

Natchitoches City Council will have a pre-council meeting beginning at 5:00 p.m. and ending at 5:30 p.m. to discuss non-agenda items. The City Council meeting will begin promptly at 5:30 p.m. on the second and fourth Monday of each month and will be reserved to only items on the Agenda. The public is invited to both the pre-council meetings and council meetings with the understanding that items not on the agenda will not be discussed at the scheduled council meetings, but the public is welcome to discuss any topic at the pre-council meetings. The City Council Meetings are held at the Natchitoches Arts Center located at 716 Second Street, Natchitoches, Louisiana.

NATCHITOCHEs CITY COUNCIL MEETING
JANUARY 13, 2014
5:30 P.M.

A G E N D A

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **READING AND APPROVAL OF THE MINUTES OF DECEMBER 9, 2013**
5. **PROCLAMATIONS:**
 - #001 Vallien** Proclamation Declaring Martin Luther King, Jr., Day
 - #002 Nielsen** Proclamation Declaring the Month of January, 2014 as Arbor Day
6. **PLANNING & ZONING – INTRODUCTION:**
 - #002 Payne** Ordinance Amending Ordinance No. 64 Of 2001 By Changing Zoning Classification Of Property Described As Follows:

Lot 45 Feet Front West Side Of Highway #1 By Depth Of 104 Feet Out Of Northeast Corner Lot 8 Block “E” Of Shamrock Park Subdivision, Less 225.2 Square Feet to Highway Department From B-2 Commercial To An Additional B-A Zoning To Sell Beverages Of High And Low Alcoholic Content For Consumption On Premise (**304 South Drive**)
7. **PLANNING & ZONING - FINAL:**
 - #058 Mims** Ordinance Amending Ordinance No. 64 Of 2001 By Changing Zoning Classification Of Property Described As Follows:

Lot “A-1” Having A Front Of 116.2 Ft. On West Side Williams Ave., N By T. L. Miller, S By Harper, W By Cane River Lake Being Shown On Map Slide 366-B From R-1 To R-1, Special Exception To Operate A Bed & Breakfast (**330 Williams Ave.**)
8. **ORDINANCES – FINAL:**
 - #057 Stamey** Ordinance To Amend Sub-Section (D) Of Section 10-77 Of The Code Of Ordinances, Which Said Section Is Entitled “Regulating Parades”, Which Section Is Located In The Criminal Code, Chapter 10 Of The Code Of Ordinances, Said Section Being Amended And Re-Adopted To Provide For A New Filing Period For A Parade Permit In The City Of Natchitoches, Providing For

Advertising, Further Providing For Severability, And Further Providing For A Repealer And Effective Date Of Ordinance

9. **ORDINANCES – INTRODUCTION:**

#001 **Payne** Ordinance Restating The Policy Of The City Of Natchitoches Regarding Sick Leave Donations And To Amend And Reenact The Personnel Policies Manual Of The City Of Natchitoches To Amend The Section Entitled “Sick Leave Donations”, Providing For Advertising, Further Providing For Severability, And Further Providing For A Repealer And Effective Date Of Ordinance

10. **RESOLUTIONS:**

#003 **Nielsen** Resolution Approving The 2014 Municipal Water Pollution Prevention Audit Report For The City Of Natchitoches

#004 **Vallien** Resolution Authorizing The Mayor To Enter Into Supplement Agreement No. 1-A With The State of Louisiana Department Of Transportation For LA 1X: Turn Lanes – 46’ N Hancock – LA 494 Route LA 1X (**State Project No. H009721, Federal Aid Project No.H009721**)

#005 **Mims** Resolution Authorizing The Mayor, Lee Posey, To Execute A Revocation Of General Utility Easement Over And Across Lot 19 And Lot 20 Of Plantation Park Subdivision, Unit 1

MOTION TO ADD RESOLUTION NO. 006 OF 2014 TO THE AGENDA

#006 **Stamey** Resolution Giving Preliminary Approval To The Issuance Of Up To Two Million Two Hundred Thousand Dollars (\$2,200,000) Of Taxable Revenue Notes Of The City Of Natchitoches, State Of Louisiana; Making Application To The State Bond Commission For Consent And Authority To Sell And Issue Said Notes; Providing For The Employment Of Special Bond Counsel; And Providing For Other Matters In Connection Therewith.

11. **ANNOUNCEMENT:** The City of Natchitoches offices will be closed Monday, January 20, 2014 in honor of Martin Luther King, Jr.

12. **ADJOURNMENT:**

NOTICE TO THE PUBLIC

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk’s Office at (318) 352-2772 describing the assistance that is necessary.

If you wish to address the Council, please complete the “Request to Address City Council” form located on the entrance table.

**PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF NATCHITOCHES, STATE OF LOUISIANA,
REGULAR MEETING HELD ON
MONDAY, JANUARY 13, 2014 AT 5:30 P.M.**

The City Council of the City of Natchitoches met in legal and regular session at the Natchitoches Arts Center, 716 Second Street, Natchitoches, Louisiana on Monday, January 13, 2014 at 5:30 p.m.

There were present:

Mayor Lee Posey
Councilman At Large Don Mims, Jr.
Councilman David Stamey
Councilman Andrew Vallien

Guests: None

Absent: None

Mayor Lee Posey called the meeting to order and welcomed everyone for coming. Michael Braxton was asked to lead the invocation and Councilman Vallien was asked to lead the pledge of allegiance.

Mayor Posey then called for the reading and approval of the minutes for the December 9, 2013 meeting. Mr. Mims moved that we dispense with the reading of the minutes and approval of same. Seconded by Mr. Stamey. The roll call vote was as follows:

Ayes:	Payne, Nielsen, Mims, Stamey, Vallien
Nays:	None
Absent:	None

The following Resolution was introduced by Mr. Vallien and Seconded by Mr. Nielsen as follows, to –wit:

RESOLUTION NO. 001 OF 2014

PROCLAMATION

WHEREAS, each year on the third Monday of January, schools, federal offices, post offices and banks across American close as we observe and honor Dr. Martin Luther King’s Birthday; and

WHEREAS, the first national celebration of the Dr. Martin Luther King, Jr., Holiday took place January 20, 1986, and this year the celebration will be on January 20, 2014.

WHEREAS, America was moved by a young preacher who called a generation to action and forever changed the course of history. The Reverend Dr. Martin Luther King, Jr. devoted his life to the struggle for justice and equality, sowing seeds of hope for a day when all people might claim “the riches of freedom and the security of justice.” On Martin Luther King, Jr., Federal Holiday, we celebrate the life and legacy of Dr. King; and

WHEREAS, Dr. King advocated non-violent action as a means to overcome the evil of racism in America, and he led the effort that resulted in the Civil Rights Act of 1964; and

WHEREAS, Dr. King guided us toward a mountaintop on which all Americans – regardless of skin color – could live together in mutual respect and brotherhood. Dr. King recognized the power of service to strengthen communities and achieve common goals; and

WHEREAS, Dr. King dedicated his life to empowering people, and challenged them to lift up their neighbors and communities. He broke down barriers within our society by encouraging Americans to look past their differences and refused to rest until our Nation fulfilled its pledge of liberty and justice for all; and

NOW, THEREFORE, I, LEE POSEY, Mayor of the City of Natchitoches hereby proclaim, Monday, January 20, 2014 as

MARTIN LUTHER KING, JR. DAY

in the City of Natchitoches in honor of the memory and legacy of Dr. King.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Mims, Stamey, Vallien, Payne, Nielsen
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Lee Posey declared the Resolution passed by a vote of 5

Ayes to 0 Nays on this 13th day of January, 2014.



LEE POSEY, MAYOR

The Mayor stated this will be a holiday for the City of Natchitoches. At the triangle of Martin Luther King there will be a program at 4:30 p.m. I encourage everyone to make what you can out of that day.

The following Resolution was introduced by Mr. Nielsen and Seconded by Mr. Payne as follows, to -wit:

RESOLUTION NO. 002 OF 2014

PROCLAMATION

WHEREAS, Arbor Day, was first observed in 1872 when J. Sterling Morton proposed a tree-planting day to the Nebraska Board of Agriculture and on April 10 of that year sponsors estimated that more than a million trees were planted on the first **Arbor Day**; and

WHEREAS, Arbor Day has since become an annual observance throughout the nation and the world celebrating the role of trees in our lives and promoting tree planting, care and conservation; and

WHEREAS, trees can lower our heating and cooling costs, clean the air and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, *fuel for our fires* and countless other wood products; and

WHEREAS, trees in our City increase property values, enhance the economic vitality of business areas and beautify our community; and

WHEREAS, the City of Natchitoches understands more than ever the importance of trees to our City and is committed to an effective ongoing program that provides direction, technical assistance, public attention and recognition for ongoing efforts to the value of trees in our community.

NOW, THEREFORE, I, Lee Posey, Mayor of the City of Natchitoches do hereby proclaim the month of January, 2014 as

ARBOR MONTH

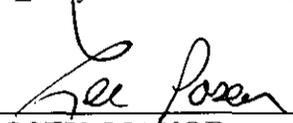
in the City of Natchitoches, Louisiana and urge all citizens to observe this day.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Mims, Stamey, Vallien, Payne, Nielsen
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Lee Posey declared the Resolution passed by a vote of 5

Ayes to 0 Nays on this 13th day of January, 2014.



