WARRENTIES RELATING THERETO. ANY AND ALL  
EXCEPTIONS HAVE BEEN NOTED WITHIN.

_____	_____
BIDDER	MAILING ADDRESS
_____	_____
SIGNATURE	CITY STATE/ZIP
_____	_____
TYPE/PRINT NAME	DATE
_____	_____
TELEPHONE	TITLE

**ORDINANCE NO. 054 OF 2011**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NATCHITOCHEs, WAYNE MCCULLEN, TO EXECUTE AN OPTION TO EXTEND THE BANKING SERVICES AGREEMENT FOR A ONE YEAR PERIOD, WITH PEOPLES STATE BANK AND APPROVING OF THE TERMS AND CONDITIONS OF SAME ALL AFTER DUE COMPLIANCE WITH THE LAW AND FURTHER PROVIDING FOR ADVERTISING AND FOR AN EFFECTIVE DATE**

**WHEREAS**, the City of Natchitoches, Louisiana, (sometimes hereinafter City) is a political subdivision of the State of Louisiana being a Home Rule Charter municipality created pursuant to the Constitution and Revised Statutes of the State of Louisiana; and

**WHEREAS FURTHER**, the City solicited proposals for banking services under RFP # 0156, dated July 31, 2008, and received and reviewed proposals from City Bank & Trust Company, Sabine State Bank, First Federal Bank and Peoples State Bank; and

**WHEREAS FURTHER**, the proposals were reviewed by a committee of Pat Jones, Shawna Straub, Edd Lee and Jack McCain, who identified the proposal from Peoples State Bank as the most beneficial to the City; and

**WHEREAS FURTHER**, by Ordinance Number 53 of 2008, the City Council of the City of Natchitoches approved the Banking Services Agreement and authorized Mayor Wayne McCullen to execute the Banking Services Agreement and all attachments thereto and any other document that may be required to complete the transaction; and

**WHEREAS FURTHER**, the Banking Services Agreement (sometimes hereinafter "Agreement") provided for a three year term with an option to renew the Agreement for two additional one year terms; and

**WHEREAS FURTHER**, upon the recommendation of the Finance Director, and the Assistant Finance Director the Mayor has notified Peoples State Bank of the intention of the City to exercise the first one year extension and Peoples State Bank has accepted same; and

**WHEREAS FURTHER**, the City Council is of the opinion that is in the best interest of the City of Natchitoches to extend the Banking Services Agreement for an additional one year term; and

**NOW THEREFORE BE IT ORDAINED** by the City Council in regular session convened as follows:

**I.** That the recommendations of the Finance Director and the Assistant Finance Director are accepted, and the City Council of the City of Natchitoches does approve of the extension of the Banking Services Agreement with Peoples State Bank for an additional one year period.

**II.** That the Honorable Mayor, Wayne McCullen, be and he is hereby authorized and empowered to exercise the first one year option to extend the Banking Services Agreement with Peoples State Bank.

**II.** That the Honorable Mayor, Wayne McCullen, be and he is hereby authorized and empowered to execute any documents necessary to extend the Banking Services Agreement, and any attachments thereto, for an additional one year period beginning November 1, 2011 and terminating October 31, 2012, and to execute any other documents that may be required to

complete the transaction on behalf of the **CITY**, all in accordance with the general terms and conditions set forth in this Ordinance. The said Mayor is hereby given full and complete authority to incorporate in said instrument such terms, conditions, and agreements as may be necessary to protect the interest of the **CITY** in substantial compliance with the general terms and conditions set forth in this Ordinance.

**III.** That if any part of this Ordinance is for any reason held to be unconstitutional or invalid, by a Court of competent Jurisdiction, such decision shall not effect the validity of the remaining portions of this Ordinance, and the invalidity shall be limited to that specific portion so declared to be invalid.

**IV.** That this Ordinance shall go into effect immediately after publication according to law.

**V.** That all Ordinances in conflict herewith are hereby repealed.

**VI.** That this Ordinance be advertised in accordance with law.

**VII.** That this Ordinance be declared **INTRODUCED** at a Regular Meeting of the City Council on this the 26<sup>th</sup> day of September, 2011, and that a public hearing be called for at the next regular meeting of the City Council which will be held on the 10<sup>th</sup> day of October, 2011.

The following Ordinance was Introduced by Mr. McCain and Seconded by Mr. Nielsen as follows, to-wit:

**ORDINANCE NO. 052 OF 2011**

**AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NATCHITOCHEs, LOUISIANA, WAYNE MCCULLEN, TO ENTER INTO AND EXECUTE AN EASEMENT AND SERVITUDE OVER AND ACROSS THE PROPERTY OF STAMEY & MILLER PROPERTIES, LLC LOCATED IN THE BLOCK BOUNDED BY SECOND STREET, HORN STREET, LAFAYETTE STREET, AND DUCOURNAU STREET SETTING THE CONSIDERATION, AND OTHER TERMS, PROVIDING FOR ADVERTISING, FURTHER PROVIDING FOR SEVERABILITY, AND FURTHER PROVIDING FOR A REPEALER AND EFFECTIVE DATE OF ORDINANCE.**

**WHEREAS**, the City of Natchitoches (sometimes hereinafter referred to as the "City") is a Municipality located in the State of Louisiana, Parish of Natchitoches governed under a Home Rule Charter and a Code of Ordinances adopted by Ordinance No. 5 of 1977; and

**WHEREAS FURTHER, STAMEY & MILLER PROPERTIES, LLC** (sometimes hereinafter referred to as "Stamey") is the owners of a tract of land located in the City of Natchitoches, being more particularly described as follows, to-wit:

Those certain pieces, parcels or lots of ground, together with all buildings and improvements thereon located situated between Second Street and Ducournau Street in the City of Natchitoches, Louisiana, and which property being described particularly, but not exclusively as follows, to-wit:

Lot #1: A certain lot of ground together with all buildings and improvements located thereon situated in the City and Parish of Natchitoches, Louisiana and being more particularly described as follows, to-wit:

A lot of ground measuring 139.8 feet on the North, 75.1 feet on the East and West, and 137.3 feet on the South. Said lot being bounded, now or formerly, on the North by Natchitoches Motor Company, on the East by Ducournau Street, on the South by property of Grantor, and on the West by Second Street. Said lot of ground is more fully shown on a plat of survey by A. J. Brouillette, dated April 28, 1972, recorded in Map Book 1, page 539 (Map Slide 152B) of the records of Natchitoches Parish, Louisiana.