LEE POSEY, MAYOR

The following Ordinance was introduced by Mr. Payne at the Natchitoches City Council meeting held on January 13, 2014 as follows:

ORDINANCE NO. 002 OF 2014

AN ORDINANCE AMENDING ORDINANCE NO. 64 OF 2001 BY CHANGING ZONING CLASSIFICATION OF PROPERTY DESCRIBED AS FOLLOWS:

LOT 45 FEET FRONT WEST SIDE OF HIGHWAY #1 BY DEPTH OF 104 FEET OUT OF NORTHEAST CORNER LOT 8 BLOCK "E" OF SHAMROCK PARK SUBDIVISION, LESS 225.2 SQUARE FEET TO HIGHWAY DEPARTMENT FROM B-2 COMMERCIAL TO AN ADDITIONAL B-A ZONING TO SELL BEVERAGES OF HIGH AND LOW ALCOHOLIC CONTENT FOR CONSUMPTION ON PREMISE.

(304 South Drive)

WHEREAS, the Planning Commission of the City of Natchitoches, State of Louisiana, has recommended at their meeting of January 7, 2014 that the application of Ben & Keri Fidelak to rezone the property described above from B-2 commercial to an additional zoning of B-A to sell beverages of high and low alcoholic content for consumption on premise. (304 South Drive), be **APPROVED**.

The following Ordinance was Introduced by Mr. Mims and Seconded by Mr. Stamey as follows, to-wit:

ORDINANCE NO. 058 OF 2013

AN ORDINANCE AMENDING ORDINANCE NO. 64 OF 2001 BY CHANGING ZONING CLASSIFICATION OF PROPERTY DESCRIBED AS FOLLOWS:

LOT "A-1" HAVING A FRONT OF 116.2 FT. ON WEST SIDE WILLIAMS AVE., N BY T. L. MILLER, S BY HARPER, W BY CANE RIVER LAKE BEING SHOWN ON MAP SLIDE 366-B FROM R-1 TO R-1, SPECIAL EXCEPTION TO OPERATE A BED & BREAKFAST

(330 Williams Ave.)

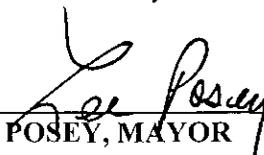
WHEREAS, the Planning Commission of the City of Natchitoches, State of Louisiana, has recommended at their meeting of December 3, 2013 that the request of Winston I. Levy dba McLevy River Garden Bed & Breakfast to rezone the property described above from **R-1** to **R-1**, Special Exception to operate a Bed & Breakfast be **APPROVED**.

THIS ORDINANCE was introduced on December 9, 2013 and published in the *Natchitoches Times* on December 14, 2013.

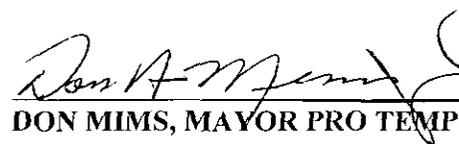
The above Ordinance having been duly advertised in accordance with law and public hearing had on same, was put to a vote by the Mayor and the vote was recorded as follows:

AYES:	Stamey, Payne, Nielsen, Mims, Vallien
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Lee Posey declared the Ordinance passed by a vote of 5 Ayes to 0 Nays this 13th day of January, 2014.



LEE POSEY, MAYOR



DON MIMS, MAYOR PRO TEMPORE

Delivered to the Mayor on the 14th day of January, 2014 at 10:00 A.M.

The following Ordinance was Introduced by Mr. Stamey and Seconded by Mr. Nielsen as follows, to-wit:

ORDINANCE NO. 057 OF 2013

AN ORDINANCE TO AMEND SUB-SECTION (d) OF SECTION 10-77 OF THE CODE OF ORDINANCES, WHICH SAID SECTION IS ENTITLED 'REGULATING PARADES', WHICH SECTION IS LOCATED IN THE CRIMINAL CODE, CHAPTER 10 OF THE CODE OF ORDINANCES, SAID SECTION BEING AMENDED AND RE-ADOPTED TO PROVIDE FOR A NEW FILING PERIOD FOR A PARADE PERMIT IN THE CITY OF NATCHITOCHES, PROVIDING FOR ADVERTISING, FURTHER PROVIDING FOR SEVERABILITY, AND FURTHER PROVIDING FOR A REPEALER AND EFFECTIVE DATE OF ORDINANCE.

WHEREAS, the Criminal Code of the City of Natchitoches includes Section 10-77, which provides regulations for parades in the City of Natchitoches; and

WHEREAS FURTHER, Sub-Section 10-74(d) of the Code of Ordinances provides that an application for a parade must be made at least seven days before the date of the proposed parade; and

WHEREAS FURTHER, a parade in the City of Natchitoches, requires the dedication of resources and manpower from numerous City Departments, and much planning is required in advance of any parade; and

WHEREAS FURTHER, in many instances, the seven day filing period does not provide adequate time for the coordination of the various City Departments; and

WHEREAS FURTHER, the Chief of Police has made a recommendation that the filing period be extended from 7 days before the scheduled parade to 30 days before the scheduled parade; and

WHEREAS FURTHER, the City Council is of the opinion that the 30 day filing period is not unreasonable and would create no hardship for applicants; and

WHEREAS FURTHER, the City Council of the City of Natchitoches has reviewed the proposed changes and agrees that the adoption is advisable and in the best interest of the City of Natchitoches and its citizens; and

WHEREAS FURTHER, the City Council of the City of Natchitoches, Louisiana, desires to amend the Code of Ordinances of the City of Natchitoches in order to amend Section 10-77(d), as approved and recommended by the Chief of Police of the City of Natchitoches; and

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Natchitoches, Louisiana, as follows:

SECTION 1. Subsection (d) of Section 10-77 of the Code of Ordinances of the City of Natchitoches is hereby amended and re-enacted to read as follows:

"(d) Application. A person seeking issuance of a parade permit shall file an application with the chief of police on forms provided by such officer.

(1) Filing period. An application for a parade permit shall be filed with the chief of police not less than thirty (30) days nor more than one hundred twenty (120) days before the date on which it is proposed to conduct the parade.

(2) Contents. The application for a parade permit shall set forth the following information:

a. The name, address and telephone number of the person seeking to conduct such parade;

b. If the parade is proposed to be conducted for, on behalf of, or by an organization, the name, address and telephone number of the headquarters of the organization, and of the authorized and responsible heads of such organization;

c. The name, address and telephone number of the person who will be the parade chairman and who will be responsible for its conduct;

d. The date when the parade is to be conducted;

e. The route to be traveled, the starting point and the termination point;

f. The approximate number of persons who, and animals and vehicles which, will constitute such parade; the type of animals, and description of the vehicles;

g. The hours when such parade will start and terminate;

h. A statement as to whether the parade will occupy all or only a portion of the width of the streets proposed to be traversed;

i. The location by streets of any assembly areas for such parade;

j. The time at which units of the parade will begin to assemble at any such assembly area or areas;

k. The interval of space to be maintained between units of such parade;

l. If the parade is designed to be held by, and on behalf of or for, any person other than the applicant, the applicant for such permit shall file with the chief of police a communication in writing from the person proposing to hold the parade, authorizing the applicant to apply for the permit on his behalf.

m. Any additional information which the chief of police

shall find reasonably necessary to a fair determination as to whether a permit should issue.

(3) Late applications. The chief of police, where good cause is shown therefore, shall have the authority to consider any application hereunder which is filed less than thirty (30) days before the date such parade is proposed to be conducted.

(4) Fee. There shall be paid at the time of filing the application for a parade permit a fee of ten dollars (\$10.00). This fee may be waived in whole or in part by the Chief of Police."

SECTION 2. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 3. If any portion of this Ordinance is declared to be invalid or unconstitutional in any manner, the invalidity shall be limited to that particular section or provision, and shall not affect the remaining portions of the ordinance, which shall remain valid and enforceable, it being the intention of the City Council that each separate provision shall be deemed independent of all other provisions herein.

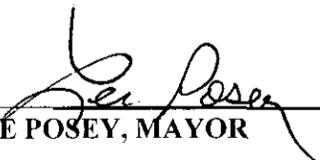
SECTION 4. This Ordinance shall go into effect upon publication and in accordance with law.

THIS ORDINANCE was introduced on December 9, 2013 and published in the *Natchitoches Times* on December 14, 2013.

The above Ordinance having been duly advertised in accordance with law and public hearing had on same, was put to a vote by the Mayor and the vote was recorded as follows:

AYES:	Stamey, Mims, Vallien, Payne, Nielsen
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Lee Posey declared the Ordinance passed by a vote of 5 Ayes to 0 Nays this 13th day of January, 2014.


LEE POSEY, MAYOR


DON MIMS, MAYOR/PRO TEMPORE

Delivered to the Mayor on the 14th day of January, 2014 at 10:00 A.M.

The following Ordinance was Introduced by Mr. Payne at the Natchitoches City Council meeting held on January 13, 2014 as follows:

ORDINANCE NO. 001 OF 2014

AN ORDINANCE RESTATING THE POLICY OF THE CITY OF NATCHITOCHEs REGARDING SICK LEAVE DONATIONS AND TO AMEND AND REENACT THE PERSONNEL POLICIES MANUAL OF THE CITY OF NATCHITOCHEs TO AMEND THE SECTION ENTITLED "SICK LEAVE DONATIONS", PROVIDING FOR ADVERTISING, FURTHER PROVIDING FOR SEVERABILITY, AND FURTHER PROVIDING FOR A REPEALER AND EFFECTIVE DATE OF ORDINANCE.

WHEREAS pursuant to Sections 1.05 and 1.06 of the Charter of the City of Natchitoches the City may exercise such power and authority not inconsistent with the City Charter or general law; and

WHEREAS FURTHER, the City has the right, power and authority to promote, protect and preserve the general welfare, safety, health, peace and good order of the City; and

WHEREAS, the City of Natchitoches has adopted a "Personnel Policies Manual" the latest version dated June 1, 2003, revised September 1, 2006, revised June 1, 2010 and revised June 1, 2013; and

WHEREAS FURTHER, the City Council of the City of Natchitoches desires to amend the Personnel Policies Manual to amend that section dealing with benefits to amend and replace that subsection which is entitled "Sick Leave Donations"; and

WHEREAS FURTHER, the City Council of the City of Natchitoches desires to amend the Personnel Policies Manual to amend the Section which is entitled "Sick Leave Donations" which said section henceforth read as follows:

"SICK LEAVE DONATIONS"

A employee can donate sick time to another City employee if the person donating the time has accumulated time exceeding ninety-six (96) hours and the time is paid at a rate equal to or higher than the employee who is receiving the donated time. In order for this benefit to be applied, the employee receiving the time must first exhaust all accrued annual, sick leave, and compensatory time. Additionally, the employee donating time can only donate a maximum of eighty (80) hours per six (6) month period.

The donation of sick leave must be strictly voluntary, without coercion, implied or otherwise, and must be certified as such in writing by the donor in advance of the actual transfer of sick leave from the donor to the recipient once the donor employee completes the Act of Donation, and the donee completes an Act of Acceptance. These donation forms will be supplied by management, and will be in the form as attached to this Personnel Policies Manual under Section 5 as a form.

A written request shall be made to the Director of Human Resources by the affected employee's Department Head for approval. Approved requests will be forwarded to the Payroll Department for proper adjustment to the sick leave accruals to both of the affected employees."

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Natchitoches, Louisiana, as follows:

SECTION 1. The Personnel Policies Manual of the City of Natchitoches shall be amended and reenacted to amend the section that is entitled "Sick Leave Donations", which said section shall read as follows:

"SICK LEAVE DONATIONS

A employee can donate sick time to another City employee if the person donating the time has accumulated time exceeding ninety-six (96) hours and the time is paid at a rate equal to or higher than the employee who is receiving the donated time. In order for this benefit to be applied, the employee receiving the time must first exhaust all accrued annual, sick leave, and compensatory time. Additionally, the employee donating time can only donate a maximum of eighty (80) hours per six (6) month period.

The donation of sick leave must be strictly voluntary, without coercion, implied or otherwise, and must be certified as such in writing by the donor in advance of the actual transfer of sick leave from the donor to the recipient once the donor employee completes the Act of Donation, and the donee completes an Act of Acceptance. These donation forms will be supplied by management, and will be in the form as attached to this Personnel Policies Manual under Section 5 as a form.

A written request shall be made to the Director of Human Resources by the affected employee's Department Head for approval. Approved requests will be forwarded to the Payroll Department for proper adjustment to the sick leave accruals to both of the affected employees."

SECTION 2. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 3. If any portion of this Ordinance is declared to be invalid or unconstitutional in any manner, the invalidity shall be limited to that particular section or provision, and shall not affect the remaining portions of the ordinance, which shall remain valid and enforceable, it being the intention of the City Council that each separate provision shall be deemed independent of all other provisions herein.

SECTION 6. This Ordinance shall go into effect upon publication and in accordance with law.

Mr. Edd Lee stated if you look at the first paragraph of "Sick Leave Donations" an employee can only donate eighty (80) hours per six (6) month period that is what is new to the policy. The receiving person must make less than the person donating and must have exhausted all vacation and sick accruals in order to receive.

The following Resolution was introduced by Mr. Nielsen and Seconded by Mr. Stamey as follows, to –wit:

RESOLUTION NO. 003 OF 2014

A RESOLUTION APPROVING THE 2014 MUNICIPAL WATER POLLUTION PREVENTION AUDIT REPORT FOR THE CITY OF NATCHITOCHES

WHEREAS, the City of Natchitoches owns and operates a Waste Water Treatment facility; and

WHEREAS, the Louisiana Department of Environmental Quality (“La DEQ”) has permitted the operation of the Waste Water Treatment Facility under LPDES Permit #LA009222; and

WHEREAS, the Natchitoches City Council hereby confirms that it has reviewed and approved the Environmental Audit Report and hereby informs EPA Region 6 that the following actions were taken by the Mayor and the City Council:

1. Reviewed the Municipal Water Pollution Prevention Environmental Audit Report, which is attached to this resolution.
2. Set forth the following actions necessary to maintain permit requirements contained in the NPDES Permit Number LA0095222:

Resolved to provide the necessary funding to provide Training opportunities for all water and wastewater personnel.

WHEREAS, the Natchitoches City Council acknowledges that the operation of the Waste Treatment Facility is in compliance with the provisions of the LPDES discharge permit.

NOW, THEREFORE, BE IS RESOLVED that the Clerk for the City is Natchitoches is hereby authorized and directed to submit to the Louisiana Department of Quality the Annual Environmental Audit Report for the period November 2012 through October 2013.

BE IT FURTHER RESOLVED that the Clerk for the City of Natchitoches is hereby authorized to provide any other information as may be required by the LaDEQ. This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Mims, Stamey, Vallien, Payne, Nielsen
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Lee Posey declared the Resolution passed by a vote of 5

Ayes to 0 Nays on this 13th day of January, 2014.



LEE POSEY, MAYOR

LOUISIANA

MUNICIPAL WATER POLLUTION PREVENTION

MWPP



Facility Name:

City of Natchitoches WWTP

LPDES Permit Number:

LA009222

Agency Interest (AI) Number:

38060

Address:

P. O. Box 37

Natchitoches, La 71457

Parish:

Natchitoches

(Person Completing Form) Name:

Harry Garsee

Title:

Plant Manager

Date Completed:

1/3/14

INSTRUCTIONS

1. Complete only the sections of the Environmental Audit which apply to your wastewater treatment system. Leave sections that do not apply blank and enter a "0" for the point value.
2. Parts 1 through 7 contain questions for which points may be generated. These points are intended to communicate to the department and the governing body or owner what actions will be necessary to prevent effluent violations. Place the point totals from parts 1 through 7 on the Point Calculation page.
3. Add up the point totals.
4. Submit the Environmental Audit to the governing body or owner for review and approval.
5. The governing body must pass a resolution which contains the following items:
 - a. The resolution or letter must acknowledge the governing body or owner has reviewed the *Environmental Audit*.
 - b. This resolution must indicate specific actions, if any, will be taken to *maintain compliance and prevent effluent violations*. Proposed actions should address the parts where maximum or close to maximum points were generated in the Environmental Audit.
 - c. The resolution should provide any other information the governing body deems appropriate.

PART 1: INFLUENT FLOW/LOADINGS (all plants)

A. List the average monthly volumetric flows and BOD loadings received at your facility during the last reporting year.

Column 1 Average Monthly Flow (million gallons per day, MGD)		Column 2 Average Monthly BOD5 Concentration (mg/l)		Column 3 Average Monthly BOD5 Loading (pounds per day, lb/day)
1.48	x	248	x 8.34 =	3061
1.93	x	290	x 8.34 =	1448
2.38	x	190	x 8.34 =	3771
2.11	x	220	x 8.34 =	3871
1.75	x	134	x 8.34 =	1955
2.17	x	244	x 8.34 =	4415
1.82	x	180	x 8.34 =	2732
1.87	x	190	x 8.34 =	2963
1.74	x	220	x 8.34 =	3194
1.69	x	218	x 8.34 =	3072
1.75	x	190	x 8.34 =	2773
1.92	x	210	x 8.34 =	3362

BOD loading = Average Monthly Flow (in MGD) x Average Monthly BOD concentration (in mg/l) x 8.34

B. List the design flow and design BOD loading for your facility in the blanks below. If you are not aware of these design quantities, refer to your Operation and Maintenance (O&M) Manual or contact your consulting engineer.

Design Flow, MGD:	4.9	x 0.90 =	4.41
Design BOD, lb/day:	9808	x 0.90 =	8.827

Permit #:

LA 095222

- C. How many months did the monthly flow (Column 1) to the wastewater treatment facility (WWTF) exceed 90% of design flow? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	0	0	0	0	5	5	5	5	5	5	5	5

Write 0 or 5 in the C point total box C Point Total

- D. How many months did the monthly flow (Column 1) to the WWTF exceed the design flow? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	5	5	10	10	15	15	15	15	15	15	15	15

Write 0, 5, 10 or 15 in the D point total box D Point Total

- E. How many months did the monthly BOD loading (Column 3) to the WWTF exceed 90% of the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	0	5	5	5	10	10	10	10	10	10	10	10

Write 0, 5, or 10 in the E point total box E Point Total

- F. How many months did the monthly BOD loading (Column 3) to the WWTF exceed the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	10	20	30	40	50	50	50	50	50	50	50	50

Write 0, 10, 20, 30, 40 or 50 in the F point total box F Point Total

- G. Add together each point total for C through F and place this sum in the box below at the right.

TOTAL POINT VALUE FOR PART 1: (max = 80)

Also enter this value or 80, whichever is less, on the point calculation table on page 16.

PART 2: EFFLUENT QUALITY / PLANT PERFORMANCE

A. List the monthly average effluent BOD and TSS concentrations produced by your facility during the last reporting year.

Month	Column 1 Average Monthly BOD (mg/l)	Column 2 Average Monthly TSS (mg/l)
Nov 12	5.2	11.9
Dec 12	7.1	8.0
Jan 13	3.8	8.3
Feb 13	2.2	5.1
Mar 13	3.2	5.1
Apr 13	5.8	10.7
May 13	4.1	8.4
Jun 13	3.9	6.0
Jul 13	5.6	9.8
Aug 13	3.4	3.5
Sept 13	10.9	11.6
Oct 13	5.2	5.0

B. List the monthly average permit limits for your facility in the blanks below.

	Permit Limit		90% of Permit Limit
BOD, mg/l	30	x 0.90 =	27
TSS, mg/l	30	x 0.90 =	27

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C. Continuous Discharge to Surface Water.