Lot #2: A certain piece, parcel or lot of ground, together with all buildings and improvements located thereon, measuring 137.3 feet on the North, 45.7 feet on the East and West and 136.3 feet on the South. Said lot being bounded on the North by Lot 1, described above, on the East by Ducournau Street, on the South by property, now or formerly, of City Bank & Trust Company, and on the West by Second Street. Said lot of ground is more fully shown on a plat of survey by A. J. Brouillette, R. S., dated April 28, 1972, designated as "J. A. Ducournau Est." lot which said plat being recorded in Map Book 1, page 539 (Map Slide 152B) of the records of Natchitoches Parish, Louisiana.

The above two (2) described lots being fully shown by reference to a plat of survey made by A. J. Brouillette, R. S., dated April 28, 1972, designated as the "J. A. Ducournau Estate" lot and the "Frederick" lot which said plat being recorded in Map Book 1, page 539 (Map Slide 152B) of the records of Natchitoches Parish, Louisiana.

(sometimes hereinafter referred to as "Stamey Property"); and

**WHEREAS FURTHER**, the City has plans for the development of a new improved right of way along the southern boundary of the Stamey Property and has requested a temporary construction easement and a permanent easement for the placement of lighting on the Stamey property; and

**WHEREAS FURTHER**, the City and Stamey have negotiated the terms of an easement which are more fully set forth in an Easement and Servitude for Placement of Lights and Temporary Construction Easement (attached hereto as Exhibit "A") which shall sometimes hereinafter be referred to as "Easement" and an associated Agreement (attached hereto as Exhibit "B"); and

**WHEREAS FURTHER**, the parties further agree that either shall have the right to sue for specific performance to enforce the obligations that each party has undertaken; and

**WHEREAS FURTHER**, the City Council of the City of Natchitoches is of the opinion that the Easement and Agreement with Stamey are in the interest of the City; and

**NOW THEREFORE BE IT ORDAINED** by the City Council of the City of Natchitoches, Louisiana, that the Mayor of the City of Natchitoches, Wayne McCullen is hereby authorized to execute the attached Easement and the attached Agreement with **STAMEY & MILLER PROPERTIES, LLC**.

**BE IT FURTHER ORDAINED** that the terms of the Easement and the Agreement, attached hereto, are approved and accepted by the City Council of the City of Natchitoches, Louisiana.

This Ordinance was introduced on the September 12, 2011 and duly advertised on September 16, 2011 in accordance with law and a public hearing had on same, was put to a vote by the Mayor and the vote was recorded as follows:

**AYES: McCain, Nielsen, Payne, Morrow**  
**NAYS: None**  
**ABSENT: Mims**  
**ABSTAIN: None**

**THEREUPON**, the Mayor declared the Ordinance **PASSED** this 26<sup>th</sup> day of September, 2011 by a vote of 4 ayes to 0 nays.

  
\_\_\_\_\_  
WAYNE McCULLEN, MAYOR

  
\_\_\_\_\_  
DON MIMS, MAYOR PRO TEMPORE

Delivered to the Mayor on the 27<sup>th</sup> day of September, 2011 at 10:00 A.M.

CITY OF MATCHITOCHEES  
GENERAL FUND BUDGET REPORT  
AS OF AUGUST 31, 2011

	CURRENT MONTH			YEAR TO DATE				
	TOTAL BUDGET	MONTHLY BUDGET *1	ACTUAL	(OVER) UNDER BUDGET	YTD ACTUAL	ENCUM-BRANCES	UNREALIZED AVAILABLE BALANCE	PERCENT RECEIVED/EXPENSED
	11/12 FY							
<b>REVENUE</b>	13,594,975	1,132,915	259,653	(873,261.54)	3,214,698		10,380,277	23.65%
<b>EXPENDITURES</b>								
DEPARTMENT:								
CITY HALL / FINANCE	527,882	43,990	22,000	21,990.27	132,527		395,355	25.11%
COMMUNITY DEVELOPMENT	602,163	50,180	19,784	30,396.38	143,444	2,584	456,135	24.25%
PLANNING & ZONING	196,688	16,391	7,489	8,902.14	70,075	269	126,345	35.76%
FIRE DEPARTMENT	2,697,939	224,828	93,892	130,935.92	720,526	310	1,977,103	26.72%
POLICE DEPARTMENT	4,174,858	347,905	157,808	190,096.66	1,049,801	1,188	3,123,869	25.17%
ANIMAL SHELTER	152,001	12,667	4,188	8,478.35	31,606	215	120,181	20.93%
PURCHASING	315,264	26,272	8,989	17,283.10	68,050	379	246,835	21.71%
CITY GARAGE	212,437	17,703	22,604	(4,900.93)	57,226	1,265	153,946	27.53%
RECREATION *2	859,401	71,617	22,562	49,054.83	305,789	3,716	549,896	36.01%
● LIC WORKS	1,392,888	116,074	50,357	65,717.12	346,951	320	1,045,617	24.93%
INDIRECT EXPENSE	2,243,380	186,948	31,337	155,611.10	792,345	109	1,450,927	35.32%
PROGRAMMING & PROMOTIONS	220,074	18,340	5,971	12,368.86	48,479		171,595	22.03%
TOTAL GENERAL FUND	13,594,975	1,132,915	446,981	685,933.80	3,766,818	10,354	9,817,803	27.78%