- i. How many months did the effluent BOD (Column 1) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	0	10	20	30	40	40	40	40	40	40	40	40

Write 0, 10, 20, 30 or 40 in the i point total box i Point Total

- ii. How many months did the effluent BOD (Column 1) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	5	5	10	10	10	10	10	10	10	10	10	10

Write 0, 5, or 10 in the ii point total box ii Point Total

- iii. How many months did the effluent TSS (Column 2) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	0	10	20	30	40	40	40	40	40	40	40	40

Write 0, 10, 20, 30 or 40 in the iii point total box iii Point Total

- iv. How many months did the effluent TSS (Column 2) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	5	5	10	10	10	10	10	10	10	10	10	10

Write 0, 5, or 10 in the iv point total box iv Point Total

- v. Add together each point total for i through iv and place this sum in the box below at the right.

TOTAL POINT VALUE FOR PART 2: (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

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D. Other Monitoring and Limitations

- i. At any time in the past year was there an exceedance of a permit limit for other pollutants such as: ammonia-nitrogen, phosphorus, pH, total residual chlorine, or fecal coliform?

√ Check one box.

Yes

No

If Yes, Please describe:

- ii. At any time in the past year was there a "failure" of a Biomonitoring (Whole Effluent Toxicity) test of the effluent?

√ Check one box.

Yes

No

If Yes, Please describe:

- iii. At any time in the past year was there an exceedance of a permit limit for a toxic substance?

√ Check one box.

Yes

No

If Yes, Please describe:

Permit #: LAO 095222

PART 3. AGE OF THE WASTEWATER TREATMENT FACILITY

- A. What year was the wastewater treatment facility constructed or last major expansion/improvements completed?

$$\begin{array}{rcccl} & & \underline{1993} & & \\ & & \text{-----} & & \\ \text{Current Year} & - & \text{Answer to A} & = & \text{Age in years} \\ \underline{2014} & & \underline{1993} & & \underline{21} \end{array}$$

Enter Age in Part C below.

- B. Check the type of treatment facility that is employed.

		FACTOR:
<input checked="" type="checkbox"/>	Mechanical Treatment Plant (trickling filter, activated sludge, etc...) Specify Type: <u>Activated Sludge</u>	2.5
<input type="checkbox"/>	Aerated Lagoon	2.0
<input type="checkbox"/>	Stabilization Pond	1.5
<input type="checkbox"/>	Other Specify Type: _____	1.0

- C. Multiply the factor listed next to the type of facility your community employs by the age of your facility to determine the total point value for Part 3.

TOTAL POINT VALUE FOR PART 3 =

$$\frac{2.5}{\text{Factor}} \times \frac{21}{\text{Age}} = \boxed{50} \text{ (max = 50)}$$

Also enter this value or 50, whichever is less, on the point calculation table on page 16.

- D. Please attach a schematic of the treatment plant.

PART 4: OVERFLOWS AND BYPASSES

A.

- i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to heavy rain:

0 √ Check one box. 0 = 0 points 3 = 15 points
 1 = 5 points 4 = 30 points
 2 = 10 points 5 or more = 50 points

- ii. List the number of bypasses, overflows or unpermitted discharges shown in A (i) that were within the collection system and the number at the treatment plant

Collection System: None Reported Treatment Plant: 0

B.

- i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to equipment failure, either at the treatment plant or due to pumping problems in the collection system:

0 √ Check one box. 0 = 0 points 3 = 15 points
 1 = 5 points 4 = 30 points
 2 = 10 points 5 or more = 50 points

- ii. List the number of bypasses, overflows or unpermitted discharges shown in B (i) that were within the collection system and the number at the treatment plant

Collection System: None Reported Treatment Plant: 0

- C. Specify whether the bypasses came from the city/village/town sewer system or from contract or tributary communities/sanitary districts, etc...

- D. Add the point values checked for A and B and place the total in the box below.

TOTAL POINT VALUE FOR PART 4: (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

- E. List the person responsible (name and title) for reporting overflows, bypasses or unpermitted discharges to State and Federal authorities:

Dwane Steadman

Describe the procedure for gathering, compiling and reporting:

Work orders and trouble reports

Permit #: LA 095222

PART 5: SEWAGE SLUDGE STORAGE, USE, AND DISPOSAL

A. Sewage Sludge Storage

How many months of sewage sludge storage capacity does your facility have available, either on-site or off-site?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	<2	2	3	4-5	6
<i>points</i>	50	30	20	10	0

Write 0, 10, 20, 30 or 50 in the A point total box A Point Total

B. For how many months does your facility have approval to use or dispose of sewage sludge at a properly permitted landfill, land application site, or sewage sludge incinerator?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	<6	6-11	12-23	24-35	>36
<i>points</i>	50	30	20	10	0

Write 0, 10, 20, 30 or 50 in the B point total box B Point Total

C. Add together the A and B point values and place the sum in the box below at the right:

TOTAL POINT VALUE FOR PART 5: (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

Permit #:

LA095222

PART 6: NEW DEVELOPMENT

- A. Please provide the following information for the total of all sewer line extensions which were installed during the last year.

Design Population: _____

Design Flow: _____ MGD

Design BOD: _____ mg/l

- B. Has an industry (or other development) moved into the community or expanded production in the past year, such that either flow or pollutant loadings to the sewerage system were significantly increased (5% or greater)?

√ Check one box. Yes = 15 points No = 0 points

If Yes, Please describe:

List any new pollutants:

- C. Is there any development (industrial, commercial or residential) anticipated in the next 2-3 years, such that either flow or pollutant loadings to the sewerage system could significantly increase?

√ Check one box. Yes = 15 points No = 0 points

If Yes, Please describe:

List any new pollutants you anticipate:

- D. Add together the point value checked in B and C and place the sum in the box below.

TOTAL POINT VALUE FOR PART 6: (max = 30)

Also enter this value or 30, whichever is less, on the point calculation table on page 16.

Permit #: LA 0095222

PART 7: OPERATOR CERTIFICATION AND EDUCATION

A. What was the name of the operator-in-charge for the reporting year?

Name: Harry Garsee Treatment Plant

B. What is his or her certification number:

Cert.#: 16-430

C. What level of certification is the operator-in-charge required to have to operate the wastewater treatment facility?

Level Required: 3

D. What is the level of certification of the operator-in-charge?

Level Certified: 4

E. Was the operator-in-charge of the report year certified at least at the grade level required in order to operate this plant?

√ Check one box. Yes = 0 points No = 50 points

Write 0 or 50 in the E point total box E Point Total

F. Has the operator-in-charge maintained recertification requirements during the reporting year?

√ Check one box. Yes No

G. How many hours of continuing education has the operator-in-charge completed over the last two calendar years?

√ Check one box. > 12 hours = 0 points < 12 hours = 50 points

Write 0 or 50 in the G point total box G Point Total

H. Is there a written policy regarding continuing education and training for wastewater treatment plant employees?

√ Check one box. Yes No

Explain: State Law

I. What percentage of the continuing education expenses of the operator-in-charge were paid for:

By the permittee? 100% By the operator? _____

J. Add together the E and G point values and place the sum in the box below at the right.

TOTAL POINT VALUE FOR PART 7: (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

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PART 8. FINANCIAL STATUS

A. Are User-Charge Revenues sufficient to cover operation and maintenance expenses?

√ Check one box.

Yes

No

If No, How are O&M costs financed?

B. What financial resources do you have available to pay for your wastewater improvements and reconstruction needs?

1% sales tax

PART 9. SUBJECTIVE EVALUATION

A. Collection System Maintenance

i. Describe what sewer system maintenance work has been done in the last year.

Routine

ii. Describe what lift station work has been done in the last year.

Maintenance

iii. What collection system improvements does the community have under construction for the next 5 years?

None

B. If you have ponds please answer the following questions:

√ Check one box.

- | | | |
|---|------------------------------|-----------------------------|
| i. Do you have duckweed buildup in the ponds? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ii. Do you mow the dikes regularly (at least monthly), to the waters edge? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| iii. Do you have bushes or trees growing on the dikes or in the ponds? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| iv. Do you have excess sludge buildup (> 1foot) on the bottom of any of your ponds? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| v. Do you exercise all of your valves? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| vi. Are your control manholes in good structural shape? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| vii. Do you maintain at least 3 feet of freeboard in all of your ponds? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| viii. Do you visit your pond system at least weekly? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

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C. Treatment Plants

i. Have the influent and effluent flow meters been calibrated in the last year?

Yes No (✓ Check one box.)

Influent flow meter calibration date(s)

7/25/2013
Effluent flow meter calibration date(s)

ii. What problems, if any, have been experienced over the last year that have threatened treatment?

None

iii. Is your community presently involved in formal planning for treatment facility upgrade?

✓ Check one box.

Yes

No

If Yes, Please describe:

Permit #: LA 095222

D. Preventive Maintenance

- i. Does your plant have a written plan for preventive maintenance on major equipment items?

√ Check one box. Yes No *If Yes, Please describe:*

O & M Manuals

- ii. Does this preventive maintenance program depict frequency of intervals, types of lubrication and other preventive maintenance tasks necessary for each piece of equipment?

Yes No

- iii. Are these preventive maintenance tasks, as well as equipment problems, being recorded and filed so future maintenance problems can be assured properly?

Yes No

E. Sewer Use Ordinance

- i. Does your community have a sewer use ordinance that limits or prohibits the discharge of excessive conventional pollutants (BOD, TSS or pH) or toxic substances to the sewer system from industries, commercial users and residences?

√ Check one box. Yes No *If Yes, Please describe:*

BOD 300 mg/L
TGS 300 mg/L
PH 5.5-9.5

- ii. Has it been necessary to enforce?

√ Check one box. Yes No *If Yes, Please describe:*

- iii. Any additional comments about your treatment plant or collection system? (Attach additional sheets if necessary.)

Permit #: LA 0095222

POINT CALCULATION TABLE

	Actual Values	Maximum
Part 1: <i>Influent Flow/Loadings</i>	<u>0</u>	80 points
Part 2: <i>Effluent Quality / Plant Performance</i>	<u>0</u>	100 points
Part 3: <i>Age of WWTF</i>	<u>50</u>	50 points
Part 4: <i>Overflows and Bypasses</i>	<u>0</u>	100 points
Part 5: <i>Ultimate Disposition of Sludge</i>	<u>70</u>	100 points
Part 6: <i>New Development</i>	<u>0</u>	30 points
Part 7: <i>Operator Certification Training</i>	<u>0</u>	100 points

TOTAL POINTS:

120

ATTACHMENT 3

SAMPLE MWPP RESOLUTION

Resolved that the village/town/city of _____ informs the Louisiana Department of Environmental Quality that the following actions were taken by _____ (governing body).

1. Resolved the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this resolution.
2. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System (LPDES) permit, number LA _____ .

(Please be specific in listing the actions that will be taken to address the problems identified in the audit report.)

a.

b.

c.

d.

etc..

Passed by a majority/unanimous (circle one) vote of the _____
on _____ (date).

CLERK

Mr. Vallien stated based on the findings the City is in compliance based on the resolution and he wanted to confirm this. Mr. Wimberly stated we are in compliance and this is similar to the financial audit for the City. He then stated this is a no finding audit so nothing was found to be out of compliance.

The following Resolution was introduced by Mr. Vallien and Seconded by Mr. Stamey as follows, to –wit:

RESOLUTION NO. 004 OF 2014

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO
SUPPLEMENT AGREEMENT NO. 1-A WITH THE STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR
LA 1X: TURN LANES - 46' N HANCOCK – LA 494
ROUTE LA 1X**

**(STATE PROJECT NO. H009721)
FEDERAL AID PROJECT NO. H009721**

WHEREAS, under the provisions of Title 23, United States Code “Highways”, as amended, funds have been appropriated out of the Highway Trust Fund to finance enhancement projects under the direct administration of the DOTD; and

WHEREAS, the DOTD and the City of Natchitoches previously entered into a formal Agreement, dated April 29, 2013 and authorized by Resolution No. 017 of 2013, for Natchitoches LA 1X: Turn Lanes At Royal Street Route LA 1X including sidewalks on both sides of South Drive; and

WHEREAS, it was necessary to amend the Agreement in that the title of the project changed to LA 1X: Turn Lanes – 46' N Hancock – LA 494, to reflect the new limits of the project; and

WHEREAS, it is now necessary to amend the Agreement due to an amendment on Page 3, Article III: Construction; second paragraph was added requiring the Entity to submit a Project Maintenance Operation and Inspection Plan (MOI Plan) that covers all applicable components of maintenance; and

WHEREAS, the City will provide an MOI Plan prior to commencing construction; and

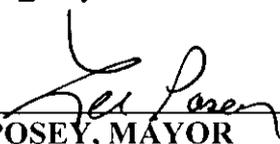
NOW, THEREFORE, BE IT RESOLVED by the City of Natchitoches that it does hereby authorize Mayor Lee Posey to execute Supplement Agreement No. 1-A for State Project No. H.009721, more fully identified in the Agreement attached hereto.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES: Mims, Stamey, Vallien, Payne, Nielsen
NAYS: None
ABSENT: None
ABSTAIN: None

THEREUPON, Mayor Lee Posey declared the Resolution passed by a vote of 5

Ayes to 0 Nays on this 13th day of January, 2014.



LEE POSEY, MAYOR

**STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT**

**SUPPLEMENTAL AGREEMENT NO. 1
STATE PROJECT NO. H.009721
FEDERAL AID PROJECT NO. H009721
LA 1X: TURN LANES - 46' N HANCOCK - LA 494
ROUTE LA 1X
NATCHITOCHE PARISH**

THIS SUPPLEMENTAL AGREEMENT NO. 1, made and executed in three original copies on this 4th day of February, 2014, by and between the **Department of Transportation and Development**, (“**DOTD**”), and the **City of Natchitoches**, a political subdivision of the State of Louisiana, hereinafter referred to as “**Entity**”;

WITNESSETH: That;

WHEREAS, the DOTD and the Entity previously entered into a formal agreement, dated **April 29, 2013**, for the addition of the construction of sidewalks on both sides of the roadway in conjunction with the existing DOTD project that will include the construction of a three (3) lane roadway with curb and gutter, approximately 1,463 feet long, beginning approximately 48’ North of Hancock Street to a point approximately 768’ North of Royal Street, all in Natchitoches Parish and related work; and

WHEREAS, it is necessary to amend the Agreement that the title of the project be changed to LA 1X: Turn Lanes - 46’ N Hancock - LA 494, to reflect the new limits of the project; and

WHEREAS, it is necessary to amend the Agreement to amend the project scope and increase the Federal Funding; and

WHEREAS, it is necessary to amend the Agreement to reflect that Article III - Construction has been changed; and

WHEREAS, the DOTD is agreeable to the changes in the implementation of the Project and desires to cooperate with the Entity as hereinafter provided;

NOW, THEREFORE, in consideration of the premises and mutual dependent covenants herein contained, the parties hereto agree as follows:

1.

ARTICLE I: PROJECT DESCRIPTION is hereby amended to read as follows:

The improvement that is to be undertaken under this project will consist of adding the construction of sidewalks on both sides of the roadway in conjunction with the existing DOTD

Supplemental Agreement No. 1
S.P. No. H.009721
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LA IX: Turn Lanes - 46' N Hancock - LA 494
Route LA IX
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project that will include the construction of a three (3) lane roadway with curb and gutter, approximately 2,662 feet long, beginning 46' North of Hancock Street to LA 494 (Keyser Boulevard), all in Natchitoches Parish and related work.

For construction costs, State Project No. H.009721 and Federal Project No. H009721 have been assigned.

All progress reports, invoices, etc. incurred in the performance of these services shall be identified with these project numbers.

2.

ARTICLE II: FUNDING is hereby amended to read as follows:

Except for services hereinafter specifically listed to be furnished at the DOTD's expense or at the Entity's expense, as the case may be, the cost of this project will be a joint participation between the Entity and the Federal Highway Administration, hereinafter "FHWA", with the Entity contributing the 20% match of the participating construction cost and the FHWA contributing, through the DOTD, the remaining 80%. The **maximum federal funds** available for this project are **\$160,000**. Costs over \$200,000 (maximum federal funds plus Entity's required match) will be the responsibility of the Entity. The Entity may incorporate items of work into the construction contract not eligible for Federal Aid participation at its own costs, provided DOTD agrees to incorporate the work. Funds will be disbursed in accordance with DOTD's normal procedures.

The Entity will provide to DOTD its match funds (\$40,000) prior to the letting of the project. If, after letting, excess funds are determined to be necessary for the project, the Entity shall provide these additional funds to DOTD at the time the additional costs are determined to be necessary, but in any event, prior to further construction toward the project.

Upon completion of the project, final costs shall be determined. If the final calculation of costs determines that there is an overrun, then the Entity shall pay the full amount of the overrun to DOTD immediately upon receipt of an invoice. If, however, the final calculation of costs determines that the Entity overpaid DOTD, then DOTD will reimburse the Entity the amount of the under run.

No Notice to Proceed shall be issued and no compensable costs for construction may be incurred prior to a formal notification from DOTD that FHWA authorization has been received. Any

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costs for which the Entity expects to be reimbursed for incurred prior to such authorization will not be compensable.

In the event that right-of-way acquisition for, or actual construction of the project is not started by the close of the tenth fiscal year following the fiscal year in which the project is authorized, FHWA requires repayment of expended Federal funds. The Entity shall be responsible for providing the funds for the repayment.

3.

ARTICLE III: CONSTRUCTION is hereby amended to read as follows:

The DOTD shall design and prepare plans, bid proposals, advertise for and receive bids for the work, and award and enter into a contract with the lowest responsible bidder, provide technical administration and inspection services during construction all in accordance with its normal procedures.

Prior to construction, if applicable, the Entity shall submit to the DOTD Coordinator / Project Manager for DOTD acceptance, a Project Maintenance Operation and Inspection Plan (MOI Plan), which covers the managing, financing, inspecting and repairs to the project in accordance with applicable codes and design guides for each component of the project (sidewalks, landscaping, etc.). For projects including landscaping, the MOI plan shall cover all components of maintenance (mulching, pruning, weeding, mowing, etc.). For projects including lighting systems, the MOI plan shall meet the requirements as outlined in the latest edition of the DOTD publication, "A GUIDE TO CONSTRUCTING, OPERATING AND MAINTAINING HIGHWAY LIGHTING SYSTEMS". The Entity shall also provide DOTD with documentation of the utility service account in the Entity's name where projects are built on state rights-of-way.

4.

The DOTD and the City of Natchitoches agree that all provisions of the original agreement between the parties, dated April 29, 2013, to the extent not inconsistent with this Supplemental Agreement No. 1, to the Original Agreement, shall remain in full force and effect.