FOOTNOTES:

\*1 - 1/12th OF TOTAL BUDGET

\*2 - SEASONAL ACTIVITY

% BUDGET YEAR ELAPSED      25%  
% BUDGET EXPENDED          28%

**CITY OF NATCHITOCHEES  
UTILITY (PROPRIETARY) FUND BUDGET REPORT  
AS OF AUGUST 31, 2011**

**CURRENT MONTH**

**YEAR TO DATE**

	TOTAL BUDGET 11/12 FY	MONTHLY BUDGET *1	ACTUAL	(OVER) UNDER BUDGET	YTD ACTUAL	ENCUM- BRANCES	UNREALIZED / AVAILABLE BALANCE	PERCENT RECEIVED / EXPENSED
<b>REVENUE</b>	41,806,189	3,483,849	785,422	(2,698,427)	12,518,126		29,288,063	29.94%

**EXPENDITURES**

**DEPARTMENT:**

UTILITY ADMINISTRATION	348,408	29,034	8,547	20,487	78,005	1,062	269,341	22.69%
WATER	2,049,241	170,770	88,205	82,565	576,943	24,339	1,447,959	29.34%
SEWER	1,517,726	126,477	37,328	89,149	341,252	10,785	1,165,689	23.20%
ELECTRIC	27,951,938	2,329,328	78,452	2,250,876	4,973,680	2,232,798	20,745,460	25.78%
UTILITY BILLING	607,735	50,645	15,928	34,716	132,716	1,464	473,555	22.08%
INFORMATION TECH	331,910	27,659	10,064	17,595	61,221	4,029	266,660	19.66%
INDIRECT	8,999,231	749,936	4,299	745,637	2,314,085	16,501	6,668,645	25.90%

<b>TOTAL UTILITY FUND</b>	<b>41,806,189</b>	<b>3,483,849</b>	<b>242,824</b>	<b>3,241,026</b>	<b>8,477,902</b>	<b>2,290,978</b>	<b>31,037,309</b>	<b>25.76%</b>
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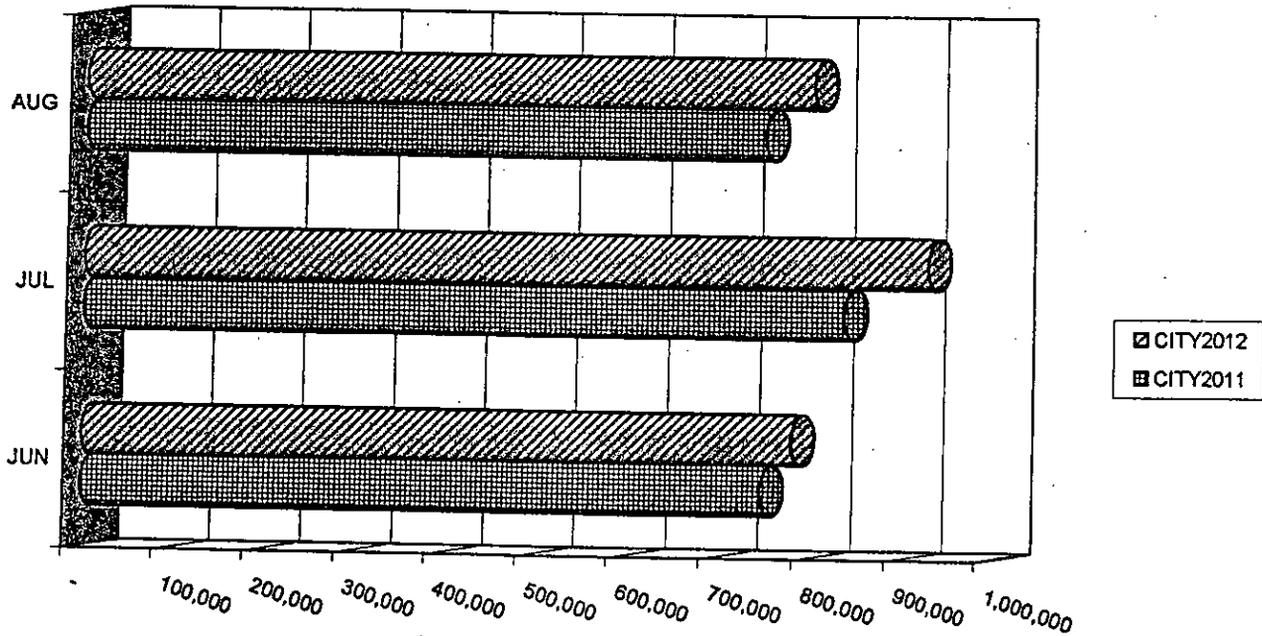
FOOTNOTES:

\* 1 - 1/12th OF TOTAL BUDGET

% BUDGET YEAR ELAPSED 25%

% BUDGET EXPENDED 26%

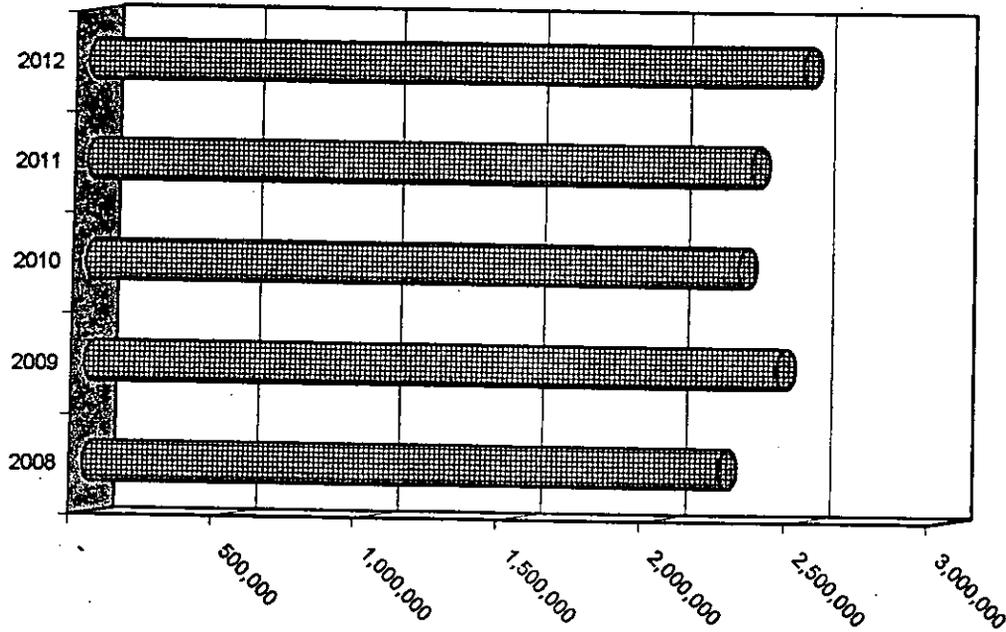
# CITY OF NATCHITOCHEES FISCAL YEAR SALES TAX COLLECTIONS



**REVENUE BY MONTHS**

PERIOD	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	DIFF 11/12	DIFF %
JUN	693,346	821,444	754,700	745,293	778,326	33,033	4.43%
JUL	839,047	841,099	805,871	833,927	925,940	92,013	11.03%
AUG	690,531	758,211	723,797	747,034	799,473	52,439	7.02%

## CITY OF NATCHITOCHEs FISCAL YEAR SALES TAX COLLECTIONS



**REVENUE YEAR TO DATE**

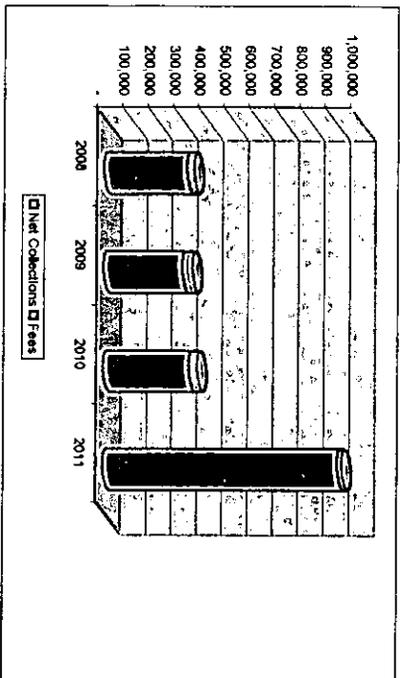
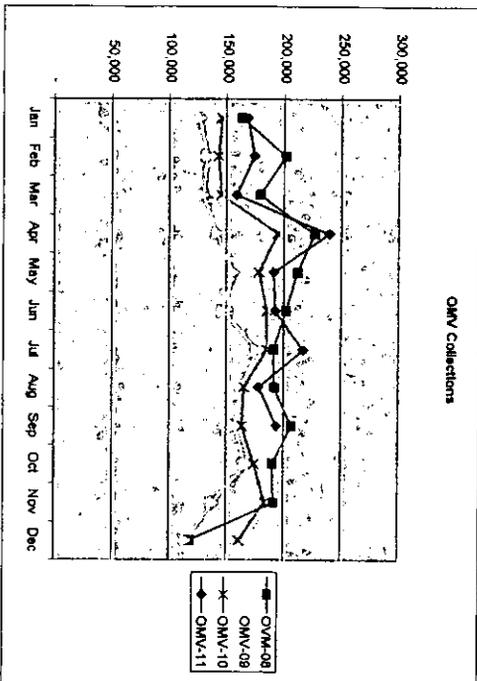
PERIOD	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	DIFF 11/12	DIFF %
JUN	693,346	821,444	754,700	745,293	778,326	33,033	4.43%
JUL	1,532,393	1,662,543	1,560,571	1,579,220	1,704,266	125,046	7.92%
AUG	2,222,924	2,420,754	2,284,368	2,326,254	2,503,739	177,485	7.63%

Natchitoches Tax Commission  
LA Department of Motor Vehicles Sales

Month/ Year	2008	2009	2010	2011	10 vs 11	09 vs 10	08 vs 09
Jan	162,611.98	126,616.65	145,283.06	168,051.63	15.67%	14.74%	-22.14%
Feb	201,560.45	132,533.23	142,482.09	173,570.53	21.82%	7.51%	-34.25%
Mar	178,810.91	129,201.16	144,772.00	157,817.67	9.01%	12.05%	-27.74%
Apr	226,718.98	140,633.11	194,621.00	239,582.86	23.10%	36.39%	-31.97%
May	211,634.80	155,345.06	177,689.00	190,980.40	7.48%	14.38%	-26.60%
Jun	201,978.41	146,560.54	184,623.00	192,184.32	4.10%	25.97%	-27.44%
Jul	190,517.62	176,221.17	184,621.89	217,528.02	17.82%	4.77%	-7.50%
Aug	191,265.14	162,474.98	164,616.09	177,404.48	7.77%	1.32%	-15.05%
Sep	206,981.15	156,865.17	162,969.93	193,381.54	18.66%	3.89%	-24.21%
Oct	189,492.42	166,099.20	173,620.53	183,071.31	7.77%	4.53%	-12.35%
Nov	190,849.32	137,831.55	183,071.31	183,071.31	7.77%	32.82%	-27.78%
Dec	116,838.52	114,895.57	160,468.75	160,468.75	18.66%	39.58%	-1.67%
<b>Totals</b>	<b>\$ 2,269,259.70</b>	<b>\$ 1,745,267.39</b>	<b>\$2,018,839.05</b>	<b>\$1,710,501.45</b>		<b>15.69%</b>	<b>-23.09%</b>
				\$ 804,947.15	52.95%		