Supplemental Agreement No. 1
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LA 1X: Turn Lanes - 46' N Hancock - LA 494
Route LA 1X
Natchitoches Parish
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IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their respective officers thereunto duly authorized as of the day and year first above written.

WITNESSES:

Tracy McCreary
Witness for First Party

Hannah Weinger
Witness for First Party

STATE OF LOUISIANA
CITY OF NATCHITOCHE

BY: *Lee Posey*
Lee Posey
Typed or Printed Name

TITLE: Mayor

72-6000931
Federal Identification Number

020610366
DUNS Number

20.205 Highway Planning and Construction
CFDA Number

STATE OF LOUISIANA
DEPARTMENT OF TRANSPORTATION
AND DEVELOPMENT

Cassandra Gray
Witness for Second Party

Carmel Dupart
Witness for Second Party

BY: *Richard Davis*
for Secretary

RECOMMENDED FOR
APPROVAL BY: *Terrence P. Withers*
Division Head

Mr. Mims asked if a tentative date had been given for this project to begin. The Mayor stated the project should begin around October 2014. Randy LaCaze stated he has drafted the MOI mentioned in the resolution above to be submitted to DOTD. Mr. Stamey asked was not the City's commitment to the project to maintain a percentage of the sidewalks and ditches? The Mayor stated this is correct as well as moving some utility poles. Bryan Wimberly stated on this expanded plan we are waiting to see what utility relocations we might have as well as water and sewer infrastructure that will change too. The main issue is as they design the drains if our utilities are in conflict then we will have to move. The Mayor stated after this is completed the next phase will be from Hancock to Parkway.

The following Resolution was introduced by Mr. Mims and Seconded by Mr. Payne as follows, to –wit:

RESOLUTION NO. 005 OF 2014

**RESOLUTION AUTHORIZING THE MAYOR, LEE POSEY,
TO EXECUTE A REVOCATION OF GENERAL UTILITY
EASEMENT OVER AND ACROSS LOT 19 AND LOT 20 OF
PLANTATION PARK SUBDIVISION, UNIT 1**

WHEREAS, the City of Natchitoches currently has a general ten foot (10') utility easement over and across the eastern portion of Lot 19 and the western portion of Lot 20 of Plantation Park Subdivision, Unit 1, said utility easement is shown in detail on a certificate of survey of Plantation Park Subdivision, Unit 1 prepared by Wayne Williamson, Civil Engineer, dated July, 1968 and recorded at Map Book 1, page 486 (Map Slide 97A) of the records of Natchitoches Parish.

WHEREAS FURTHER, the owner of Lot 19 and Lot 20 of Plantation Park Subdivision, Unit 1, Fair Legacy, L.L.C., has requested that the City of Natchitoches abandon the above described easement;

WHEREAS FURTHER, the Director of Utilities of the City of Natchitoches has reviewed the general ten foot (10') utility easement as shown on the July, 1968 survey by Wayne Williamson recorded at Map Book 1, page 486 (Map Slide 97A) and has informed the council that the utility easement in question is currently not in use and is not needed by the utility department;

WHEREAS FURTHER, attached hereto is an instrument entitled "Revocation of Utility Easement Over Lots 19 and 20 of Plantation Park Subdivision, Unit 1", said instrument sets forth the terms and conditions of the revocation of utility easement;

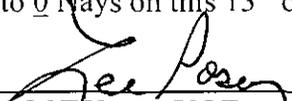
NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Natchitoches does hereby authorize the Mayor to execute the attached "Revocation of Utility Easement Over Lots 19 and 20 of Plantation Park Subdivision, Unit 1" on behalf of the City of Natchitoches, Louisiana.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES: Mims, Stamey, Vallien, Payne, Nielsen
NAYS: None
ABSENT: None
ABSTAIN: None

THEREUPON, Mayor Lee Posey declared the Resolution passed by a vote of 5

Ayes to 0 Nays on this 13th day of January, 2014.



LEE POSEY, MAYOR

CERTIFICATION ON BACK

STATE OF LOUISIANA
PARISH OF NATCHITOCHEES

REVOCATION OF UTILITY EASEMENT OVER
LOTS 19 AND 20, PLANTATION PARK SUBDIVISION, UNIT 1

BE IT KNOWN that on the date hereinafter indicated, before the undersigned Notary Public and in the presence of the undersigned competent witnesses, personally came and appeared:

CITY OF NATCHITOCHEES, LOUISIANA, a municipal corporation, represented herein by its Mayor, LEE POSEY, pursuant to the authority granted in resolution number 005 of 2014

who declared as follows, to-wit:

There is a plat of record entitled Plantation Park Subdivision, Unit 1, said plat was prepared by Wayne Williamson, Civil Engineer, dated July, 1968 and recorded at Map Book 1, page 486 (Map Slide 97A) of the records of Natchitoches Parish, Louisiana.

That the survey shows a general ten foot (10') utility easement located on the East line of Lot 19 and the West line of Lot 20 of Plantation Park Subdivision, Unit 1. The aforementioned utility easement encumbering Lot 19 and Lot 20 of Plantation Park Subdivision, Unit 1 is shown in yellow on the attached copy of the survey of Plantation Park Subdivision, Unit 1.

The City of Natchitoches shows that the aforementioned utility easement is not currently used for any purpose and at the request of the owner of Lot 19 and Lot 20 of Plantation Park Subdivision, Unit 1, the City of Natchitoches does agree to revoke the utility easement located on the East line of Lot 19 and the West line of Lot 20 of Plantation Park Subdivision, Unit 1.

Accordingly, the City of Natchitoches agrees as follows, to-wit:

1. The City of Natchitoches agrees that the general ten foot (10') utility easement shown in yellow on the attached copy of the survey of Plantation Park Subdivision, Unit 1 dated July, 1968 is hereby revoked, abandoned and set aside.
2. The City of Natchitoches further authorizes and instructs the Clerk of Court for the Parish of Natchitoches, State of Louisiana, to make mention in the margins of his records at Map Book 1, page 486 (Map Slide 97A) of this revocation of easement.

AND NOW comes and appears the Director of Utilities for the City of Natchitoches, Louisiana, who approves this revocation of easement.

THUS DONE AND PASSED, before me, the undersigned Notary Public and subscribing witnesses on this 15 day of January, 2014, at Natchitoches, Louisiana.

WITNESSES:

Stacy McKeary

Hannah Wenzel

CITY OF NATCHITOCHES, LOUISIANA

By:

Lee Posey
MAYOR LEE POSEY

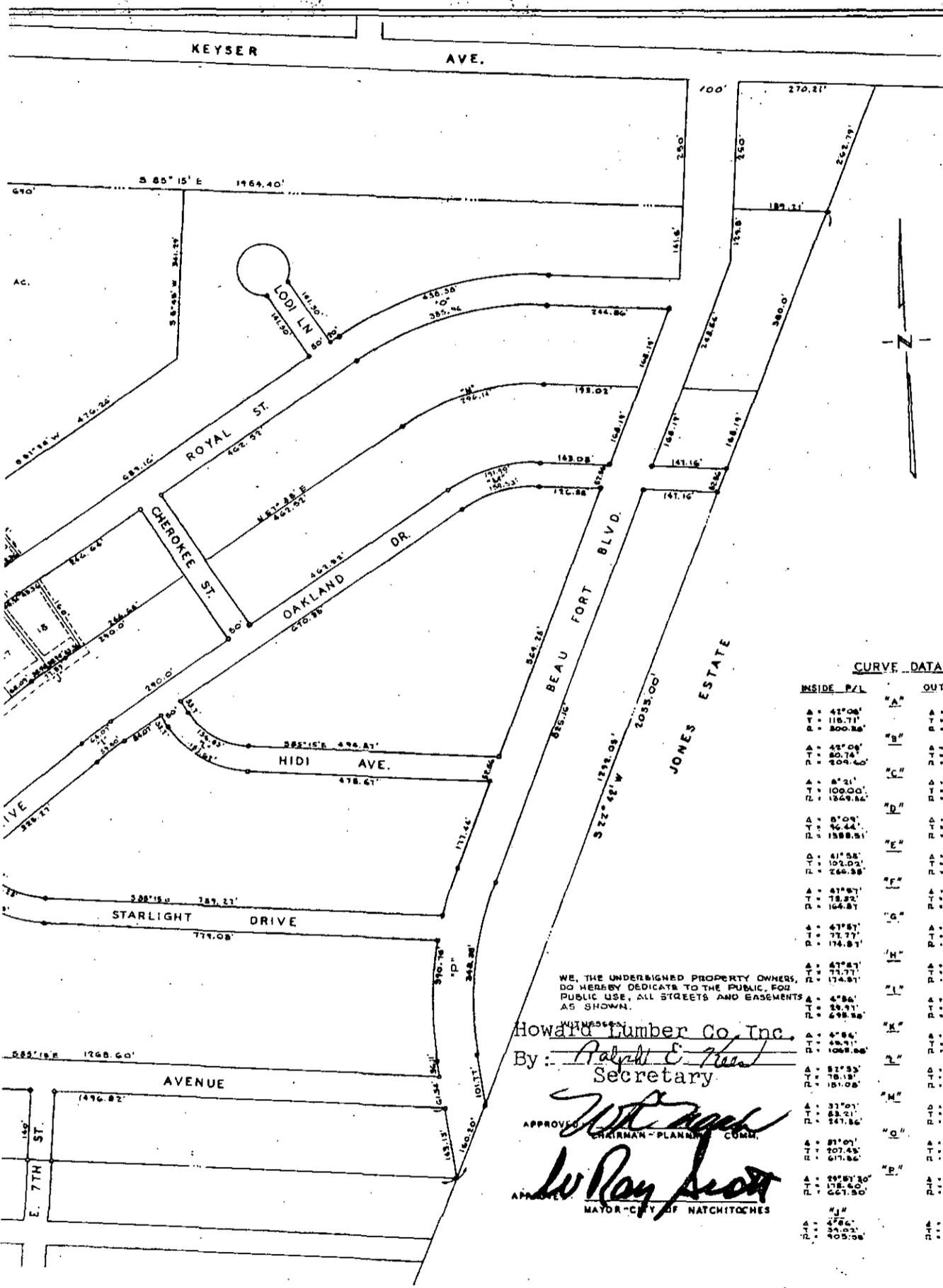
UTILITY DIRECTOR OF THE CITY OF
NATCHITOCHES, LOUISIANA

By:

Edd R. Lee

Edd R. Lee

NOTARY PUBLIC ID 15749



CURVE DATA

INSIDE P/L	OUTSIDE P/L
Δ = 42°08'	Δ = 31°51'
T = 116.71'	T = 182.81'
P = 200.35'	P = 328.75'
Δ = 42°08'	Δ = 42°00'
T = 80.74'	T = 100.00'
P = 204.60'	P = 259.60'
Δ = 8°21'	Δ = 8°21'
T = 100.00'	T = 108.68'
P = 1249.82'	P = 1419.80'
Δ = 8°09'	Δ = 8°09'
T = 46.44'	T = 100.00'
P = 1388.51'	P = 1408.51'
Δ = 41°58'	Δ = 41°55'
T = 78.32'	T = 138.00'
P = 266.58'	P = 336.58'
Δ = 41°58'	Δ = 41°51'
T = 78.32'	T = 100.00'
P = 104.87'	P = 234.81'
Δ = 41°51'	Δ = 41°51'
T = 77.77'	T = 100.00'
P = 174.81'	P = 234.81'
Δ = 4°56'	Δ = 4°56'
T = 29.71'	T = 28.12'
P = 698.58'	P = 728.58'
Δ = 4°56'	Δ = 4°56'
T = 48.21'	T = 48.49'
P = 108.88'	P = 118.88'
Δ = 81°55'	Δ = 81°55'
T = 78.18'	T = 100.00'
P = 181.08'	P = 201.00'
Δ = 31°01'	Δ = 31°01'
T = 247.86'	T = 100.00'
P = 247.86'	P = 217.86'
Δ = 81°01'	Δ = 81°01'
T = 207.43'	T = 217.86'
P = 619.82'	P = 617.86'
Δ = 29°51'30"	Δ = 29°51'30"
T = 178.40'	T = 200.00'
P = 651.50'	P = 747.00'
Δ = 47°56'	Δ = 37°07'
T = 35.02'	T = 153.75'
P = 905.08'	P = 457.80'

WE, THE UNDERSIGNED PROPERTY OWNERS,
DO HEREBY DEDICATE TO THE PUBLIC FOR
PUBLIC USE, ALL STREETS AND EASEMENTS
AS SHOWN.

WITNESSES:
 Howard Lumber Co. Inc.
 By: Robert E. Hunt
 Secretary

APPROVED: [Signature]
 CHAIRMAN - PLANNING COMM.

APPROVED: [Signature]
 MAYOR - CITY OF NATCHITOCHE

SHOWN THUS OF P/L

**PLANTATION PARK SUB. - UNIT NO. 1
AND STREET LAYOUT FOR FUTURE DEVELOPMENT**

NATCHITOCHE, LA.

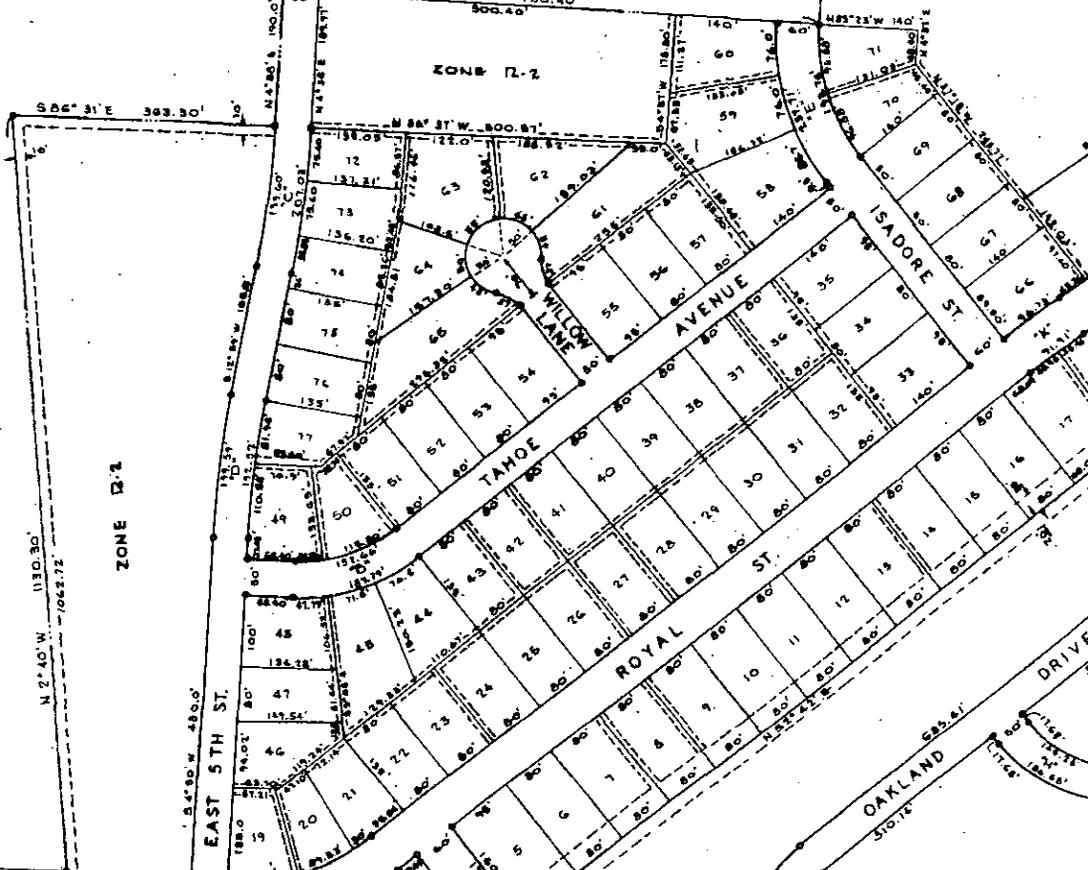
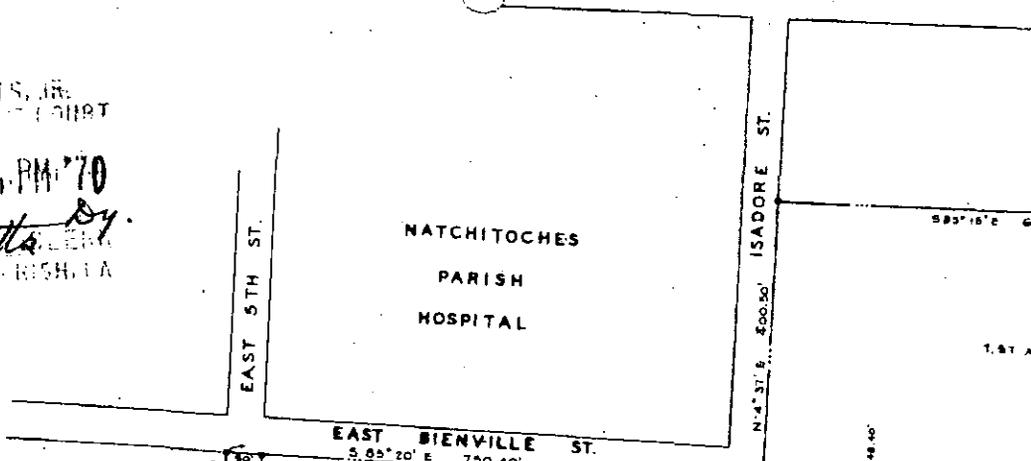
JULY 1968

SCALE: 1" = 100'

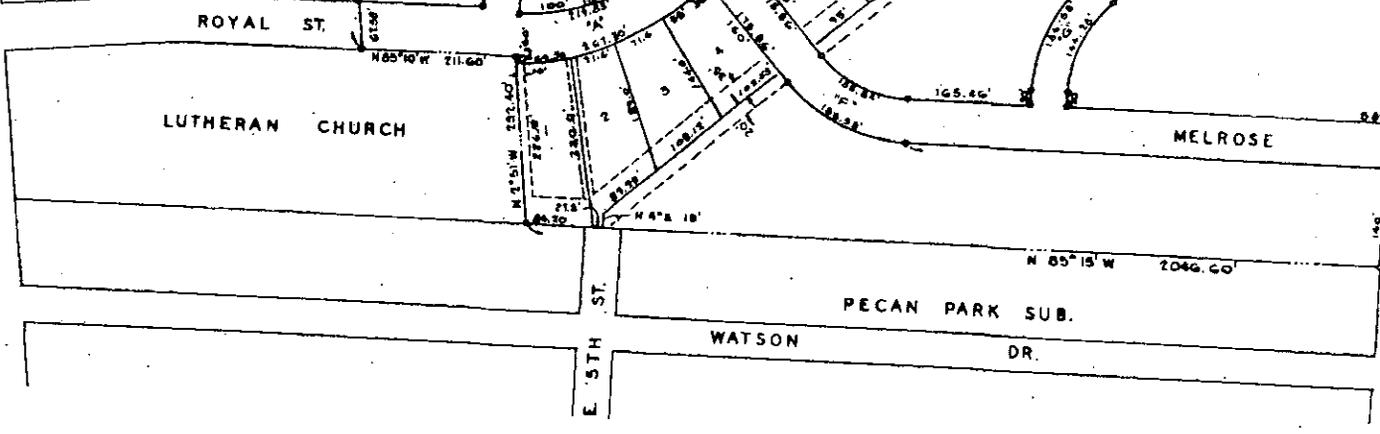


MAP SLIDE 977A
131291
Map Book 1
Pg. 486

FILED
JAN 27 1 24 PM '70
D. J. Knotts, Jr.
CLERK OF COURTS
NATCHITOCHESS PARISH, LA.