Natchitoches Tax Commission  
Audit Collections

Year	2008	2009	2010	2011	10 vs 11	09 vs 10	08 vs 09
Collections	353,910.00	349,789.25	368,908.65	939,807.54	155%	5%	-1.17%
Fees	28,315.00	41,048.17	32,697.42	18,417.62	-44%	-20%	44.97%
Net Collections	325,595.00	308,720.08	336,211.23	921,389.92	174%	9%	-5.18%



Mr. Pat Jones then presented the financial report and stated through August 31<sup>st</sup> they are at the first quarter mark. Mr. Jones said that if you look at the general fund we are at 23.65% of our revenues and 27.78% of expenditures. That is pretty much where we normally stand at this time. We have some revenues that do not come in until later in the year. All of our property taxes will not hit the books until after the first of the year. Mr. Jones then referenced the next page of his report, the utility fund, stating that we are at 29.94% of our revenues and 25.76% of our expenditures. So right now we are on target with our budgets. The city department have expressed no concern at this time or have come to the door needing money so everybody is proceeding on with the budget we have right now. And at this time he has no alarms. Our sales tax collections would be the next page and for the month of August Mr. Jones reported a 7.02% increase above last year. However it is early, first quarter, other cities in the area are having problems as far as sales tax so we want to be very cautious and want to stay to our budget and hope that this continues throughout the year. But we've seen it before to where it starts off good and we start taking a dip. Our year to date is at 7.63% so that's good but very cautions. Some the contribution factor, if you look at the last page where we have the motor vehicle sales report, it will show that we are up in motor vehicle sales for this part of the year and are continuing to do good with the sales tax from motor vehicles so that is one of our strong factors right now. According to Jerry McWurter some of the others that has still contributed is of course the Haynesville Shale that are not doing a lot of drilling but we still have people, workers that are here, out from the parish and come to Natchitoches here to buy goods and eat at our restaurants.

Mr. McCain stated that it's fortunate that with the economy over all like it is that we can continue with pretty strong results. He went on to state that some of our neighbor cities are not that fortunate.

Mr. Jones stated that we need to stay very cautious. We do not know if it's going to turn like the other cities.

The Mayor stated that Natchitoches has a very strong economic base here, the University, the prison and some things that we experience and have the benefits of that other towns don't.

Mr. Jones that the other thing we are very cautious of and look at is our retirement contributions. Even though the revenue is holding steady and going up a little bit we just got notification that the retirements for the police just went up a ½% above what we had voted so we are running numbers and try to see how that affects us but we didn't know that it was going go up that high. They notified us earlier and we have to make the contributions.

The Mayor stated that all of you realize that again we have not had any rainfall. We are continuing to pump out of Bayou Pierre into Sibley Lake and we are running the pumps around the clock. We have two that are active.

Ms. Morrow stated that she had a doctor question her if the fluoride was back in the water?

The Mayor stated that the fluoride is not back in the water and that is something that they addressed. He stated that there was an appeal to the City Counsel to consider putting the fluoride back in. He went on to state that they applied for a grant that was encouraged by the State of Louisiana that if they applied they would be funded. They did receive an answer from the State that those funds were not available and they would not be providing a grant to underwrite the cost of fluoridation. He said that the City of Natchitoches is currently studying what it would cost for the City for fluoridation but that in the short term the number one priority is to be able to provide the water to the residents of Natchitoches.

Mr. McCain asked if the conservation efforts were still in place where we can only water like odd number address, even number addresses only watering mums and so forth on Saturday and Sunday, is that still in place?

The Mayor stated that it was.

The following Resolution was Introduced by Ms. Morrow and Seconded by Mr. Nielsen as follows, to-wit:

**RESOLUTION NO. 107 OF 2011**

**A RESOLUTION AUTHORIZING THE MAYOR TO  
ENTER INTO A CONTRACT WITH RISK SERVICES  
OF LOUISIANA, INC. FOR PROPERTY INSURANCE  
FOR THE CITY OF NATCHITOCHEs**

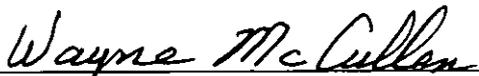
**WHEREAS**, the Insurance Committee has reviewed the proposals submitted for property insurance for the City of Natchitoches and recommends the contract be awarded to Risk Services of Louisiana, Inc. in the amount of \$127,858.00 for the policy period October 11, 2011 through October 11, 2012.

**NOW, THEREFORE, BE IT RESOLVED** that the Honorable Wayne McCullen, Mayor, is hereby authorized, empowered and directed to sign any and all documents necessary for the execution of the contract as above referenced.

This Resolution was then presented for a vote, and the vote was recorded as follows:

**AYES: Morrow, Nielsen, Payne, McCain**  
**NAYS: None**  
**ABSENT: Mims**  
**ABSTAIN: None**

**THEREUPON**, Mayor Wayne McCullen declared the Resolution passed by a vote of 4 Ayes to 0 Nays this the 26<sup>th</sup> day of September, 2011.

  
\_\_\_\_\_  
WAYNE McCULLEN, MAYOR

***CITY OF NATCHITOCHEs***

**RESOLUTION NUMBER: 108**

Date: September 26, 2011

**R E S O L U T I O N**

**WHEREAS**, Title 2 of the Louisiana Revised Statutes of 1950 provides that cities, towns, parishes, and other political subdivisions of this State may separately or jointly acquire, establish, construct, expand, own, lease, control, equip, improve, maintain, operate, regulate, and police airports and landing fields for the use of aircraft; and,

**WHEREAS**, the State of Louisiana, Department of Transportation and Development, Division of Aviation (formerly the LA DOTD-OAPT) is charged by Title 2 with the responsibility for the development of aviation facilities within the State to foster air commerce and to safeguard the interests of those engaged in all phases of the aviation industry and of the general public; and,

**WHEREAS**, the *City of Natchitoches*, hereinafter referred to as "Sponsor", has completed an FAA and DOTD approved Master Plan, Action Plan, and/or Airport Layout Plan which outlines the specific future development of the Natchitoches Regional Airport; and, the Sponsor is desirous of implementing a portion of the approved Plan recommendations which provide for the critically needed improvements as stated below to substantially improve the safety and usability of the Airport, but does not have sufficient funds of its own required for completing the needed improvements; and,

**WHEREAS**, the LA DOTD, Division of Aviation is authorized by Title 2 to expend funds for the construction or enlargement of airports for the safety and advancement of aeronautics;

**NOW, THEREFORE, BE IT RESOLVED:**

**SECTION I.**

That the Sponsor does hereby formally request that the LA DOTD, Division of Aviation provide funds required to complete the airport improvements at the Natchitoches Regional Airport specifically as described in the Capital Improvement Program Application for State Financial Assistance dated September 8, 2011,;

**SECTION II.**

That the said LA DOTD, Division of Aviation be and is hereby assured that all necessary servitudes, rights-of-way, rights of ingress and egress and means thereof will be furnished by the Sponsor and the titles thereto will be valid and indefeasible, and that the Sponsor will assume ownership, financial reporting, and complete responsibility for the maintenance and upkeep of the airport after completion of said improvement.

**SECTION III.**

That the Sponsor will save and hold the said LA DOTD, Division of Aviation, its officers, agents, and employees harmless from any liability or claim for damages arising out of the project, including death or injuries to third parties including, but not limited to, liability or claim for damages out of the negligence of said LA DOTD, Division of Aviation, its officers, agents, or employees, and expressly agrees to defend any suit of any nature brought against the LA DOTD, Division of Aviation as a result of this project.

SECTION IV.

That the Mayor of the Sponsor be and is hereby authorized and directed to evidence this agreement by affixing his signature at the place provided therefore on this resolution and on subsequent related documents/agreements as required by the rules and regulations of the Federal Aviation Administration and the State of Louisiana and the Clerk is hereby authorized to attest said execution.

SECTION V.

That this resolution shall be in full force and effect from and after its adoption.

The City Council for the Sponsor of the City of Natchitoches met in regular session on this date. The aforesaid resolution was offered by Mr. Payne and seconded by Mr. McCain. The aforesaid resolution, having been submitted to a vote, the vote thereon was as follows:

AYES:	Payne, McCain, Nielsen, Morrow
NAYS:	None
ABSENT:	Mims
ABSTAIN:	None

**THEREUPON**, the Mayor, Wayne McCullen, declared the Resolution passed by a vote of 4 ayes to 0 nays, this the 26<sup>th</sup> day of September, 2011.

\_\_\_\_\_  
WAYNE McCULLEN, MAYOR

City of Natchitoches

BY: Wayne McCullen  
(Signature)

Wayne McCullen  
(Typed or Printed Name)

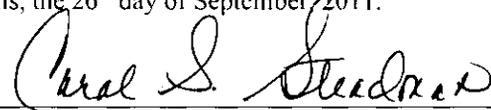
TITLE: Mayor

ATTEST: Cheryl S. Steedman  
(Signature)

Clerk  
(Title)

**CERTIFICATE**

**IT IS HEREBY** certified that the above is a true and correct copy of a resolution passed by the Sponsor of Natchitoches Parish, Louisiana in regular session convened on this, the 26<sup>th</sup> day of September 2011.



\_\_\_\_\_  
*(Signature of Secretary of Sponsor)*

Clerk \_\_\_\_\_

*(Title)*

**CAPITAL IMPROVEMENT PLAN (CIP)**  
**Natchitoches Regional Airport (IER), Natchitoches, LA**

**DATE CIP PREPARED:** 09/08/11  
**CIP START YEAR:** 2012

**Estimated Carryover Balance**  
 \$ -  
**Estimated Annual NPE Amount**  
 \$ 150,000

Color Code Key & Notes		
** State Grant, Economic Development Grant, Bond Financing, Private:		Other**
* Sponsor 5% Match		Match*
Match Amount for "AIP Funding Request" NOT Included when green:		
Multi-Year NPE Fronted Amount NOT Included when red:		