L.A. HWY. NO. 1



NOTE:
DRAINAGE AND UTILITY EASEMENTS SHOWN
AND SHALL EXTEND 5' TO EACH SIDE OF
UNLESS OTHERWISE NOTED.

Mayor Posey asked for a motion to add Resolution No. 006 of 2014 to the Agenda. Mr. Nielsen made a motion to add Resolution No. 006 of 2014, seconded by Mr. Payne. The roll call vote was as follows:

AYES: Payne, Nielsen, Mims, Stamey, Vallien
NAYS: None
ABSENT: None
ABSTAIN: None

The following Resolution was introduced by Mr. Stamey and Seconded by Mr. Vallien as follows, to –wit:

RESOLUTION NO 006 OF 2014

A resolution giving preliminary approval to the issuance of up to Two Million Two Hundred Thousand Dollars (\$2,200,000) of Taxable Revenue Notes of the City of Natchitoches, State of Louisiana; making application to the State Bond Commission for consent and authority to sell and issue said Notes; providing for the employment of special bond counsel; and providing for other matters in connection therewith.

BE IT RESOLVED by the City Council of the City of Natchitoches, State of Louisiana (the "Governing Authority"), acting as the governing authority of the City of Natchitoches, State of Louisiana, that:

SECTION 1. Preliminary Approval of Notes. Acting under the authority of Section 1430 of Title 39 of the Louisiana Revised Statutes of 1950, as amended (the "Act), and other constitutional and statutory authority, the City of Natchitoches, State of Louisiana (the "City") hereby grants preliminary approval to the issuance of not exceeding Two Million Two Hundred Thousand Dollars (\$2,200,000) of Taxable Revenue Notes (the "Notes"), for the purpose of financing a portion of the cost of constructing and furnishing a hotel to be located in the City on Second St., directly opposite the Natchitoches Event Center (the "Hotel"), and for paying costs of issuance of the Notes. The Notes will be payable from income, revenues and receipts derived or to be derived from the Hotel or received by the City from the Hotel, or from contracts or agreements relating to Hotel between the City and any other entity, public or private, or from any other sources whatsoever, including other monies which, by law or contract, may be made available to the City for the purpose of paying debt service on the Notes. The Notes shall mature not exceeding twenty (20) years from the date thereof, and shall bear interest at a rate or rates not to exceed eight percent (8.00%) per annum.

SECTION 2. Issuance and Sale of Notes. The Mayor is authorized, empowered and directed to negotiate with prospective purchasers of the Notes, which will be issued pursuant to the Act and an ordinance of this City Council, which ordinance will provide the details of the Notes and provide for the sale of the Notes to the purchasers thereof. Pursuant to R.S. 39:1426(B), the City will sell the Notes at a private sale without necessity of publication of a notice of sale.

SECTION 3. State Bond Commission. Application is hereby formally made to the State Bond Commission, Baton Rouge, Louisiana, for its consent and authority to issue and sell the Notes described in Section 1 above, and a certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of the City, together with the requisite forms of the State Bond Commission, requesting the prompt consideration and approval of this application.

By virtue of the City's application for acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval resolved and set forth herein, it resolves that it understands and agrees that such approval is expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.", adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 4. Employment of Bond Counsel. This City Council finds and determines that a real necessity exists for the employment of bond counsel in connection with the issuance of the Notes, and accordingly Adams and Reese LLP, of New Orleans, Louisiana, are hereby

employed as Bond Counsel to the City to do and perform comprehensive legal and co-ordinate professional work of a traditional legal nature with respect to the issuance and sale of the Notes. Said Bond Counsel shall prepare and submit to this governing authority for adoption all of the proceedings incidental to the authorization, issuance, sale and delivery of the Notes, shall counsel and advise this governing authority as to the issuance and sale thereof, and shall furnish their opinion covering the legality of the issuance thereof. The fee of Bond Counsel in connection with the issuance of the Notes is hereby fixed at a sum not to exceed the fees provided by the Attorney General's Guidelines for Fees and Services of Bond Attorneys for comprehensive legal and coordinate professional work in the issuance of revenue bonds, said fee to be payable solely out of funds derived from the sale of the Notes and to be contingent upon the issuance, sale and delivery thereof. A certified copy of this resolution shall be forwarded to the Attorney General of the State of Louisiana for his written approval of said employment and of the fees herein designated, and the Director of Finance is hereby empowered and directed to make payment to said counsel of the fees herein provided for under the conditions herein enumerated.

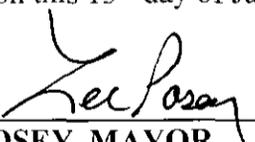
As provided by Section 4.02(D) of the Natchitoches City Charter, the Mayor shall enter into a written contract with special bond counsel in such form as may be approved by the Mayor and City Attorney.

SECTION 5. Effective Date. This resolution shall be effective immediately upon its adoption.

This Resolution was then presented for a vote, and the vote was recorded as follows:

AYES:	Payne, Nielsen, Mims, Stamey, Vallien
NAYS:	None
ABSENT:	None
ABSTAIN:	None

THEREUPON, Mayor Lee Posey declared the Resolution passed by a vote of 5 Ayes to 0 Nays on this 13th day of January, 2014.



LEE POSEY, MAYOR

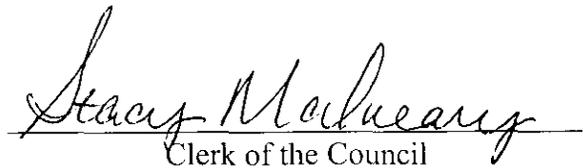
STATE OF LOUISIANA

PARISH OF NATCHITOCHE

I, the undersigned Clerk of Council of the City of Natchitoches, State of Louisiana (the "City"), do hereby certify that the foregoing resolution (2) pages constitute a true and correct copy of a resolution adopted by the City Council on January 13, 2014, giving preliminary approval to the issuance of up to Two Million Two Hundred Thousand Dollars (\$2,200,000) of Taxable Revenue Notes of the City of Natchitoches, State of Louisiana; making application to the State Bond Commission for consent and authority to sell and issue said Notes; providing for the employment of special bond counsel; and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature and the impress of the official seal of the City on this the 13th day of January, 2014.

(SEAL)


Clerk of the Council

CITY OF NATCHITOCHEs, STATE OF LOUISIANA
January 13, 2014

The following resolution was offered by Mr. Stamey and seconded by Mr. Vallien:

RESOLUTION NO 006 OF 2014

A resolution giving preliminary approval to the issuance of up to Two Million Two Hundred Thousand Dollars (\$2,200,000) of Taxable Revenue Notes of the City of Natchitoches, State of Louisiana; making application to the State Bond Commission for consent and authority to sell and issue said Notes; providing for the employment of special bond counsel; and providing for other matters in connection therewith.

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SECTION 2. Issuance and Sale of Notes. The Mayor is authorized, empowered and directed to negotiate with prospective purchasers of the Notes, which will be issued pursuant to the Act and an ordinance of this City Council, which ordinance will provide the details of the Notes and provide for the sale of the Notes to the purchasers thereof. Pursuant to R.S. 39:1426(B), the City will sell the Notes at a private sale without necessity of publication of a notice of sale.

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By virtue of the City's application for acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval resolved and set forth herein, it resolves that it understands and agrees that such approval is expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.", adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

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As provided by Section 4.02(D) of the Natchitoches City Charter, the Mayor shall enter into a written contract with special bond counsel in such form as may be approved by the Mayor and City Attorney.

SECTION 5. Effective Date. This resolution shall be effective immediately upon its adoption.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mims, Stamey, Vallien, Payne, Nielsen

NAYS: None

ABSENT: None

ABSTAINING: None

And the resolution was declared adopted on this 13th day of January, 2014.

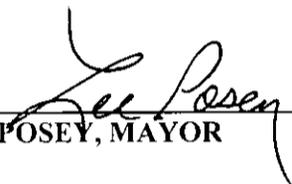
/s/ Stacy McQueary
Clerk of the Council

/s/ Lee Posey
Mayor

The Mayor mentioned the City experienced some water pressure issues after the hard freeze last week. There were over 90 water lines cut off in our community that day. The offices of the City of Natchitoches will be closed on Monday, January 20, 2014 in observance of Martin Luther King, Jr. Day. I encourage people to support this day and all the festivities going on.

Mayor Posey then introduced Mr. Ray Cornelius with the Bond Counsel out of New Orleans working on the hotel project. Mr. Cornelius would be available after the meeting to meet the council and any members of the audience.

With no further discussion, the Mayor made a motion for adjournment and all were in favor. The meeting was adjourned at 6:16 p.m.


LEE POSEY, MAYOR


DON MIMS, MAYOR PRO TEMPORE