Fed FY	Entitlement Available	ODO Priority	Project Description/Justification	Multi-Year	Est. Total Project Cost	Funding Source			AIP Funding Request
						Entitlement	Other AIP	Match*	
			Rehab Main Apron Phase III (Construction)		\$ 850,000	\$ 150,000		\$ 7,895	\$ 657,500
			Runway 7/25 Lighting Rehab to include PAPI		\$ 550,000				\$ 522,500
			Parallel Taxiway Lighting and Signage Rehab		\$ 650,000				\$ 617,500
			Runway 17/35 to RW 25 end		\$ 300,000				\$ 285,000
			Agricultural Ramp		\$ 300,000				\$ 300,000
			Expand Fuel Farm		\$ 300,000				\$ 300,000
			Refurbish Beacon Tower/AWOS		\$ 50,000				\$ 50,000
			<b>2012 Annual Subtotals:</b>		<b>\$ 2,700,000</b>	<b>\$ 150,000</b>		<b>\$ 7,895</b>	<b>\$ 2,082,500</b>
			Relocate ODAL's/Install MALSR		\$ 950,000	\$ 150,000		\$ 7,895	\$ 752,500
			Rehab Wallenberg Drive and Expand Parking Lot		\$ 350,000				\$ 332,500
			Add New Apron at NSU Hangar		\$ 400,000				\$ 400,000
			Obstruction Removal		\$ 150,000				\$ 150,000
			Bury Power Lines - RW 35		\$ 650,000				\$ 650,000
			Repair Hangar Taxiways 1,2,3 & 4		\$ 185,000				\$ 175,750
			<b>2013 Annual Subtotals:</b>		<b>\$ 2,685,000</b>	<b>\$ 150,000</b>		<b>\$ 7,895</b>	<b>\$ 1,260,750</b>
			New Fence and Repair Existing Fence		\$ 350,000				\$ 332,500
			T-Hangars (10-Unit)		\$ 500,000				\$ 475,000
			T-Hangar Taxilanes		\$ 500,000	\$ 150,000		\$ 7,895	\$ 325,000
			Wildlife Hazard Study		\$ 75,000				\$ 71,250
			Bury Power Lines - RW 7		\$ 575,000				\$ 546,250
			<b>2014 Annual Subtotals:</b>		<b>\$ 2,000,000</b>	<b>\$ 150,000</b>		<b>\$ 7,895</b>	<b>\$ 1,750,000</b>
			Overlay RW 17/35		\$ 3,000,000	\$ 150,000		\$ 7,895	\$ 2,700,000
			Overlay RW 7/25		\$ 1,650,000				\$ 1,567,500
			<b>2015 Annual Subtotals:</b>		<b>\$ 4,650,000</b>	<b>\$ 150,000</b>		<b>\$ 7,895</b>	<b>\$ 4,267,500</b>
			Overlay and Widen T/W "A"		\$ 1,350,000	\$ 150,000		\$ 7,895	\$ 1,132,500
			Complete Parallel Taxiway B to Runway 7		\$ 1,300,000				\$ 1,235,000
			Overlay T/W "B"		\$ 300,000				\$ 285,000
			Runway 17/35 Extension (1500 L.F.)		\$ 175,000				\$ 166,250
			Environmental Assessment						
			<b>2016 Annual Subtotals:</b>		<b>\$ 3,125,000</b>	<b>\$ 150,000</b>		<b>\$ 7,895</b>	<b>\$ 2,818,750</b>
			<b>5-Year CIP Totals:</b>		<b>\$ 15,160,000</b>	<b>\$ 750,000</b>		<b>\$ 39,474</b>	<b>\$ 1,550,000</b>
									<b>\$ 12,179,500</b>

**Resolution NO. 04, 2011**

***Resolution: Approving the Capital Improvement Plan for Natchitoches  
Regional Airport***

WHEREAS, The Natchitoches Regional Airport Commission has reviewed the Capital Improvement Plan (CIP) dated September 8, 2011; for financial assistance from the State of Louisiana DOTD, Division of Aviation.

BE IT RESOLVED, that the Natchitoches Regional Airport Commission recommends that the Mayor and City Council approve the Capital Improvement Plan (CIP) application dated September 8, 2011.

THUS DONE AND SIGNED this 19 day ~~SEPTEMBER~~ 2011 as per agreement of the members of the Natchitoches Airport Commission at its regular monthly meeting held on, Monday, September 19, 2011.

Natchitoches Airport Commission

  
SAM PARKER, Chair

The following Resolution was Introduced by Mr. Nielsen and Seconded by Mr. McCain as follows, to-wit:

**RESOLUTION NO. 109 OF 2011**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE  
CHANGE ORDER NO.1 TO THE WATER SYSTEM IMPROVEMENT  
REHABILITATION OF WATER TREATMENT PLANT NO. 1**

**(BID NO. 0495)**

**WHEREAS**, the City of Natchitoches awarded a contract to Cecil D. Gassiot, LLC by Ordinance No. 001 of 2010 passed on January 11, 2010 in the base bid amount of \$2,748,000.00 for the Water System Improvements, Rehabilitation of Water Treatment Plant No. 1 (Bid No. 0495); and

**WHEREAS**, the State of Louisiana, Department of Health and Hospitals, Drinking Water Revolving Loan Fund program has recommended a change order to complete the second phase of the project to utilize available funding; and

**WHEREAS**, the Engineer, Norman Nassif of Nassif Engineering & Architecture, LLC, recommends Change Order No. 1 dated September 28, 2011 reflecting an increase of \$1,581,900.00 in the contract amount and an additional 424 days to the contract time, as itemized in attached Change Order and Attachment to Change Order No. 1; and

**WHEREAS**, the City is of the opinion that Change Order No. 1 is in the best interest of the City; and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Natchitoches, in legal session convened, that the Honorable Wayne McCullen, Mayor, be and is hereby authorized, empowered and directed to execute the referenced Change Order No. 1 to the agreement between the City and the Contractor.

This Resolution was then presented for a vote, and the vote was recorded as follows:

**AYES: Nielsen, McCain, Payne, Morrow**  
**NAYS: None**  
**ABSENT: Mims**  
**ABSTAIN: None**

**THEREUPON**, Mayor Wayne McCullen declared the Resolution passed by a vote of 4 Ayes to 0 Nays this the 26<sup>th</sup> day of September, 2011.

  
WAYNE McCULLEN, MAYOR

CHANGE ORDER

 ORIGINAL

Change Order No.: One (1)

Change Order Date: September 28, 2011

PROJECT: Water System Improvements

Rehabilitation of Water Treatment Plant No. 1

OWNER: City of Natchitoches

CONTRACTOR: Cecil D. Gassiott, LLC

The Contract Documents are modified as follows upon execution of this Change Order:

Incorporate Phase II Items into Existing Construction Contract:

New concrete pump station facility for new distribution and backwash pumps

New triplex distribution pump station to replace existing worn distribution pump station

New duplex backwash pump station to replace existing worn single backwash pump

Distribution and backwash pumps to be purchased under existing contract and installed under Phase II work

Rehabilitation of existing concrete ground storage tank at site to be put back into service

Miscellaneous site piping and valves to interconnect filter plants 1-3, rehabilitated concrete ground storage tank, existing wet well beneath plant no. 1 and existing steel ground storage tank

Electrical improvements and electronic controls to operate new pump station and control effluent From all on-site storage facilities

Contract Time Extension due to time delay associated with implementing this change order and for time required to construct Phase II work. Revised Substantial Completion Date will be March 31, 2012; accordingly, revised Final Completion Date will be May 15, 2012

See attached cost estimate for itemized costs for major work items.

<u>Change in Contract Price:</u> .....	\$ 2,748,000.00
Original Contract Price: .....	\$ N/A
Contract Price adjusted by prior Change Orders.....	\$ \$ 1,581,900.00
Contract Price due to this Change Order (will increase): .....	\$ 4,329,900.00
Contract Price incorporating this Change Order will be: .....	

<u>Change in Contract Time:</u> .....	365
Original Contract Time (calendar days).....	N/A
Contract Time adjusted by prior Change Orders .....	424
Contract Time due to this Change Order (will increase): .....	789
Contract Time incorporating this Change Order will be: .....	

### Breakdown of Natchitoches Pump Station for Water Treatment Plant

Demolition/clean clearwell	\$	17,562.00
Excavation/dewater/backfill	\$	56,795.00
Building @ \$100/sf	\$	62,000.00
Concrete	\$	164,900.00
Painting structure	\$	41,928.00
Pipe & Fittings	\$	198,453.00
Valves	\$	254,230.00
Piping labor	\$	59,279.00
Equipment for pipe installation	\$	47,913.00
Piping in gallery	\$	22,733.00
Piping contingency	\$	15,000.00
Flow Meter	\$	8,420.00
Controls	\$	276,972.00
Electrical	\$	100,000.00
Supervision	\$	80,301.00
Insurance	\$	33,140.00
Bond	\$	24,374.00
	\$	1,464,000.00
Profit 10%	\$	146,400.00
Total	\$	1,610,400.00
Pump credit for cans	\$	(28,500.00)
	\$	<u>1,581,900.00</u>

The following Resolution was Introduced by Mr. McCain and Seconded by Ms. Morrow as follows, to-wit:

**RESOLUTION NO. 111 OF 2011**

**A RESOLUTION APPOINTING THERESA VALLIEN TO THE  
NATCHITOCHEs HISTORIC DISTRICT COMMISSION  
FOR THE CITY OF NATCHITOCHEs**

**WHEREAS**, the Mayor of the City of Natchitoches has submitted Theresa Vallien for appointment to the Natchitoches Historic District Commission as follows, to-wit:

**WHEREAS FURTHER**, Ordinance No. 31 of 1986 of the Natchitoches Code of Ordinances provides that the members of the Commission shall serve at the pleasure of the Mayor with consent of the Council

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Natchitoches that they hereby acknowledge the appointment of Theresa Vallien to the Natchitoches Historic District Commission and hereby approve and consent to same.

This Resolution was then presented for a vote, and the vote was recorded as follows:

**AYES:           McCain, Morrow, Payne, Nielsen**  
**NAYS:           None**  
**ABSENT:       Mims**  
**ABSTAIN:       None**

**THEREUPON**, Mayor Wayne McCullen declared the Resolution passed by a vote of 4 Ayes to 0 Nays this the 26<sup>th</sup> day of September, 2011.

  
\_\_\_\_\_  
WAYNE McCULLEN, MAYOR

The Mayor announced that the Mayor's Prayer breakfast that is sponsored by the Fellowship of Christian Athletes will be at 7:00 o'clock in the morning at the First Baptist Church on Second Street.

Ms. Morrow stated that she would like Mr. Braxton to give her an update about the drainage problem.

Mr. Braxton stated that they had a meeting with the State DOTD and they looked at it and the City doesn't have any proper grounds to do anything on that property. We are making sure we have all of their ground covered and the report that has been given to him, is that the City doesn't have anything to do with it.

Ms. Morrow wanted to know if anyone had talked to the dialysis department, Mr. Spillman or hospital or the DOTD.

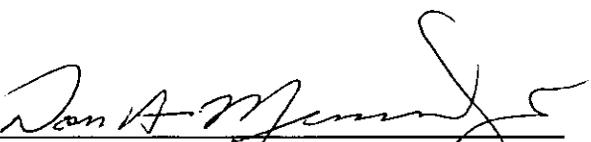
Mr. Braxton stated that they had spoken to Mr. Spillman on the phone and he is willing to do what he can to try to make the problem go away.

Ms. Morrow invited every to come out to National Night Out.

The Mayor asked if there was any further business to be brought before the Council.

There being none, Mr. Nielsen made a motion to adjourn the meeting, Mr. Payne seconded the motion, and the meeting was adjourned at 7:56 p.m.

  
MAYOR WAYNE McCULLEN

  
MAYOR PRO TEMPORE